



SPRINGBORO

BUILDING PERMIT APPLICATION

320 W. Central Ave.
Springboro, Ohio 45066
(937) 748-9791 PH
(937) 748-6860 FX
www.ci.springboro.oh.us

A separate application is required for each discipline and/or address. ALL five sections must be completed for application to be processed.

- 1 Residential (2 hard copies & 1 electronic copy of construction drawings and site plan required)
- Commercial (3 hard copies & 1 electronic copy of construction drawings and site plan required)

ADDRESS: _____

LOT NO: _____ PARCEL ID: _____

2 PROJECT DESCRIPTION: _____

-NEW BUILDING -ADDITION -ALTERATION/REMODEL -ACC. STRUCTURE -DECK

SWIMMING POOL: -ABOVE GROUND* -IN-GROUND* -STORABLE

COST: _____ SQUARE FOOTAGE/AFFECTED AREA: _____

PROPERTY IN FLOODPLAIN? -YES† -NO

*All above ground and in-ground swimming pools require an additional electrical permit.

†Floodplain permit required.

PERMIT TYPE: (a separate application is required for each discipline and/or address)

- 3 -BUILDING -ELECTRICAL -HVAC‡ -GAS
- FIRE SUPPRESSION -FIRE ALARM -COMMERCIAL KITCHEN HOOD/SUPPRESSION

‡All new gas furnace installations require an additional gas permit. A gas permit is not required for replacements.

PLEASE PRINT	Name	Address	Phone Number & Email <small>*BOTH REQUIRED TO PROCESS APPLICATION*</small>
Property Owner			
Occupant/Tenant			
4 Contractor			
Designer/ Plans By			

5 I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her agent.

Applicant's Name (Please print): _____ Email: _____

Applicant's Signature: _____ Date: _____

OFFICE USE ONLY

ZONING APPROVAL: _____ DATE: _____

BUILDING APPROVAL: _____ DATE: _____