



RIGHT OF WAY PERMIT APPLICATION

(\$54 Application Fee)

Permit Number: _____

Applicant Name: _____ Date: _____

Address: _____
Street Address

City _____ State _____ ZIP Code _____

Phone: _____ Email _____

Contractor Name: _____ Date: _____
Last _____ First _____

Contractor Address: _____
Street Address

City _____ State _____ ZIP Code _____

Phone: _____ Email _____

Beginning Date: _____ Ending Date: _____ Proposed Work Hours: _____

Utility Owner: _____
Contact _____ E-Mail _____ Phone _____

Please mark all applicable boxes below and attach 2 sets of drawings and maintenance of traffic (MOT) plans for application to be considered.

Typical MOT plans can be found at: www.dot.state.oh.us/Divisions/Operations/Traffic/publications2/TTCM

- Jack & Bore Directional Bore Open Cut Install Underground Utilities
 Install Overhead Utilities Adjust Manhole/Pull Box Small Cell Other Lane Closure Anticipated

Location of Proposed Work: _____

Description of Proposed Work: _____

Beginning Date: _____ Ending Date: _____ Proposed Work Hours: _____

City of Springboro
320 W. Central Avenue
Springboro, Ohio 45066
Phone (937) 748-4343
Fax (937) 748-6860
www.ci.springboro.oh.us



SPRINGBORO
RIGHT OF WAY PERMIT

By accepting the permit, the Permittee covenants and agrees to comply with all laws of the State of Ohio and Ordinances of the City of Springboro pertaining to the above described work and all work incidental to the project. All improvements, repairs and restoration must comply with the City of Springboro Construction Standards and Standard Drawings.

All work performed will follow the specifications provided by the City Engineer, or his representative. The City will be notified twenty-four (24) hours in advance of the time the work is to be performed.

Permittee certifies that the information and statements given in this application are true and correct. Permittee covenants and agrees to hold harmless the City of Springboro from all claims, loss off damage that may result in any way from the within described improvements, and the applicant covenants and agrees to indemnify and hold harmless said City against all claims, loss or damage resulting from the restoration after making such improvements.

Permittee shall provide a Certificate of Insurance as proof of insurance in the amount of no less than \$1,000,000, written on a per occurrence basis to cover any and all liability arising out of bodily injury to persons, including death, or damage to property arising out of work associated with this permit and the indemnification obligations contained herein. The City of Springboro and its elected and appointed officials and employees as Additional Insureds. Coverage shall be primary to these additional insureds and not contributing with any other insurance or similar protection available to the additional insureds whether other available coverage is primary, contributing or excess.

The Permittee is responsible for contacting OUPS at (800) 362-2764 and must request the location of all utilities at least 48 hours prior to commencement of work. All work outside of the City's right of way will require an easement from the property owner.

If any work interferes with the drainage of the public right of way catch basins/outlets shall be constructed to take proper care of said drainage.

Upon completion of the work, Permittee shall restore the street and/or alley pavement, concrete walks, driveway aprons, and other concrete and/or all tree lawns and/or sod strips with topsoil and sod, as required. The Permittee shall leave the public right of way clean of all rubbish, excess materials, temporary structures and equipment, and all parts shall be left in a condition acceptable to the City Engineer.

Poles and other above ground facilities shall align with other poles/facilities to achieve a uniform inline appearance. All above ground facilities shall have design elements matching the aesthetics and character of the immediate area as determined by the City Manager based on the design features of nearby poles serving in a similar capacity; the design features of the existing or proposed streetscape, district, or site; the historical context of a district, Historic Property or specific site;

All ground mounted equipment shall be placed in an underground vault in areas that are designated solely for underground utilities for all structures and facilities in the right of way unless waived by the City Manager

Any new utility installation and other improvements associated with a new utility installation or an existing utility installation may not be placed directly in front of any Historic Properties or other historic or architecturally significant structures in prominent or highly visible locations.

The granting of this permit does not convey to the permittee or to the property served any rights, title, or interest in the right-of-way. If, in the process of any future work or for the benefit of the traveling public, it becomes necessary, in the opinion of the City Engineer to order the removal, reconstruction, relocation, or repair of any of the fixtures, or work performed under this permit, said removal, reconstruction, relocation, or repair shall be wholly at the expense of the owners thereof and be made as directed by the City Engineer.

Any lane closures shall only occur between 9am and 4pm unless specifically approved otherwise in writing on this permit. Lane closures shall have proper maintenance of traffic in place and in accordance with the Ohio Manual of Uniform Traffic Control Devices or contractor may be removed from the site.

I, the undersigned, agree to perform final restoration within 30 days from completion of work.

Signed: _____
(Applicant)

Date: _____

City Engineer Approval (Note: Permit not valid without City Engineer's signature)

I have examined and approved the above application with the corrections noted.

Approved: _____
City Engineer

Date: _____