



## Application for extension of time to file

Calendar Year \_\_\_\_\_

Or

Fiscal Year \_\_\_\_\_ to \_\_\_\_\_

### General information

By filing this form on/before the due date of your tax return, you will automatically be granted a six-month extension of time to file your Springboro return. This extension of time to file a return does not result in an extension of time to pay the anticipated balance due on your return. If you expect to have a balance due, please remit payment with this form.



**Taxpayers who have already requested a Federal extension are not required to complete this form.**

If you've filed a Federal extension, simply attach a copy of your Federal extension form to your Springboro return when you file it.

### Where to file

Mail this form to us at City of Springboro, Income Tax Department, 320 W. Central Ave., Springboro, OH 45066, or put it in one of the City's physical drop boxes. You may also upload the form to our electronic dropbox at [www.cityofspringboro.com](http://www.cityofspringboro.com).

Account# \_\_\_\_\_

Federal ID # \_\_\_\_\_

Taxpayer \_\_\_\_\_

Social Security # \_\_\_\_\_

Spouse \_\_\_\_\_

Social Security # \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State/Zip \_\_\_\_\_

**If you are submitting payment with the return, please complete the voucher below.**

- Payment of anticipated tax due (if applicable):

\$ \_\_\_\_\_

- Payment for the first quarter estimate (if applicable):

\$ \_\_\_\_\_