

APPLICATION—REZONING

CITY OF SPRINGBORO PLANNING COMMISSION

The undersigned requests the approval identified above. Site Plan Review approvals subject to expiration provided for in Section 1284.18 of the Planning and Zoning Code. For all approvals under this application, it is understood that it shall only authorize the approval described in this application, subject to any conditions or safeguards required by the Planning Commission, and/or City Council.

☐ Owner
☐ Agent
☐ Lessee
☐ Signed Purchase Contract

APPLICANT NAME: _____

Address _____

Telephone No. (_____) _____

Fax No. (_____) _____

Email Address _____

PROPERTY OWNER NAME (IF OTHER): _____

Address: _____

Telephone No. (_____) _____

Property Address or General Location: _____

Parcel Number(s): _____ Existing Zoning District: _____

Proposed Zoning District: _____

Proposed Use: _____

The applicant or representative who is authorized to speak on behalf of the request must also be present at all meetings.

(Signature of Applicant and/or Agent)

(Date)

Printed Name

City of Springboro Planning Commission Submission Requirements for Amendments to the Official Zoning Map— Conventional Zoning

The following information is needed in support of a request for the conventional rezoning of parcels in the City of Springboro in addition to the application and fee.

Visit the City of Springboro website for application form at <https://www.cityofspringboro.com/199/Applications>. Contact City staff at (937) 748-6183 for updated fee information. Visit the Planning Commission page on the City website for updated meeting and deadline information at <https://www.cityofspringboro.com/283/Planning-Commission>.

1. Six (6) copies drawn to a scale not smaller than forty (40) feet to an inch. All paper plan sets to be collated and folded. All drawings to include a graphic scale matched to the subject matter.
2. A pdf version of the site plan prepared in 11-inch by 17-inch format.
3. Signature of the Owner or duly authorized officer, or a letter of authorization from the property for third parties to present plans to the City.
4. Vicinity sketch showing location of site in relation to surrounding street system. Show an arrow pointing north.
5. Legal description of the property.
6. Survey of the property including metes and bounds.
7. List of permitted uses and development standards for the proposed zoning of the site including setbacks, building heights, accessory structure requirements, and lot coverage limitations.
8. Existing zoning of the property and for properties immediately adjacent.
9. Spreadsheet and mailing labels of all property owners within 300 feet of the subject property(s) including parcel identity number, parcel address if applicable, owner name(s), and mailing address.
10. Description of how the proposed map amendment is consistent with the 2022 Master Plan.
11. Additional information required by City Code as directed by City staff.

Revised April 2022.