

CITY OF SPRINGBORO  
320 W. CENTRAL AVENUE, SPRINGBORO, OH

**CITY COUNCIL WORK SESSION**

THURSDAY, NOVEMBER 5, 2020

5:00 PM

**CITY COUNCIL BEGAN THE WORK SESSION AT 5:00 PM TO ACCOMMODATE THE 5-YEAR CIP PRESENTATION.**

**CITY COUNCIL**

John Agenbroad, Mayor  
Jim Chmiel, Deputy Mayor/Ward 4  
Stephen Harding, At Large  
Becky Iverson, At Large  
Janie Ridd, Ward 1  
Dale Brunner, Ward 2  
Jack Hanson, Ward 3

**CITY STAFF**

Chris Pozzuto, City Manager  
Greg Shackelford, Assistant City Manager  
Gerald McDonald, Law Director  
Lori Martin, Clerk of Council

- ITEM 1. CALL TO ORDER.** Mayor Agenbroad called the Springboro, Ohio City Council Work Session to order on Thursday, November 5, 2020 at 6:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.
- ITEM 2. ATTENDANCE. Council:** All present. **Staff:** Mr. Pozzuto, Mr. Shackelford, Mr. McDonald and Ms. Martin were present. **The following staff members were present for the 5-Year Capital Improvement Program (2021-2025) presentation/discussion:** Jonathan Hudson, Finance Director; Beth Eaton, Assistant Finance Director; Joannie Kingseed, Assistant Finance Director; Jeff Kruthoff, Police Chief; Dan Bentley, Police Lieutenant; Elmer Dudas, Development Director; Dan Boron, City Planner; James Rutherford, Assistant Service Director; Matt Lang, IT Director; Mike Eaton, Facilities Manager; Tom West, Golf Course General Manager; Andy Custis, Golf Course Superintendent.

**ITEM 3. PRESENTATION. – 5-Year Capital Improvement Program.**

City Manager Chris Pozzuto provided a brief overview of the City's 5-year CIP (Capital Improvement Program) for 2021-2025. (The City of Springboro Capital Improvement Program 2021-2025 is on file for reference.)

Mr. Pozzuto commented that staff has taken a conservative approach with the CIP this year due to the impact of COVID-19 on the economy, income tax, etc. While the City is fairly flat this year from a financial standpoint, we are projecting some downturn in that trend and have taken a very conservative approach with this CIP, which is reflected in the numbers.

The 2021-2025 Capital Improvement Program addresses two broad areas of expenditures: The protection of previous investment in physical assets and the planning and construction of

new public facilities. This CIP really focuses on core services e.g. streets, parks, police, safety, health, etc. With the COVID-19 circumstances and uncertainty about the direction of the economy, staff looked at everything very conservatively to make sure the City stayed within its means and did not over project.

In total capital spending in 2020, the CIP totaled approx. \$8M and the 2021 CIP is proposed at \$4.6M. The 5-year projection from 2021-2025 is an approx. \$20M CIP in comparison to the 2020-2024 CIP, which was approx. \$36M. Again, staff is trying to be very conservative in projections as well as what they are proposing.

The Street Resurfacing Program is always kept at the same level or increased because that is one of the City's core services to provide well-maintained, drivable and safe streets for the public. The street resurfacing budget will increase slightly from 2021 to 2025. The 2020 year was somewhat higher because it included the S. Main Street paving project. From 2017 to 2019, the street resurfacing budget was in the \$825,000 range and from 2021 to 2025 staff is projecting closer to \$1M per year for street resurfacing as a core service the City wants to provide to residents.

With respect to vehicles and equipment, City Council has been very gracious in the past to provide the best vehicles and equipment for our employees to help us provide the best service to our citizens. With that in mind, staff felt they could and should be more conservative regarding vehicle and equipment purchases not knowing what the immediate future holds. The CIP budget went from approx. \$900,000 in vehicle and equipment purchases down to approx. \$425,000. Again, staff believes the fleets and equipment can handle the reduction in the budget. Again, Council has been great in allowing staff to buy new equipment and replace old equipment and staff feels the City can handle the budget reduction to see where the economy goes before starting a whole vehicle and equipment rotation again.

Mr. Pozzuto commented that this is a general overview of the CIP and Department Directors will discuss the individual projects focusing on 2021.

**Each fund within the Capital Improvement Program was presented by Staff as follows:** (Comments regarding the Capital Improvement Program are summarized along with discussion.)

**Street Capital Fund (Elmer Dudas):** The following projects are proposed in the Street Capital Improvement Fund:

Street Resurfacing is funded at \$925,000 in 2021. The Street Resurfacing Program schedule of streets for the next five years is included in the CIP. The program includes the resurfacing of the streets, all base repairs and all concrete repairs including curb and gutter, sidewalk, right-of-way aprons and handicap ramps.

Various Sidewalk Installation is funded at \$25,000 per year as a placeholder for areas that may need loop connectors between a subdivision and a crucial development or an area that has not been developed in lieu of a developer building the sidewalk.

Joint Repair Program is funded at \$200,000 per year over the next five years. This program has been ongoing for a few years and has been very successful. This program makes repairs on streets that are not in bad enough condition to be resurfaced, but the asphalt joints have separated creating a bump when vehicles drive over them. These transverse cracks will be repaired on neighborhood streets throughout the community.

Traffic Signal Improvements is funded at \$290,000 in 2021. Four intersections are included for improvements over the next five years. In 2021, a new traffic signal will be installed at the intersection of Edgebrook/SR741 due to the increased traffic created by the Wright Station development.

East Street Parking Lot Improvements is funded at \$110,000 in 2021. This project is located in the Historic District to provide additional parking for visitors to the downtown business district and special events.

Mr. Harding asked if this parking lot is near Rotary Park.

Mr. Dudas replied that this parking lot would be constructed behind the SPARC and Go (320 S. Main Street) east of the alley. The City previously purchased the land and demolished the existing dwelling.

Mr. Pozzuto commented that the downtown merchants were very excited to hear about the proposed parking lot.

Clearcreek to Hazel Woods Connector Trail funded at \$384,000 in 2021. The project is an extension of the multi-use trails that the City has been implementing as part of the newly updated Bicycle & Pedestrian Plan that City Council adopted earlier this year. City Planner Dan Boron spearheaded that program and put a lot of time and effort into implementing the plan. There are several other multi-use trails included in the CIP that will be completed over the next five years to connect the trails to one another. Eventually, the multi-use bike/ped trails will span from Community Park along W. Factory Road to Lower Springboro Road to E. Milo Beck Park to Clearpark Park and Hazelwoods Park. Future trails are planned going west to connect to the Great Miami Trail through Franklin.

Mr. Chmiel asked if improvements are planned to repair the section of S. Pioneer near the intersection of SR73.

Mr. Dudas confirmed that Mr. Chmiel was referring to the rutted area of the roadway approaching the intersection and commented that it is not specifically included as a separate project in the CIP, but plans are to incorporate that improvement into next year's street resurfacing program. Improvements would include base repair at the intersection especially the left turn lane onto SR73, which is damaged due to truck traffic, and the following year that area of the road would be resurfaced from SR73 to where the previous resurfacing left off.

Ms. Iverson pointed out that the traffic entering and exiting Speedway Gas Station is also causing a lot of the wear and tear on that area of the roadway.

Pedestrian Crossings funded at \$30,000 in 2021. This project will provide safe pedestrian crossings similar to the recently installed crossings at the downtown intersections with the flashing beacon, which signals that it is safe for pedestrians to cross. Two new pedestrian crossings are scheduled for 2021 and 2022 respectively at Remick Boulevard near the YMCA and at Lytle Road and Tanglewood Drive.

The remaining projects included in Street Capital are out-year projects such as the previously mentioned multi-use trail projects, storage facility and other future roadway improvements.

There was no further discussion regarding Street Capital.

**Park Improvement Fund (James Rutherford):** The following projects are proposed in the Park Capital Improvement Fund:

Hazel Woods Park Improvements funded at \$300,000 in 2021. This project includes completing all of the gravel areas at the park to help augment parking.

Gardner Park Improvements funded at \$55,000 in 2021. Improvements will consist of constructing a stand-alone shelter at Gardner Park, which will be located closer to the wooded area.

Other projects included in the Park Capital portion of the CIP are scheduled improvements for future years at various City parks.

Mr. Rutherford also commented on Vehicles & Equipment requests on behalf of the Service Department as follows: The CIP includes the replacement of a 2006 backhoe in 2021. Maintenance wise, a lot of cost of ownership costs have been put into this machine and it has reached its useful life. Otherwise, there are no other requests for Vehicles & Equipment by the Service Department for 2021.

There was no further discussion regarding Park Capital.

**Water Capital Fund (Elmer Dudas):** The following projects are proposed in the Water Capital Improvement Fund:

City Wide Water Main Replacement Program funded at \$650,000 every year as a placeholder. Various streets and subdivisions that have issues with water mains breaking or older water lines. This fund provides for the ongoing maintenance of the water main infrastructure in the community. In addition, this funding would be used for upgrades in areas where water mains do not meet current City specifications or are undersized.

The remaining projects included in Water Capital are out-year projects such as a Water Treatment Plant Generator replacement project in 2023 due to its age and frequent repairs.

There was no further discussion regarding Water Capital.

**Sewer Capital Fund (Elmer Dudas):** The following projects are proposed in the Sewer Capital Improvement Fund:

Wastewater Treatment Plant Blower Replacement funded at \$240,000 in 2021. This is a new project consisting of replacing two existing 30-year old blowers at the wastewater treatment plant. In the process of treating the sewage, the blowers provide air to the digester/sludge tanks. The existing blowers are 30 years old and reached the end of their useful life. The blowers will be replaced with new, quieter, more energy efficient equipment.

Villages of Creekside Lift Station Relief Sanitary Sewer Improvements funded at \$175,000 in 2021. This project has been in the CIP for many years. Any time the City can remove a lift station, it is beneficial due to the operational cost and equipment repairs. This location can use a gravity sewer main, but the City would have to go through private property and we currently do not have the required easement. If however the City is able to acquire the easement, the money is budgeted to complete this project next year.

The remaining projects included in Sewer Capital are out-year projects and include multiple water system generators.

Sewer Emergency Capital funded at \$20,000 in 2021. Sewer Emergency Capital is funded as a placeholder every year for emergency issues. For example, if a lift station goes down and private equipment is necessary to keep the sewer mains going in order to prevent backups or overflows, this funding would cover the emergency costs of equipment, etc.

There was no further discussion regarding Sewer Capital.

**Storm Water Capital Fund (Elmer Dudas):** *The following projects are proposed in the Storm Water Capital Improvement Fund:*

Catch Basin Replacement Program funded at \$75,000 per year from 2021-2025. This is a recurring program performed in conjunction with the Street Resurfacing Program. This program replaces catch basins that have deteriorated beyond repair.

*The remaining projects included in Storm Water Capital are projects related to Street Capital encompassing repair, replacement and relocation of storm sewers in conjunction with street projects.*

*There was no further discussion regarding Storm Water Capital.*

*Mayor Agenbroad asked if the balances in the City's Water and Sewer Funds are still strong despite the current rate freeze and can still support water and sewer operating costs.*

*Mr. Hudson replied yes, the Water and Sewer Funds are still in a very strong position.*

*There was no further discussion regarding Water, Sewer or Storm Water Capital.*

**Golf Capital Fund (Mike Eaton):** *The following projects are proposed in the Golf Capital Improvement Fund:*

Golf Emergency Capital Funds funded at \$50,000 per year from 2021-2025. This funding is a staple year after year for emergency repairs to the clubhouse and course.

Clubhouse Repairs and Improvements funded at \$90,000 in 2021 for multiple improvements including boiler replacement and damage from bats and birds in the attic of the clubhouse.

Heatherwoode Parking Lot Improvements funded at \$50,000 in 2021 for improvements and repairs in the parking lot areas experiencing cracks. There are also some storm sewer issues under the parking lot and the extent of those issues has not been determined.

Storage Facility – Golf Maintenance funded at \$330,000 in 2021. Mr. Eaton explained that there is a pole building behind the golf course maintenance facility that was on the property when the property was purchased. This building is used to store everything from equipment to fertilizers. The building has a dirt floor and is vulnerable to animal infestation. This project has been included in the CIP for the past 8 to 10 years, and staff decided to propose the replacement of that building in 2022 with a similar size, but elevating the building above the flood plain. It will be a cold storage facility. All of the maintenance equipment needs to be stored inside because it is too valuable to be stored outside.

*Mayor Agenbroad asked what size the current storage building is.*

*Mr. Eaton commented that the current storage building is 50'x50', but they are looking at 60'x60' without encroaching on the neighboring properties. If they build the new building, they want to maximize the opportunity for storage space.*

*Mayor Agenbroad asked if there has been any damage from hard rains.*

*Mr. Eaton replied no, not recently. The most recent flood of any magnitude was in early May.*

*Mr. Eaton also introduced newly appointed Golf Course Superintendent Andy Custis, who took over the position in mid-2020.*

*Ms. Iverson commented that she loves all of the trees being planted at Heatherwoode.*

*Mr. Eaton commented that it has been a team effort. The Service Department has been planting trees on the golf course for several days, which allows the golf course maintenance staff to concentrate on the daily operations and maintenance of the course to the standard that everyone expects. Trees are being planted to augment several holes around the golf course and they hope to plant approx. 75 trees this year.*

*There was no further discussion regarding Golf Capital.*

**General Improvement Fund (Greg Shackelford):** *The following projects are proposed in the General Improvement Fund:*

*Municipal Building Improvements funded at \$400,000 in 2021. This project would consist of parking lot security fencing, gates, lighting, cameras, card readers, striping and sealing. Staff recognized security issues that they wanted to address at the City Building. In 2020, \$30,000 was included in the CIP to hire a consultant to design essentially a security fence around the building. Since then, there have been security upgrades made to the rear of the building and in the police department. Several staff members worked with a consultant to complete the project design this past summer. The project would include a security fence, three vehicular gates at the entrance points and controls. There would also be a pedestrian main gate at the rear of the building where most of the employees enter the building. The fence will be black, wrought iron and very decorative in nature. Also, some bushes have been removed from the back of the building safety reasons. This is the most important project being proposed in the General Capital Improvement Fund.*

*Mr. Chmiel asked if there is design work for the project that Council could look at.*

*Mr. Shackelford replied yes, the majority of the design work has been completed. The goal would be to request bids for the project in January and break ground in the spring. The design plan requires the City to obtain a few easements, which staff is trying to finalize. One of the easements is a small portion of the land adjacent to the library and the other is a small portion of land on the west side of the building owned by Premier Health. Mr. Shackelford commented that staff can share the design and information from the consultant with Council.*

*Ms. Ridd asked if the ingress/egress off SR73 (the police entrance) will be gated as well. Ms. Ridd commented that the gate should be recessed enough to not affect traffic on SR73 when vehicles are pulling in and out of that driveway.*

*Mr. Shackelford replied yes, absolutely. There will be an island area on the driveway and two gates, one on each side for entering and exiting. There will also be a gate in the middle with an automated reader. The middle gate will actually lift up due to the topography of the driveway. In addition, there will be a gate on the east side of the trash dumpster in the parking lot.*

*Ms. Iverson commented that she appreciates how much this project will protect our police officers as well.*

*There was no further discussion regarding General Improvement Capital.*

*Mr. Pozzuto concluded the CIP presentation by emphasizing that the City has an amazing team of staff members who work together and help each other, which enables the City to provide the best services to our citizens in addition to the great teamwork between staff and City Council. Mr. Pozzuto commented that he is very proud to be here and present this CIP to Council tonight.*

Mayor Agenbrood commented that this would be the first year that Veterans Day will be observed by the City and staff. Springboro is a Purple Heart City, has a Veterans Memorial, and has staff members who are veterans or have family members who are veterans. On behalf of City Council, Mayor Agenbrood commented that he appreciates all that staff does in service to the City.

Ms. Iverson commented that it is more in a year like 2020, considering all that has happened, that all of the efforts made by Mr. Pozzuto and his predecessor put the City in a place where it is reaping the benefits of great planning and great investment. Ms. Iverson further commented that she appreciates the effort because this is when it really matters and she commends everyone that has ever been involved in these decisions before even her time such as Mayor Agenbrood and other Council Members. Ms. Iverson reiterated that we are reaping the benefits of a long-term plan in this community and she thanks everyone for that.

Mayor Agenbrood finally commented that the pandemic has affected people's lives so much, but the City was still able to sponsor events in the community such as BBQ Fest, Concerts in the Park, Bike the Boro, etc. Mayor Agenbrood thanked staff for their extra efforts to make these events happen safely and allow people to get out and enjoy the community safely during this challenging year.

There was no further discussion regarding the 5-year CIP.

City Council will consider a motion at tonight's Regular Meeting to approve the City's 5-Year CIP (2021-2025).

**The CIP Presentation concluded at approximately 5:50 PM.**

*(Council took a short break before continuing with Work Session discussion.)*

**The Work Session resumed at approximately 6:00 PM.**

**ITEM 4. LEGISLATIVE AGENDA. – Review legislative items slated for November 5.**

**MOTION: TO APPROVE THE CITY OF SPRINGBORO 5-YEAR CAPITAL IMPROVEMENT PROGRAM (2021-2025)**

No discussion.

- 1) **EMERGENCY ORDINANCE: SECOND READING.** AN ORDINANCE APPROVING THE RECORD PLAN FOR GREENLEAF VILLAGE SUBDIVISION, SECTION ONE-A, AND DECLARING AN EMERGENCY.

No discussion.

- 2) **EMERGENCY ORDINANCE: SECOND READING:** AN ORDINANCE APPROVING THE RIGHT OF WAY DEDICATION PLAT OF A PORTION OF WEST CENTRAL AVENUE AND DECLARING AN EMERGENCY. (KROGER SITE)

No discussion.

- 3) **EMERGENCY ORDINANCE: FIRST READING:** AN ORDINANCE APPROVING THE RECORD PLAN AND PERFORMANCE GUARANTY, AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A SUBDIVIDER'S CONTRACT FOR WATERSIDE AT SETTLERS WALK, SECTION 7 AND DECLARING AND EMERGENCY.

*No discussion.*

- 4) **RESOLUTION:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH MONTGOMERY COUNTY AND DANIEL J. KAHMANN, TRUSTEE FOR CITY SANITARY SEWER SERVICE FOR ADDITIONAL KAHMANN LANDS.

*No discussion.*

- 5) **RESOLUTION:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT TO REMAIN A MEMBER OF THE MONTGOMERY COUNTY ECONOMIC DEVELOPMENT INITIATIVE REFERRED TO AS THE BUSINESS FIRST! PROGRAM.

*No discussion.*

**ITEM 5. CITY MANAGER. – Issues/Reports.**

**Annual Leaf Collection Program:** Mr. Pozzuto reported that the City's annual leaf collection program continues and remains on schedule.

**5-year CIP (Capital Improvement Program):** Mr. Pozzuto thanked Council for their support with respect to the proposed 5-year CIP. Mr. Pozzuto also reported that the annual budget presentation would take place on November 19 at 5:00 PM in the Community Room.

Mr. Pozzuto briefly commented that staff continues to work as a team and the various departments help each other as needed. The Service Department is currently helping plant trees at Heatherwoode Golf Course allowing the golf course maintenance staff to focus on maintaining a high standard of course condition.

At this time, Mr. Shackelford provided an update on the City's Employer Grant Program funded at \$200,000 using CARES Act monies to help businesses impacted by COVID-19. The City received 10 applications for grants totaling \$170,000 from a wide range of companies including Pioneer, Hardy Diagnostics, Renegade Materials, Sourcelink, Vapor Systems, YMCA, Goddard School, etc. All of the businesses are so appreciative of the opportunity to receive the grant money and thank the City for sponsoring the program.

*There was no further discussion regarding these items.*

**ITEM 6. CLERK OF COUNCIL. – Issues/Reports.**

**Calendar Events:** Veterans Day observed Wednesday, November 11 (City Offices Closed). The "12 Days of Christmas in Springboro" will be sponsored by the Christmas Festival Committee, Friday, November 20-Sunday, November 22, with activities throughout the community. Visit [springborofestivals.org](http://springborofestivals.org) events and details. The Master Plan Committee will be conducting a public open house on Wednesday, November 18, 6:30-8:00 PM at Heatherwoode Golf Club to receive input from the community as part of the City's Master Plan update process. Thanksgiving Holiday observed Thursday, November 26 and Friday at November 27 (City Offices Closed). In addition, the next City Council Work Session will be held on Thursday, November 19 at 5:00 PM to accommodate the annual budget presentation followed by the Regular Meeting at 7:00 PM in Council Chambers.

*(All Council and Committee meetings are on schedule and changes and cancellations are being posted. Details regarding meetings held via video conference will continue to be posted on the City's website under Springboro News.)*

**ITEM 7. CITY COUNCIL. – Issues/Reports.**

**Mr. Brunner** – Mr. Brunner thanked City staff for the pedestrian island and crossing installed during the recent resurfacing of Lytle Five Points Road. Mr. Brunner commented that it really helps with the speed and safety on that roadway.

**Ms. Ridd** – No reports.

**Ms. Iverson** – Ms. Iverson reported that she attended the monthly Chamber Breakfast this morning. Ms. Iverson commented that Chief Kruithoff was the guest speaker and he did an excellent job. The business owners were very appreciative of his comments and his sincerity and passion are evident.

**Mr. Harding** – No reports.

**Mr. Hanson** – Mr. Hanson asked if leaf pick up is scheduled at certain times for the different neighborhoods in the City.

Mr. Pozzuto answered that the City newsletter included a map of the leaf collection areas and their respective scheduled dates for pick-up. The schedule is also published on the City's website. All residents need to do is locate their neighborhood on the map and they will find scheduled dates for pick-up for that area.

**Deputy Mayor Chmiel** – Deputy Mayor Chmiel reported that the Park Board meeting scheduled for December 2 has been canceled.

**Mayor Agenbroad** – Mayor Agenbroad reported that he attended a meeting of the Christmas Festival Committee on October 27 to present the City's annual sponsorship check for the festival. Although the traditional festival has been canceled due to COVID-19, the committee is sponsoring "The Twelve Days of Christmas in Springboro" with holiday themed activities throughout the community. The City also sponsored a modified version of Oktoberfest this year. These events support charities and both organizations were very thankful for the City's sponsorship.

**ITEM 8. ADJOURNMENT.** With no further discussion, Mayor Agenbroad adjourned the Thursday, November 5, 2020 City Council Work Session at approximately 6:15 PM.

CITY OF SPRINGBORO  
320 W. CENTRAL AVENUE, SPRINGBORO, OH

**CITY COUNCIL REGULAR MEETING**

THURSDAY, NOVEMBER 5, 2020

7:00 PM

**CITY COUNCIL**

John Agenbroad, Mayor  
Jim Chmiel, Deputy Mayor/Ward 4  
Stephen Harding, At Large  
Becky Iverson, At Large  
Janie Ridd, Ward 1  
Dale Brunner, Ward 2  
Jack Hanson, Ward 3

**CITY STAFF**

Chris Pozzuto, City Manager  
Greg Shackelford, Assistant City Manager  
Gerald McDonald, Law Director  
Lori Martin, Clerk of Council

- ITEM 1. CALL TO ORDER.** Mayor Agenbroad called the Springboro, Ohio City Council Regular Meeting of Thursday, November 5, 2020 to order at 7:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.

**At this time, Mayor Agenbroad noted that City Council is following the recommended social distancing guidelines and is requiring masks during the meeting in an effort to keep everyone safe and healthy.**

- ITEM 2. PLEDGE OF ALLEGIANCE.** Mayor Agenbroad led the Pledge of Allegiance.

Invocation by Pastor Roger Hendricks, Southwest Church.

- ITEM 3. ROLL CALL.** Agenbroad, Present; Brunner, Present; Chmiel, Present; Hanson, Present; Harding, Present; Iverson, Present; Ridd, Present. Staff: Mr. Pozzuto, Mr. Shackelford, Mr. McDonald and Ms. Martin were present.

- ITEM 4. APPROVAL OF MINUTES:** THE MINUTES OF THE CITY COUNCIL WORK SESSION AND REGULAR MEETING OF OCTOBER 15, 2020.

Mayor Agenbroad presented the minutes for additions/corrections. No additions/corrections.

**Mayor Agenbroad called for a motion to approve the Minutes.**

**Ms. Ridd motioned. Ms. Iverson seconded the motion.**

No discussion.

**VOTE: Ridd, Yes; Brunner, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes. [Approved]**

**ITEM 5. PRESENTATIONS:** No Presentations.

**ITEM 6. LEGISLATION:** City Council held a Work Session at 5:00 PM tonight for approximately 50 minutes to discuss the City's 5-Year Capital Improvement Program followed by approximately 15 minutes of discussion concerning the following legislative items as well as other City business.

**MOTION: TO APPROVE THE CITY OF SPRINGBORO 5-YEAR CAPITAL IMPROVEMENT PROGRAM (2021-2025)**

**Mayor Agenbroad called for a motion to approve the City of Springboro 5-Year Capital Improvement Program (CIP) 2021-2025.**

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

**Mr. Chmiel motioned. Mr. Harding seconded the motion.**

No discussion.

**VOTE: Brunner, Yes; Ridd, Yes; Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes. [7-0]**

- 1) EMERGENCY ORDINANCE: SECOND READING.** AN ORDINANCE APPROVING THE RECORD PLAN FOR GREENLEAF VILLAGE SUBDIVISION, SECTION ONE-A, AND DECLARING AN EMERGENCY, was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This is the second reading of an ordinance approving the record plan for Greenleaf Village Subdivision, Section One-A, located on Irish Hills in the Greenleaf Subdivision. This plan replats three lots into two. The plan splits an existing unbuilt lot and re-plats each half of the lot to the adjacent lots. The record plan consists of 0.56 acres and was approved by the Planning Commission on September 30, 2020.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

**No action required at this time.**

- 2) EMERGENCY ORDINANCE: SECOND READING:** AN ORDINANCE APPROVING THE RIGHT OF WAY DEDICATION PLAT OF A PORTION OF WEST CENTRAL AVENUE AND DECLARING AN EMERGENCY. (KROGER SITE), was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This is the second reading of an ordinance approving the right-of-way dedication plat of a portion of West Central Avenue, located along West Central Avenue west of South Pioneer Boulevard, and is the site of the proposed Kroger redevelopment. Approximately 1.17 acres of right-of-way will be dedicated. This right-of-way dedication was approved by the Planning Commission on September 30, 2020.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

**No action required at this time.**

- 3) **EMERGENCY ORDINANCE: FIRST READING:** AN ORDINANCE APPROVING THE RECORD PLAN AND PERFORMANCE GUARANTY, AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A SUBDIVIDER'S CONTRACT FOR WATERSIDE AT SETTLERS WALK, SECTION 7 AND DECLARING AND EMERGENCY, was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This is the first reading of an ordinance approving the record plan for Waterside at Settlers Walk, Section 7. This record plan is located in the Springs Development, along Pebble Brook Place. Section 7 contains four multi-unit buildings for a total of 24 units on approx. 2.5 acres. Presently, the developer has not submitted the water system capacity fee, subdivider's agreement or performance bond, but is required to submit all documents prior to the adoption of the record plan.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

**No action required at this time.**

- 4) **RESOLUTION R-20-30:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH MONTGOMERY COUNTY AND DANIEL J. KAHMANN, TRUSTEE FOR CITY SANITARY SEWER SERVICE FOR ADDITIONAL KAHMANN LANDS, was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This resolution authorizes an agreement with Montgomery County and Daniel J. Kahmann, Trustee, for City sanitary sewer service for additional Kahmann Lands. The proposed Kahmann development is located within the Montgomery County (sanitary sewer) Facility Planning Area near the Glenridge lift station in Clearcreek Township. Because the land is located within the Montgomery County Sewer District, the county must release that area to the City to be serviced, which they have granted. In essence, this resolution authorizes the developer, Daniel J. Kahmann, to connect his land to the City's sanitary sewer system, which will be serviced by the existing Glenridge lift station and Mr. Kahmann requests that the future development be serviced by the City of Springboro. This additional request by Mr. Kahmann to connect to the City's sanitary sewer system has been reviewed and approved by Montgomery County as well as the Developer, and the City does not have any objections.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

**Mayor Agenbroad called for a motion to adopt Resolution R-20-30.**

**Ms. Ridd motioned. Ms. Iverson seconded the motion.**

No discussion.

**VOTE: Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes; Iverson, Yes. [7-0]**

- 5) **RESOLUTION R-20-31:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT TO REMAIN A MEMBER OF THE MONTGOMERY COUNTY ECONOMIC DEVELOPMENT INITIATIVE REFERRED TO AS THE BUSINESS FIRST! PROGRAM, was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This resolution authorizes an intergovernmental agreement to remain a member of the BusinessFirst! Program for a new term of five years through 2025. The program has been in existence since 2000 and the City of Springboro joined the program in 2004. It is a collaborative effort from a regional perspective and members have access to more than 80 resource partners that help businesses in our communities with various needs. The program also helps with respect to businesses that may be considering relocating to Springboro. More specifically, the City is obligated to inform the other jurisdiction if a business is considering moving to Springboro and vice versa. Staff recommends renewing Springboro's membership for another five years for the annual membership fee of \$1,500.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

**Mayor Agenbroad called for a motion to adopt Resolution R-20-31.**

**Mr. Brunner motioned. Mr. Harding seconded the motion.**

No discussion.

**VOTE: Brunner, Yes; Ridd, Yes; Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes. [7-0]**

**ITEM 7. REPORTS: Mayor's Report** – Veterans Day observed Wednesday, November 11 (City Offices Closed). The “12 Days of Christmas in Springboro” will be sponsored by the Christmas Festival Committee in place of the annual festival and will take place Friday, November 20 through Sunday, November 22 with activities planned for children and adults throughout the community. Visit [springborofestivals.org](http://springborofestivals.org) for event and details. Thanksgiving Holiday observed Thursday, November 26 and Friday, November 27 (City Offices Closed). Mayor Agenbroad encouraged the public to continue to look for updates regarding community events on the City's website, social media sites and newsletters.

In addition, the next City Council Work Session will be held on Thursday, November 19 at 5:00 PM to accommodate the annual budget presentation followed by the Regular Meeting at 7:00 PM in Council Chambers.

**City Manager's Report** – Mr. Pozzuto reported that the annual leaf collection program continues throughout the City. The leaf collection schedule is included in the City's most recent newsletter and published on the City's website. Residents are encouraged to check the website for leaf pick-up dates and program updates. Mr. Pozzuto also commented that due to the great weekend weather forecast, he encourages everyone to enjoy one of Springboro's nine beautiful parks.

**Committee Reports –**

**Mr. Brunner** – No reports.

**Mr. Harding** – No reports.

**Ms. Iverson** – No reports.

**Ms. Ridd** – No reports.

**Mr. Hanson** – No reports.

**Deputy Mayor Chmiel** – No reports.

**ITEM 8. OTHER BUSINESS.** No Other Business.

**ITEM 9. FINAL COUNCIL AND MANAGER COMMENTS.** Ms. Iverson wished Mayor Agenbroad and Mr. Hanson a happy Veterans Day and thanked them for their service.

Mayor Agenbroad commented that he attended a Ribbon Cutting today at Woodhull Copiers (125 Commercial Way) for their 12,000-s.f. warehouse. They have been in Springboro since 2007 and the warehouse expansion has brought an additional 30 employees. Mayor Agenbroad commented that businesses continue to invest and reinvest in the community.

**ITEM 10. GUEST COMMENTS.** No Guest Comments.

**ITEM 11. EXECUTIVE SESSION.** No Executive Session.

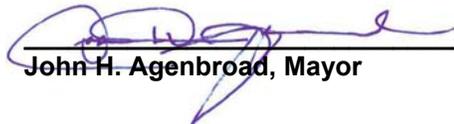
**ITEM 12. ADJOURNMENT.** Mayor Agenbroad thanked the MVCC for tonight's telecast and scheduled rebroadcasts of this Springboro City Council Meeting.

**Mayor Agenbroad called for a motion to adjourn the Thursday, November 5, 2020 Springboro City Council Regular Meeting at approximately 7:15 PM.**

**Mr. Harding motioned. Ms. Ridd seconded the motion.**

**VOTE: Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [7-0]**

**—MEETING ADJOURNED—**

  
\_\_\_\_\_  
**John H. Agenbroad, Mayor**

**John H. Agenbroad**

\_\_\_\_\_  
**Presiding Officer**

  
\_\_\_\_\_  
**Lori A. Martin, Clerk of Council**