

CITY OF SPRINGBORO  
320 W. CENTRAL AVENUE, SPRINGBORO, OH

**CITY COUNCIL WORK SESSION**

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THURSDAY, NOVEMBER 7, 2019

5:00 PM

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**CITY COUNCIL BEGAN THE WORK SESSION AT 5:00 PM TO ACCOMMODATE  
THE 5-YEAR CIP PRESENTATION**

**CITY COUNCIL**

**John Agenbroad, Mayor**  
**Dale Brunner, Deputy Mayor/Ward 2**  
**Stephen Harding, At Large**  
**Becky Iverson, At Large**  
**Janie Ridd, Ward 1**  
**Jack Hanson, Ward 3**  
**Jim Chmiel, Ward 4**

**CITY STAFF**

**Chris Pozzuto, City Manager**  
**Greg Shackelford, Assistant City Manager**  
**Alan Schaeffer, Law Director**  
**Lori Martin, Clerk of Council**

**ITEM 1. CALL TO ORDER.** Mayor Agenbroad called the Springboro, Ohio City Council Work Session to order on Thursday, November 7, 2019 at 5:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.

**ITEM 2. ATTENDANCE. Council:** Mr. Chmiel was absent. **Staff:** Mr. Pozzuto, Mr. Shackelford, Mr. Schaeffer and Ms. Martin were present. **The following staff members were present for the 5-Year Capital Improvement Program (2020-2024) presentation/discussion:** Jonathan Hudson, Finance Director; Beth Eaton, Assistant Finance Director; Jeff Kruihoff, Police Chief; Elmer Dudas, Development Director; Dan Boron, City Planner; Vince Murphy, Public Service Director; Matt Lang, IT Director; Mike Eaton, Facilities Manager; Tom West, Golf Course General Manager; Taylor Hause, Golf Course Superintendent.

**ITEM 3. PRESENTATION. – 5-Year Capital Improvement Program.**

City Manager Chris Pozzuto provided a brief overview of the City's 5-year CIP (Capital Improvement Program) for 2020-2024. (The City of Springboro Capital Improvement Program 2020-2024 is on file for reference.)

Mr. Pozzuto commented that staff is proposing a very fiscally conservative CIP as in past years and credited Staff and Department Directors who worked with Finance Director Jonathan Hudson and Assistant Finance Director Beth Eaton to review projects for the next five years and prepare the CIP document. Mr. Pozzuto thanked staff for all of their work on the CIP.

Mr. Pozzuto commented that he reviewed the overall CIP and very few projects were cut because the department heads were very fiscally conservative with their requests. Mr. Pozzuto further commented that about 80% of the CIP is replacement projects such as roofs, vehicles that need to be taken out of

rotation due to age, etc. The majority of the capital dollars are being spent on replacing what the City already has and maintaining the City's infrastructure.

Mr. Pozzuto commented that this is a general highlight of the CIP; Jonathan Hudson will present an overview of the CIP and Department Directors will present the CIP in more detail.

**CIP Overview (Jonathan Hudson):** (A copy of the handout is filed with the minutes for the record.) The Capital Improvement Program for 2020 totals approximately \$8MM and the largest portion of that is the City's street resurfacing program. When the gas tax increased in July, the City was seeing about a \$300,000-\$400,000 increase, which will be applied directly to the street capital program in the upcoming budget i.e. that money is being applied directly to paving roads. There are also some large park capital projects e.g. continued development of Kacie Jane Park and some large water capital projects. The major capital projects are in Street Resurfacing, Lytle Five Points Final Improvements, Kacie Jane Park – Phase 2, Wellfield Generator, Police Vehicles and Heatherwoode Clubhouse Roof. Historically Capital Project Budgets show that the City is in line with the capital budgets for the past five or six years give or take a couple of large projects. Last year, the City still had some intersection work going on at the intersection of SR73/SR741 and the reconstruction of S. Pioneer Boulevard bumped up last year's capital budget as well, but the 2020 capital budget is right back where the City has historically been with capital expenditures. Historical Vehicle and Equipment expenditures tend to yo-yo up and down, which is caused by the purchase of dump trucks. One dump truck costs approximately \$250,000, which tends to sway the Vehicles and Equipment budget. Most of the heavy equipment is for the Service, Street, and Water and Sewer Departments. Again, this is simply an overview of the Capital Improvement Program for next year.

**Each fund within the Capital Improvement Program was presented by Staff as follows:** (Comments regarding the Capital Improvement Program are summarized along with discussion.)

**General Improvement Fund (Chris Pozzuto):** The following projects are proposed in the General Improvement Fund:

Fiber Expansion funded at \$100,000 in 2020. The City participated in a seven-community fiber ring project through the Miami Valley Communications Council, which extends approx. 35 miles around the south Dayton area. The fiber ring is complete and lit and the City will be connected to it in the next few weeks. The City currently has one internet service provider in the community, which is Spectrum. The Fiber Expansion Project will enable the City to bring in wireless service that can connect to the fiber ring and install magnified WiFi signals on the City's water towers to start projecting into neighborhoods. This new infrastructure will attract new ISPs (Internet Service Providers) to the community. The \$100,000 budgeted for the Fiber Expansion Project will provide WiFi to the City's parks and begin targeting some of the neighborhoods. Mr. Pozzuto commented that he is not sure which neighborhoods at this time, but we should be able to unveil this project very quickly and he predicts that it will be well received by the community. This project demonstrates that the City is attempting to bring ISP competition into the community for residents. Again, this project will bring new ISPs to the community through a wireless connection, which may be able to provide a higher speed of internet service to residents.

Mr. Harding confirmed that the new wireless connection would generate revenue back to the City.

Mr. Pozzuto replied yes, and explained that some of the ISPs are willing to enter into revenue sharing agreements with the City, but at a minimum, the City will be able to charge rent for use of our water towers for those components for this WiFi system.

Mr. Harding asked if the City dropped fiber conduit into the road during the S. Pioneer reconstruction project.

Mr. Pozzuto replied no, the cost to install conduit was approx. \$250,000 and he elected not to install it; however, there are alternatives to getting fiber down through the Pioneer Boulevard area.

Ms. Ridd commented that last month when she attended the MVCC meeting they were very complimentary of the City's efforts to install the WiFi system especially being one of the first communities to do it.

Mr. Pozzuto commented that Springboro and W. Carrollton are taking the lead with respect to the new WiFi system. Mr. Pozzuto further commented that he and IT Director Matt Lang have had numerous meetings with the contractor, EdgeConnect, and should have more detailed information in a few months in terms of rolling out this new system.

Mr. Harding asked if Springboro is still being considered for one of the data centers.

Mr. Pozzuto explained that there will be data centers on this fiber line and EdgeConnect will be installing three to four data centers somewhere on the fiber line. The City has talked with them about dropping a data center in Springboro, which will help with switching, employee resources, etc.

Mr. Harding commented that it would also bring in other competition to piggyback off that system.

Mr. Lang confirmed that the datacenter would definitely prompt other competitors to come into the community.

Deputy Mayor Brunner confirmed that there were no other cities using this type of system.

Mr. Pozzuto replied yes, in this area; however, Long Island has used EdgeConnect and Dublin has done something similar.

Deputy Mayor Brunner asked if staff is able to work with those cities to find out how they have generated revenue from the system.

Mr. Pozzuto replied yes, they are looking into that now. Mr. Pozzuto added that he should have a complete picture of this project for City Council in the next couple of months.

Mr. Harding pointed out that the decrease in franchise fees will be additional revenue coming back to the City.

Mr. Pozzuto replied yes, especially the franchise fees through the MVCC.

Mr. Hudson commented that the Fiber Expansion project is the largest project for 2020 under the General Improvement Fund with the exception of a Roof Replacement at the Service Building on E. Mill Street.

Security Enhancements – Mr. Shackelford commented on this item as follows: There have been ongoing discussions with the Police Department regarding some issues with respect to the security and safety of the City Building. They formed an informal task force consisting of Lt. Zimmaro, Detective Dunkel, Facilities Manager Mike Eaton, IT Director Matt Lang and Sergeant Todd Turpin to meet and discuss security/safety concerns within the City Building. They are focusing on some enhancements to the perimeter and exterior of the building to increase safety, which include removal of landscaping, additional lighting, security cameras, fencing and window coverings. This visited the Centerville Police Department to look at their security measures and met Officer Davis, a Springboro resident, who is certified through the Ohio Crime Prevention Association. Officer Davis showed them the perimeter area and the security fencing the Centerville Police Department installed. Officer Davis then visited the City Building and made suggestions to increase the safety and security of the building and grounds. They sought proposals for design costs to install a fence on the west side of the building.

Ms. Iverson asked if the City owned the empty lot to the west.

Mr. Pozzuto replied no, Premier Health (SureCare) owns that lot.

Mr. Shackelford further commented that they discussed additional lighting that would tie in with the potential fence project, which would be a black ornamental 5-6' high fence to provide a barrier at the perimeter of the building. They also changed some of the verbiage on the existing signs to say "Do Not Enter" and "Authorized Vehicles Only."

Mr. Pozzuto clarified that the fence would only be installed on the police side of the building where they typically park police vehicles. The fence would start at the "Do Not Enter" signs and form a perimeter with a gate. The budgeted funds are to study these security/safety measures to see how it would look design wise and to form a recommendation. Mr. Pozzuto stated that this project is strictly a safety issue for the City Building and Police Department.

Mr. Harding asked if the Service Building Improvements, which include a new floor at the Service Building, should be moved up in the CIP. The new floor project is currently scheduled to begin in 2022, but the Roof Replacement at the Service Building is scheduled for 2020.

Mr. Murphy answered that he would like to make sure the Roof Replacement is completed first in order to keep the Service Building dry before addressing the floor.

There was no further discussion regarding the General Improvement Fund.

**Street Capital Fund (Elmer Dudas):** The following projects are proposed in the Street Capital Improvement Fund:

Street Resurfacing funded at an average of \$925,000/year from 2021-2024; however, in 2020, the budget is over \$1MM due to the S. Main Street Resurfacing Project. The project will include decorative crosswalks similar to those at the SR73/SR741 intersection, which will also carry over to the Wright Station Development for a cohesive look along that corridor. The S. Main Street Resurfacing Project will span from SR73 to the south corp. limit.

Ms. Ridd asked how much of this project is funded from the increased gas tax.

Mr. Hudson answered that approximately \$300,000 of the Street Resurfacing Program is funded due to the increased gas tax.

Various Sidewalk Installation is funded at \$25,000/year over the next five years as a placeholder.

Ms. Iverson asked if staff knew where these sidewalks would be constructed.

Mr. Dudas answered no, not necessarily, but if there were a spot where a sidewalk could connect a neighborhood or other sidewalk connection, they would install the sidewalk.

Ms. Iverson commented that she receives a lot of questions about connecting Richards Run to Wright Station.

Ms. Pozzuto commented that a sidewalk from Richards Run north to SR73 would cost approximately \$900,000 to construct; however, Mr. Dudas will be looking at that design next year. Mr. Pozzuto explained that the topography is bad and the sidewalk would have to bridge the creek.

Mr. Dudas explained that on the north side of Richards Run there are very steep banks along the creek, which would require a retaining wall.

Joint Repair Program is funded at \$200,000/year over the next five years. This program has been ongoing for a few years and has gone very well. This program repairs the transverse cracks on streets in subdivisions throughout the community.

*Mr. Harding thanked the Service Department crews for doing this work; it has really improved the streets that have been repaired through this program.*

*Lytle-Five Points Road Improvements is funded at \$477,000 in 2020. This project begins at the Sycamore Spring intersection and these are the final improvements to be made on Lytle-Five Points Road. The road peaks and the sight distance is not very good in this area of the road. The road will be lowered, reprofiled and widened and curbs, gutters, storm sewers and sidewalks will be added. Also, the bike lane will be extended from the intersection to Yankee Road.*

*Clearcreek-Franklin Road Improvements funded at \$550,000 in 2021. The City is applying for grant funds to resurface Clearcreek-Franklin Road from SR73 to the north corp. limit in partnership with Franklin and Clearcreek Townships. Both townships have agreed to help pay for the local cost of the project if the federal grant is received, which staff applied for this year.*

*Clearcreek Park Multi-use Trail and Clearcreek to Hazel Woods Park Multi-use Trail funded at \$379,000 and \$69,000 respectively in 2020. Mr. Dudas thanked City Planner Dan Boron for spearheading all of the trail projects in the City.*

*At this time, Mr. Boron commented that he serves as the staff liaison to the Bicycle & Pedestrian Advisory Committee (BPAC), which is celebrating its tenth anniversary this year. The Lytle-Five Points Road bike lane project mentioned previously completes all of the BPAC's phase one projects identified in the City's 2013 bike/ped plan. The two Clearcreek Multi-use trails are based in part on that plan, but takes it to the next step by building the community's first off-road trails including the Clearcreek Park Multi-use Trail, which will connect E. Milo Beck Park to Clearcreek Park along the creek on the south side of West Lower Springboro Road. There will be a pedestrian beacon to allow people to cross the road to Clearcreek Park. The environmental work has been completed as well as a feasibility study determining that this is the best location for the trail. Construction on the trail will begin in 2020.*

*Mr. Harding asked if the trail would reach the entrance to the park or stop somewhere before the entrance.*

*Mr. Boron answered that the trail will stop halfway between the end of the trail where it makes the northward turn and the main entrance to the park.*

*Mr. Boron continued by commenting that the Clearcreek to Hazel woods Park Multi-use Trail will connect to the entrance of Hazel Woods Park on the north side of West Lower Springboro. This trail was identified in the original bike/ped plan approved in 2013. This trail will eventually connect to the City of Franklin, which is working on a trails project from the west end of Hazel Woods Park to their Community Park leaving a half-mile gap allowing people to ride their bikes to the Great Miami River Trail. These two trail projects are interrelated to the work that Franklin is doing to the west. All of these trail projects and the bikeway projects the BPAC has been working on over the past couple of years will connect all of the City's parks together. These projects will lead to connecting off road trails with the rest of the community's bikeway system. The City will be seeking funding from ODOT and ODNR to help with the design, development and construction of these trails moving forward.*

*Mr. Boron also commented that the last three trail projects in the CIP are the W. Factory to Community Park Multi-use Trail, Community Park to SR73 Multi-use Trail and Tahlequah Trail Improvements with funding budgeted in 2022, 2023 and 2024. These three projects will connect E. Milo Beck Park to Community Park and finally to SR73. With an off-road trail, people will be able to bike from SR73 to the City of Franklin at the end of 2023.*

*Ms. Iverson confirmed that the bike trail connection from E. Milo Beck Park to Clearcreek Park would be constructed in 2020.*

*Mr. Boron replied yes, that is the plan.*

Ms. Ridd asked if the budgeted numbers for the trail projects assume other funding or do not assume other funding.

Mr. Boron replied that the budgeted numbers reflect the projected total costs of the projects to demonstrate to the funders that the City is committed to constructing these trails.

Mr. Hudson commented that \$150,000 is shown under revenues as potential state grant funding in 2021 to offset those budgeted costs.

At this time, Mr. Dudas resumed comments concerning Street Capital Projects as follows:

Parker Drive Improvements funded at \$410,000 in 2021. Similar to the Cherry Street improvements, this project will consist of widening the roadway and adding curb, gutter, sidewalk and storm sewers.

Traffic Signal Improvements funded at approx. \$300,000 from 2021 to 2024. Traffic signal improvements will be made to various intersections in the City. The first traffic signal improvement will be the N. Main Street and Edgebrook intersection in anticipation of the continued development of Wright Station.

Tahlequah Trail Improvements funded at \$130,000 and \$275,000 in 2022 and 2023 respectively. In 2022, curb and sidewalk improvements will be made and in 2023 the pavement will be replaced to open up land for development at the northern terminus.

West Tech Bridge Extension funded at \$400,000 in 2024. The plan is to extend the bridge and soften the creek bank to construct a sidewalk across the bridge. The City is waiting for more development to occur at the end of West Tech Road before completing this project.

There was no further discussion regarding the Street Capital Fund.

**Park Improvement Fund (Vince Murphy):** The following projects are proposed in the Park Capital Improvement Fund:

At this time, Mr. Pozzuto referenced the Hazel Woods Park Improvements funded at \$543,000 in 2020 by commenting that a turf field is proposed for the park similar to the turf at Wade Field. Mr. Pozzuto further commented that the City has approximately \$200,000 in sponsorships to help offset the cost of the turf field. One sponsor, CJS Heating and Air, who sponsors a lot of pee wee football activity, has actually agreed to pay \$150,000 toward the project. The Springboro Lacrosse group has pledged \$50,000 to help offset the costs for the turf field project. In essence, the City will be covering half of the costs to construct the field through sponsorships.

Mr. Murphy commented on Park Capital Projects as follows:

Hazel Woods Park Improvements funded at \$825,000 in 2021 and \$200,000 in 2024. It is anticipated that the park will be completed with all amenities by 2024 with paving, signage, irrigation and lighting around the fields.

Kacie Jane Park funded at \$700,000 in 2020. This funding would complete the splash pad park, which was unbelievably popular when it opened this summer. Next year, two age specific playgrounds (ages 2-5 and ages 5-12) will be constructed at the park and at the request of the Hausfeld Family, they will be installing interactive playground equipment with colors and lights. This playground installation is part of the second phase of the development of the park and will occur to the north of the existing shelter house. Phase two of the park's development will be completed in 2020.

North Park Improvements funded at \$130,000 in 2020. Improvements will consist of a Fitness Court with assistance from a grant.

Mr. Pozzuto explained that the grant is from a national company that promotes Fitness Courts. The City of Troy has a fitness court and the University of Dayton will be installing one soon. The national group thought Springboro would be a good fit for a Fitness Court and they give \$30,000 grants. The Fitness Court will be a concrete pad poured between the tennis courts and the driveway to the amphitheater with a path to access the court where the different elements will be placed on the pad.

Ms. Ridd asked Mr. Murphy to describe the Fitness Court.

Mr. Murphy explained that at one time North Park had fitness stations along the walking trail. The Fitness Court is the same idea, but all of the fitness elements are in one location.

Mr. Harding asked about the concert parking situation at North Park.

Mr. Murphy explained that at the end of this summer's concert season they started moving the parking closer to North Park and will continue that scenario in 2020 to see how it works logistically. In 2022, \$200,000 has been budgeted to expand the parking area at North Park to accommodate increased park activity and attendance at the summer concerts.

Deputy Mayor Brunner asked if there is a wish list for the concert series at North Park.

Mr. Murphy replied yes, he would love to put field turf on the entire amphitheater seating area.

Mr. Pozzuto commented that it is a good idea, but would be very expensive.

Mr. Murphy commented that improvements to the concert area were made this fall to expand the seating area.

Mr. Harding pointed out it would be a different turf application and may not cost as much as the turf needed for a playing field.

Mr. Pozzuto commented that they would look at the possibility of turf in the seating area of the amphitheater.

Community Park Improvements funded at \$75,000 in 2020. This project consists of applying asphalt around the new concession stand and placing permanent bleachers near the ball diamonds.

Clearcreek Park Improvements are funded in various amounts through 2024. Improvements include a Wash Pad and additional storage area. The funds budgeted are placeholders for the described projects.

Gardner Park Improvements funded at \$55,000 in 2021. This project consists of constructing a shelter at Gardner Park. The location is to be determined. The City has received a number of requests for a shelter house at the park.

There was no further discussion regarding the Park Improvement Fund.

**Water Capital Fund (Elmer Dudas):** The following projects are proposed in the Water Capital Improvement Fund:

Tamarack Hills/Springwood Subdivision Water Main Replacement & Royal Oaks Subdivision Water Main Replacement funded at \$325,000/year per subdivision from 2020-2024. These are older neighborhoods with deteriorating water mains and the replacement program is ongoing.

Wellfield #1 Generator & Pump House Improvements funded at \$1.5MM in 2020. The generator at the wellfield is diesel and is in the floodway. The City has critical infrastructure in the area and a new

generator and pump house is needed, which will be raised above the flood plain and out of the floodway in order to have that critical water resource available for the City in case of an emergency.

WTP Generator funded at \$800,000 in 2023. The existing generator is ageing and this funding is a placeholder in anticipation of replacing the generator in the future.

There was no further discussion regarding the Water Capital Fund.

**Sewer Capital Fund (Elmer Dudas):** The following projects are proposed in the Sewer Capital Improvement Fund:

Creekside Lift Station Improvements funded at \$175,000 in 2019. The City has been trying to eliminate the lift station at the Villages of Creekside, but has to go through private property and has not been successful in obtaining the required easement. When the easement is obtained or during development, a gravity line will be installed eliminating the need for the lift station and wastewater will travel by gravity to the sewer plant.

Mr. Harding asked how many lift stations are left in the City.

Mr. Dudas replied, maybe five or six. They are trying to eliminate the lift stations when the opportunity arises and are not adding anymore.

Glenridge Force Main Improvements funded at \$300,000 in 2020. This is a new project at the Glenridge Subdivision on Lytle-Five Points Road behind the two water towers. The subdivision is fed by a lift station that pumps up a force main about 4,000 plus feet. There have been issues with leaking and plugging because the distance is too far; it is more than double the distance of any of the City's other force mains. The developer to the north of the City has granted an easement through his property to install a 1,500 ft. new force main and abandoning the existing force main.

Advanced Drive Generator Replacement funded at \$300,000 in 2023. This project consists of replacing the generator at the lift station on Advanced Drive.

There was no further discussion regarding the Sewer Capital Fund.

**Storm Water Capital Fund (Elmer Dudas):** The following projects are proposed in the Storm Water Capital Improvement Fund:

Catch Basin Replacement Program funded at \$75,000/year from 2020-2024. This project is ongoing. The catch basin replacement program is similar to the water main replacement program and is performed in conjunction with the street resurfacing program. This program is performed in other areas as needed as catch basins fall into disrepair.

There was no further discussion regarding the Storm Water Capital Fund.

**Golf Capital Fund (Operations & Maintenance) (Tom West):** The following projects are proposed in the Golf Capital Improvement Fund:

Golf Emergency Capital Funds funded at \$50,000/year from 2020-2024. This funding is budgeted every year in the CIP as a contingency for unanticipated or emergency maintenance and upkeep of the clubhouse and golf course.

Clubhouse Network Cabling funded at \$15,000 in 2020 to reroute all of the cabling throughout the clubhouse to one central location.

Starter/Greet Gazebos funded at \$10,000 in 2020 to construct two small gazebos at the starter/greeter area. This project would give the golf course a starting point for the patrons to enter the golf course.

Currently, greeters sit in golf carts, which affects customer service. The gazebos would also provide some shelter for the staff.

Ms. Ridd asked if the gazebo would be closer to the tee.

Mr. West replied no, it would be in the same location closer to the putting green.

Range Improvements funded at \$25,000 in 2020. This project would replace the range mats along with cleaning supplies and signage needed throughout the facility.

Clubhouse Improvements funded at \$91,000 for 2020 and \$65,000 in 2021. The majority of this funding is for the replacement of the clubhouse roof and some counter and bar tops that need to be replaced due to wear and tear.

Ms. Iverson commented that the summer "Party on the Deck" events are becoming so popular and well attended, and it is such a beautiful location.

Mayor Agenbroad commented that the parties are drawing more than a hundred people and doing very well.

Mr. West commented that this event has grown immensely, but on some days the event is getting too big as far as staff and seating. It is hard to provide 100% customer service with a limited number of staff and they never know if 50 or 200 people will show up. The one change that did help with the event was the buffet.

Mr. Harding commented to Mr. Eaton that the new windows and window treatments look great at the clubhouse and the sunlight can be controlled by the shades.

There was no further discussion regarding the Golf Capital Fund.

**Vehicles & Equipment Capital (Chris Pozzuto):** Mr. Pozzuto commented that the Vehicles & Equipment Capital Fund lists the vehicles and equipment proposed to be funded for the next five years.

Mr. Pozzuto commented that there is nothing new in the Vehicles and Equipment budget other than a dump truck, which has caused the budget to be close to \$1M. If the cost of the dump truck were removed, the budget would be approx. \$700,000, which is typical for vehicle and equipment needs.

Mr. Pozzuto offered to respond to any questions or concerns regarding the 5-year CIP.

Mayor Agenbroad asked if the second portable restroom facility would be purchased for City events such as the summer concerts.

Mr. Pozzuto replied that the additional portable restroom facility has been ordered.

There was no further discussion regarding the 5-year CIP.

Mayor Agenbroad commented, on behalf of City Council, that they appreciate all of the work staff puts into the CIP and knows staff cares about this City by all the work they do every day. Mayor Agenbroad encouraged staff to keep up the good work; we have so much to be thankful for in the Boro!

Mr. Pozzuto thanked City Council for their consideration and support.

City Council will consider a motion at tonight's Regular Meeting to approve the City's 5-Year CIP (2020-2024).

**The CIP Presentation concluded at approximately 5:50 PM.**

*(Council took a short break before continuing with Work Session discussion.)*

**The Work Session resumed at approximately 6:00 PM.**

**ITEM 4. LEGISLATIVE AGENDA. – Review legislative items slated for November 2.**

**MOTION:** TO APPROVE THE CITY OF SPRINGBORO 5-YEAR CAPITAL IMPROVEMENT PROGRAM (CIP) 2019-2023.

*Mayor Agenbroad noted that a motion would be in order at tonight's Regular Meeting to approve the 5-Year CIP.*

**1) EMERGENCY ORDINANCE: FIRST READING.** AN ORDINANCE APPROVING THE RECORD PLAN FOR WRIGHT STATION SECTION ONE AND DECLARING AN EMERGENCY.

*At staff's request, Mayor Agenbroad stated that a motion would be in order at tonight's meeting to waive the second and third readings of this ordinance.*

**2) RESOLUTION:** A RESOLUTION AUTHORIZING THE SUBMITTAL OF APPLICATIONS FOR FEDERAL FAST ACT FUNDS THROUGH THE MIAMI VALLEY REGIONAL PLANNING COMMISSION.

*No discussion.*

**3) RESOLUTION:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH STURM CONSTRUCTION FOR THE "SOUTH MAIN STREET SANITARY SEWER EXTENSION" PROJECT.

*No discussion.*

**ITEM 5. CITY MANAGER. – Issues/Reports.**

**5-Year CIP:** *Mr. Pozzuto thanked Council for their attention and support of the proposed CIP.*

**South Pioneer Reconstruction Project:** *South Pioneer Boulevard is scheduled to be paved Saturday and Sunday and the project should be finished.*

*At this time, Mr. Shackelford commented that the City's new Home Improvement Grant Program has 18 projects at some point in the process with four completed and funded. Mr. Shackelford further commented that he is working with County Corp for photo opportunities of some of the projects. There is approximately \$5,000 left in the program and additional monies will be proposed for the program in the 2020 budget. They will continue working with the remaining residents in the Royal Oaks Subdivision who did not have the opportunity to apply this year and then move the program to a different subdivision. The response to the program has been fantastic.*

*Mayor Agenbroad asked if the 50/50 match for the Historic Preservation Grant Program is given to the applicant when the project is complete or are they given seed money.*

*Mr. Pozzuto explained that the project has to be completed by the property owner before the City grants the money. Mr. Pozzuto further explained that the City reimburses the resident based on receipts for the work.*

*Mr. Shackelford commented that it works the same way for the Home Improvement Grant Program.*

*Mr. Boron added that the property owners in the downtown district love the program and Council's support is appreciated.*

Mr. Pozzuto further added that these programs help people reinvest in their properties.

Ms. Ridd asked what the typical project was in the Royal Oaks Subdivision –roofs, windows or a wide range of projects.

Mr. Shackelford commented that it was a wide range of projects, but driveway replacements were typical. They tried to emphasize safety concerns, and safety projects were a top priority. Roof replacements, gutters, windows, some exterior painting were among the projects funded through the program. They tried to steer away from strictly cosmetic projects such as fencing and decks, which were low priority. Mr. Shackelford further commented that they might increase the minimum project amount next year because on average it was between \$2,000-\$2,500 in reimbursements per project this year. They might possibly raise the total project minimum from \$1,000 to \$5,000 to capture some of the bigger projects and gain more value for the dollar.

**ITEM 6. CLERK OF COUNCIL. – Issues/Reports.**

**Calendar Events:** “Christmas in Historic Springboro will take place November 22-24; details regarding City Council’s transportation will be distributed at the next meeting. Thanksgiving will be observed Thursday and Friday, November 28 and 29; whereby, the City Offices will be closed. The City’s annual Holiday Open House/Volunteer and Employee Appreciation Event will take place on December 13, 6-10 PM, at Heatherwoode; invitations will be mailed next week. The next City Council Work Session will be held on Thursday, November 21, 2019 at 5:00 PM to accommodate the annual budget presentation followed by the Regular Meeting at 7:00 PM in Council Chambers.

**2020 Committee Appointments:** Ms. Martin is compiling the packet of information for year-end committee appointments, which will be distributed to Council for review in December.

Ms. Martin also congratulated the Mayor and City Council Members who were re-elected to their seats and informed them that they will be sworn in to their new term of office at the City Council Meeting on December 19.

**ITEM 7. CITY COUNCIL. – Issues/Reports.**

**Ms. Ridd** – No reports.

**Ms. Iverson** – Ms. Iverson will present a Planning Commission report at tonight’s Regular Meeting under Reports.

**Mr. Harding** – Mr. Harding will present an MVCC report at tonight’s Regular Meeting under Reports.

**Mr. Hanson** – No reports.

**Deputy Mayor Brunner** – No reports.

**Mayor Agenbroad** – Mayor Agenbroad briefly reviewed presentations and motions scheduled for tonight’s Regular Meeting.

**At this time, Mayor Agenbroad called for a motion to enter Executive Session, under ORC121.22(G), following the Work Session discussion, to consider confidential information related to the marketing plans, business strategy of an applicant for economic development assistance; whereby, the City Law Director was present and no votes were taken.**

**Mr. Brunner motioned. Ms. Ridd seconded the motion.**

No discussion.

**VOTE:** *Iverson, Yes; Agenbroad, Yes; Hanson, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [6-0]*

*As a reminder to the public, no votes are taken during Executive Session.*

**Executive Session:** *City Council entered Executive Session at approximately 6:20 PM to consider confidential information related to the marketing plans, business strategy of an applicant for economic development assistance; whereby, the City Law Director was present.*

*With no objections, City Council exited Executive Session at approximately 6:55 PM; whereby, no votes were taken.*

**ITEM 8. ADJOURNMENT.** *With no further discussion, Mayor Agenbroad adjourned the Thursday, November 7, 2019 City Council Work Session immediately thereafter.*

CITY OF SPRINGBORO  
320 W. CENTRAL AVENUE, SPRINGBORO, OH

**CITY COUNCIL REGULAR MEETING**

THURSDAY, NOVEMBER 7, 2019

7:00 PM

**CITY COUNCIL**

John Agenbroad, Mayor  
Dale Brunner, Deputy Mayor/Ward 2  
Stephen Harding, At Large  
Becky Iverson, At Large  
Janie Ridd, Ward 1  
Jack Hanson, Ward 3  
Jim Chmiel, Ward 4

**CITY STAFF**

Chris Pozzuto, City Manager  
Greg Shackelford, Assistant City Manager  
Alan Schaeffer, Law Director  
Lori Martin, Clerk of Council

**ITEM 1. CALL TO ORDER.** Mayor Agenbroad called the Springboro, Ohio City Council Regular Meeting of Thursday, November 7, 2019 to order at 7:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.

**ITEM 2. PLEDGE OF ALLEGIANCE.** Mayor Agenbroad led the Pledge of Allegiance.

Mayor Agenbroad called upon Ms. Iverson to give the Invocation.

Invocation presented by City Council Member Becky Iverson.

(Council observed the prayer before proceeding with the Regular Order of Business.)

**ITEM 3. ROLL CALL.** Agenbroad, Present; Brunner, Present; Chmiel, Absent; Hanson, Present; Harding, Present; Iverson, Present; Ridd, Present. Staff: Mr. Pozzuto, Mr. Shackelford, Mr. Schaeffer and Ms. Martin were present.

**Mayor Agenbroad called for a motion to excuse Mr. Chmiel.**

**Mr. Harding motioned. Ms. Ridd seconded the motion.**

No discussion.

**VOTE: Iverson, Yes; Agenbroad, Yes; Hanson, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [6-0]**

**ITEM 4. APPROVAL OF MINUTES:** THE MINUTES OF THE CITY COUNCIL WORK SESSION AND REGULAR MEETING OF OCTOBER 17, 2019.

Mayor Agenbroad presented the minutes for additions/corrections. No additions/corrections.

**Mayor Agenbroad called for a motion to approve the Minutes.**

**Ms. Ridd motioned. Ms. Iverson seconded the motion.**

No discussion.

**VOTE: Agenbroad, Yes; Hanson, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes; Iverson, Yes. [Approved]**

**ITEM 5. PRESENTATIONS: SPECIAL RECOGNITION OF SPRINGBORO RESIDENT ABBY NUGENT, THE 2019 OHSAA GIRLS DIVISION 1 SINGLES TENNIS STATE CHAMPION.**

Mayor Agenbroad presented a Certificate of Congratulations to Springboro resident Abby Nugent, 2019 OHSAA Division I Tennis State Champion, for winning the Ohio High School Athletic Association Tennis State Championship and for her outstanding athletic achievement and sportsmanship. Also, Mayor Agenbroad presented a Certificate of Appreciation to Abby Nugent's younger brother Gabe Nugent for his outstanding support as a son, brother and tennis fan and in recognition of his commitment to his sister Abby's pursuit of tennis excellence.

Council congratulated Abby and her brother Gabe with a handshake.

Mayor Agenbroad also recognized Abby's parents and grandparents.

Abby's father Rusty Nugent commented that the support of the community has been phenomenal; tennis is a tough sport and the Springboro community has been awesome. Mr. Nugent thanked City Council for the presentation and recognition.

Mayor Agenbroad thanked Abby and her family for attending tonight's City Council Meeting.

**ITEM 6. LEGISLATION: City Council held a Work Session at 5:00 PM tonight for approximately 50 minutes to discuss the City's 5-Year Capital Improvement Program followed by approximately 20 minutes of discussion concerning the following legislative items as well as other City business. During the Work Session, Council entered Executive Session for approximately 35 minutes to consider confidential information related to the marketing plans, business strategy of an applicant for economic development assistance; whereby, the City Law Director was present and no votes were taken.**

**MOTION: TO APPROVE THE CITY OF SPRINGBORO 5-YEAR CAPITAL IMPROVEMENT PROGRAM (CIP) 2020-2024.**

**Mayor Agenbroad called for a motion to approve the City of Springboro 5-Year Capital Improvement Program (CIP) 2020-2024.**

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

**Mr. Harding motioned. Ms. Ridd seconded the motion.**

No discussion.

**VOTE: Iverson, Yes; Agenbroad, Yes; Hanson, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [6-0]**

- 1) **ORDINANCE O-19-25: FIRST READING.** "AN ORDINANCE APPROVING THE RECORD PLAN FOR WRIGHT STATION SECTION ONE AND DECLARING AN EMERGENCY," was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This is the first reading of an ordinance approving a record plan for Wright Station Section One. The City is required to file a record plan with Warren County for the Wright Station development located at the corner of SR73 and SR741. The new Performing Arts Center is part of this record plan as well as Warped Wing.

Mayor Agenbroad presented the items for questions/comments of Council. No questions/comments.

**Mayor Agenbroad called for a motion to suspend the rules and waive the second and third readings of Legislative Item 1, an Emergency Ordinance.**

**Mr. Harding motioned. Ms. Ridd seconded the motion.**

No discussion.

**VOTE: Iverson, Yes; Agenbroad, Yes; Hanson, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [6-0]**

**Mayor Agenbroad called for a motion to adopt Ordinance O-19-25.**

**Ms. Iverson motioned. Ms. Ridd seconded the motion.**

No discussion.

**VOTE: Iverson, Yes; Agenbroad, Yes; Hanson, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [6-0]**

- 2) **RESOLUTION R-19-44:** "A RESOLUTION AUTHORIZING THE SUBMITTAL OF APPLICATIONS FOR FEDERAL FAST ACT FUNDS THROUGH THE MIAMI VALLEY REGIONAL PLANNING COMMISSION," was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This resolution authorizes the submittal of applications for Federal Fast Act Funds through the Miami Valley Regional Planning Commission to improve 1.6 miles of Clearcreek-Franklin Road from W. Central Avenue to the north corporation limits. The City is hoping to accomplish this project in 2022 pursuant to those grant funds at an estimated cost of \$610,000. If the City receives the federal funding, the local share of the cost will be approximately \$260,000. This project touches both Franklin Township (\$10,000) and Clearcreek Township (\$5,000) and both entities will be contributing to the local cost of project. This grant application is actually a three-jurisdiction grant application, which always helps projects score higher when asking for funding.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

**Mayor Agenbroad called for a motion to adopt Resolution R-19-44.**

**Ms. Ridd motioned. Mr. Harding seconded the motion.**

No discussion.

**VOTE: Brunner, Yes; Ridd, Yes; Iverson, Yes; Agenbroad, Yes; Hanson, Yes; Harding, Yes. [6-0]**

- 3) **RESOLUTION R-19-45:** "A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH STURM CONSTRUCTION FOR THE "SOUTH MAIN STREET SANITARY SEWER EXTENSION" PROJECT," was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This resolution authorizes a contract with Sturm Construction for the "South Main Street Sanitary Sewer Extension" project. This project consists of installing 75 feet of sanitary sewer from Heatherwoode Boulevard and S. Main Street to the west. The City received two bids for the project on Thursday, November 7, 2019 and the lowest and best bid was received from Sturm Construction for \$40,700.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

**Mayor Agenbroad called for a motion to adopt Resolution R-19-45.**

**Ms. Ridd motioned. Ms. Iverson seconded the motion.**

No discussion.

**VOTE: Agenbroad, Yes; Hanson, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes; Iverson, Yes. [6-0]**

- ITEM 7. REPORTS: Mayor's Report** – The "Christmas in Historic Springboro" festival will take place on November 22, 23 & 24 in downtown Springboro. Opening ceremonies will take place on Friday at 6:45 PM at the Gazebo in Rotary Park and the Parade will take place on Saturday at Noon on S. Main Street. The Thanksgiving Holiday will be observed Thursday and Friday, November 28 and 29; whereby, the City Offices will be closed. The next City Council Work Session will be held on Thursday, November 21, 2019 at 5:00 PM to accommodate the City's annual budget presentation followed by the Regular Meeting at 7:00 PM in Council Chambers.

**City Manager's Report** – Mr. Pozzuto reported that the S. Pioneer Boulevard reconstruction project is very close to being completed. The contractor is scheduled to install the intermediate course of asphalt on the roadway on Saturday and the final course of asphalt on Sunday weather permitting.

Mr. Pozzuto also reported that he was invited to Pioneer Electronics located on S. Pioneer Boulevard. The worldwide President and CEO, Koichi Moriya, was visiting Pioneer Electronics to inspect the property and facility, and Mr. Pozzuto had the opportunity to welcome him to Springboro. Mr. Pozzuto commented that Pioneer is very good with respect to environmental issues and tries to be a good environmental corporate partner. Every year when the CEO visits, the company plants a tree in his honor during a ceremony. Pioneer also presented the City of Springboro with a plaque commemorating their CEO's visit. Mr. Pozzuto added that he sent a thank you note in Japanese to Mr. Moriya to let him know that the City really appreciates Pioneer's continued investment in Springboro. Pioneer is the City's largest private employer.

**Committee Reports –**

**Ms. Ridd** – No reports.

**Ms. Iverson – Planning Commission** – The Planning Commission met on Wednesday, October 30 at 6:00 PM in Council Chambers to consider the following items: Record Plan - Wright Station, Section One and Planning & Zoning Code Text Amendment and Amendment

to the Official Zoning Map - proposed UVD, Urban Village District. The Planning Commission will vote on the proposed UVD text and map amendments on November 13 and the Planning Commission's recommendation will be presented to City Council for consideration on November 21. In addition, the Planning Commission welcomed new Planning Commission Member Mark Davis, who was appointed to fill Councilman Hanson's seat on the Commission.

**Mr. Harding – MVCC (Miami Valley Communications Council)** – Mr. Harding reported that he serves on the MVCC Finance Committee, which met last Friday to review the 2020 Budget. The proposed budget will be presented to the MVCC for approval at their next meeting on November 20.

**Mr. Hanson** – Mr. Hanson reported that the Tree Authority will meet on December 19 and he will report on that committee's activity at the November 21 Council Meeting.

**Deputy Mayor Brunner** – Deputy Mayor Brunner congratulated Mayor Agenbroad and Council Members Stephen Harding and Becky Iverson on their re-election.

**ITEM 8. OTHER BUSINESS.** Mayor Agenbroad called for the following motion:

The City of Springboro is in receipt of a notification of a request for a new liquor permit bearing the number 38331580005 from Highland Stag Inc., 85 N. Main Street, Springboro, OH 45066. The request is for Permit D-5 – Nightclub Permit. Spirituous liquor for on-premises consumption, beer, wine and mixed beverages for on-premises consumption or carryout until 2:30 AM.

The Springboro Police Division has completed a records check on the applicant/application and based on its investigation makes the following recommendation:

The Springboro Police Department can find no cause for objection to this application and recommends Council and the City of Springboro not express any objections and not request a hearing from the Ohio Division of Liquor Control concerning this application.

Mayor Agenbroad presented the item for questions/comments.

Ms. Iverson commented that the City took action on a liquor permit notice for Highland Stag earlier this year and asked why there is a new permit request.

Mr. Pozzuto answered that he believes this request is for a transfer of ownership to either a new owner or the same owner under another legal entity. Mr. Pozzuto emphasized that the Police Department always performs a background check on all new permits and transfers.

Ms. Ridd asked Mr. Pozzuto to confirm that this permit is not using up another liquor license, but is rather a transfer of the existing business' license.

Mr. Pozzuto replied yes. Mr. Pozzuto also commented that following the 2020 census the City would be allotted an additional permit under each category, which will help new businesses such as restaurants that might develop at Wright Station.

Deputy Mayor Brunner asked how many permits are left for the City.

Mr. Pozzuto answered that he does not know for sure, but Springboro Community Theatre just received their permit allowing them to serve alcohol for their performances. Mr. Pozzuto commented that there may be two or three available, but following the census there should be seven or eight additional permits available.

Mayor Agenbroad pointed out that liquor permits are state regulated.

**Mayor Agenbroad called for a motion that the City Council and the City of Springboro not express any objections and not request a hearing from the Ohio Division of Liquor Control regarding this Liquor Permit application.**

**Ms. Ridd motioned. Mr. Harding seconded the motion.**

No discussion.

**VOTE: Brunner, Yes; Ridd, Yes; Iverson, Yes; Agenbroad, Yes; Hanson, Yes; Harding, Yes. [6-0]**

**ITEM 9. FINAL COUNCIL AND MANAGER COMMENTS.** Mr. Harding commented that it has been a great year for Wee Panthers Football. Last weekend two of their teams, 5th and 6th grade black, played in the silver bracket and won their finals. Two teams went to the Super Bowl Championships on Sunday. The white team was a runner up and the 4th grade white won the Super Bowl. Mr. Harding thanked the police officers for providing traffic control to the football fields and thanked the MVCC for spending the entire day on Sunday streaming the games live for people who could not attend the games such as grandparents and even a soldier that viewed the games from out of state.

Mayor Agenbroad thanked Maureen Russell-Hodgson, Community Resources Coordinator, for all of the work she has been doing to showcase the City including helping with the "Springboro 45066" show.

Mr. Shackelford congratulated the Springboro Panthers Varsity Football team for an awesome season, 9-1. The team plays at Dublin-Jerome tomorrow and Springboro ended up being the five seed against the four seed. Mr. Shackelford further commented that he helped coach the team on and off for about six years and he thinks the world of the coaching staff and wishes them the best.

Ms. Ridd complimented Mr. Pozzuto, Mr. Shackelford and City Staff on the Capital Improvement Program (CIP) they put together for the City, which was very fiscally conservative, but she feels the community is getting a lot in return.

At this time, Mayor Agenbroad commented on the Springboro School's recent donation of approximately \$45,000 to the Trotwood-Madison City School District. The money was raised to help with tornado relief and says a lot about our community and what it is made of. Mayor Agenbroad also commented that some of the people here tonight knew Dayton Police Detective Jorge Del Rio, who was shot on Monday night and died today from the injuries he suffered. Mayor Agenbroad asked for a moment of silence for this Police Officer, who gave his life for his community.

*Mayor Agenbroad observed a moment of silence.*

In addition, Mayor Agenbroad wished everyone a happy Veterans Day, which will be observed on Monday, November 11. Mayor Agenbroad thanked Councilman Hanson and all veterans for their service to our country. Mayor Agenbroad also announced that the Warren County Career Center is hosting a Veterans Day breakfast on Monday at 8:00 AM at the Career Center. Mayor Agenbroad also thanked Deputy Mayor Brunner for extending congratulations on his and Council Members Harding and Iverson's re-election. Mayor Agenbroad added that this Council works very well together and will continue working hard for the community.

**ITEM 10. GUEST COMMENTS.** No Guest Comments.

**ITEM 11. EXECUTIVE SESSION.** No Executive Session.

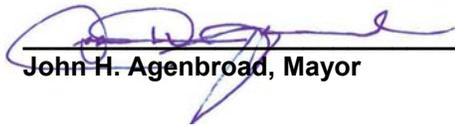
**ITEM 12. ADJOURNMENT.** Mayor Agenbroad thanked the MVCC for tonight's telecast and scheduled rebroadcasts of this Springboro City Council Meeting.

**Mayor Agenbroad called for a motion to adjourn the Thursday, November 7, 2019 Springboro City Council Regular Meeting at approximately 7:25 PM.**

**Mr. Harding motioned. Ms. Ridd seconded the motion.**

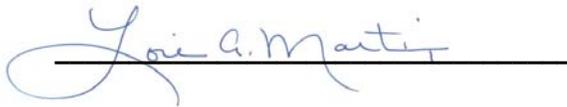
**VOTE: Iverson, Yes; Agenbroad, Yes; Hanson, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [6-0]**

**—MEETING ADJOURNED—**

  
\_\_\_\_\_  
John H. Agenbroad, Mayor

John H. Agenbroad

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Presiding Officer

  
\_\_\_\_\_  
Lois A. Martin