

CITY OF SPRINGBORO
320 W. CENTRAL AVENUE, SPRINGBORO, OH

CITY COUNCIL WORK SESSION

THURSDAY, NOVEMBER 2, 2023

6:00 PM

CITY COUNCIL

John Agenbroad, Mayor
Stephen Harding, Deputy Mayor/At Large
Becky Iverson, At Large
Janie Ridd, Ward 1
Dale Brunner, Ward 2
Jack Hanson, Ward 3
Jim Chmiel, Ward 4

CITY STAFF

Chris Pozzuto, City Manager
Greg Shackelford, Assistant City Manager
Gerald McDonald, Law Director
Lori Martin, Clerk of Council

ITEM 1. CALL TO ORDER. Mayor Agenbroad called the Springboro, Ohio City Council Work Session to order on Thursday, November 2, 2023 at 6:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.

ITEM 2. ATTENDANCE. Council: Mr. Hanson, Ms. Iverson and Ms. Ridd were absent. Staff: Mr. Pozzuto, Mr. Shackelford, Mr. McDonald and Ms. Martin were present.

Mayor Agenbroad noted that a motion would be in order at tonight's Regular Meeting to excuse Ms. Iverson and Ms. Ridd.

Mr. Hanson is excused from the Work Session, but will be present at the Regular Meeting tonight.

ITEM 3. LEGISLATIVE AGENDA. – Review legislative items slated for November 2.

1) ORDINANCE: THIRD READING. AN ORDINANCE AMENDING SECTION 230.03 OF THE CODIFIED ORDINANCES OF THE CITY OF SPRINGBORO, OHIO.

No discussion.

2) ORDINANCE: FIRST READING. AN ORDINANCE AMENDING PART FOURTEEN, BUILDING AND HOUSING CODE; TITLE FOUR, MISCELLANEOUS BUILDING REGULATIONS; CHAPTER 1476, FIRE INSURANCE TRUST FUND; SECTION 1476.03, PROCEDURE.

Mr. McDonald will be commenting on this item at tonight's Regular Meeting under Legislative Item 2.

3) **RESOLUTION:** A RESOLUTION AUTHORIZING AND SUPPORTING APPLICATION TO THE STATE OF OHIO THROUGH THE OHIO DEPARTMENT OF NATURAL RESOURCES OF A GRANT THROUGH THE FEDERAL LAND AND WATER CONSERVATION FUND.

Mr. Pozzuto commented that this resolution represents an application for a state grant through the Ohio Department of Natural Resources to develop the next phase of North Park. A new plaza area will be created to enter into the playground and to expand it from the concession stand area toward the east. The City also has a request in the state capital budget for \$500,000 to replace the restrooms at North Park. If both grant requests are approved, the City will be able to move forward with these additional upgrades at North Park.

Mr. Harding asked if the restrooms would be built in the same place as the existing restrooms.

Mr. Pozzuto replied, most likely yes due to the location of the sewer access.

Mr. Harding confirmed that the concession stand would be rebuilt as well.

Mr. Pozzuto replied, yes.

Mr. Brunner asked what the timeline is for the completion of the new playground.

Mr. Pozzuto explained that initially the anticipated completion date was the end of November, but with all of the rain, equipment delays, etc., he does not have an updated schedule. Mr. Pozzuto further explained that he is being told that the contractor may have to wait until early spring to install the safety surface, but he is waiting to confirm that detail. Mr. Pozzuto added that he hopes the playground equipment will be installed by the end of November and possibly the safety surface as well.

Mr. Brunner asked if the fence would be closed off to prevent people from accessing the playground until it is completed.

Mr. Pozzuto replied, yes, if the playground equipment is there with no safety surface, then the area will be fenced off to prevent people from using it.

ITEM 4. CITY MANAGER. – Issues/Reports.

Mr. Pozzuto reported on the following items:

Leaf Collection Program: *The City's annual leaf collection program continues and seems to be going well.*

Altafiber: *Internet Service Provider Altafiber is currently working in the Royal Oaks Subdivision. They should be finished installing fiber in 75-80% of the community by the end of this year. They will finish the remaining installation work by the second quarter of next year. Mr. Pozzuto commented that Spectrum also plans to upgrade their network, but he does not know if they will use their existing conduits. Staff will meet with them to at least understand what they are planning.*

Mr. Harding commented that he hopes Spectrum will use their existing boxes.

Mr. Pozzuto commented that they should, but staff will confirm those details.

Shred Day/Electronic Recycling: *The City's shred day was offered on October 7 and the event went very well. Approximately, 8,000 pounds of paper and 10,000 pounds of electronics*

were dropped off. The cost to the City was approximately \$3,500 making it a nice and inexpensive service to provide to residents.

Dayton Children's North Park Playground Pledge: The City received a pledge from Dayton Children's Hospital for \$100,000 to name the new playground at North Park. Mr. Pozzuto will meet with Dayton Children's tomorrow to finalize the details.

Executive Session: Mr. Pozzuto requested an Executive Session to consider the purchase of property.

ITEM 5. CLERK OF COUNCIL. – Issues/Reports.

Calendar Updates: Election Day, Tuesday, November 7; Polls Open 6:30 AM-7:30 PM (Please contact the Board of Elections for voting information at 513.695.1358 or visit vote.warrencountyohio.gov). Veterans Day observed, Friday, November 10; (City Offices Closed).

The next City Council Work Session will be held on Thursday, November 16 at 5:30 PM in the Community Room to accommodate the CIP / Budget Presentation followed by the Regular Meeting at 7:00 PM in Council Chambers.

Annual Committee Appointments: All of the City committee members whose terms expire in December have been notified. As of the notification deadline, there is one opening on the Architectural Review Board, as Christine Wellman has opted not to serve another term. The board membership must meet certain federal requirements; therefore, City Planner Dan Boron is working on recruiting a new member.

ITEM 6. CITY COUNCIL. – Issues/Reports.

Mr. Brunner – No reports.

Mr. Chmiel – No reports.

Deputy Mayor Harding – No reports.

Mayor Agenbroad –

At this time, Mayor Agenbroad called for a motion under ORC121.22(G) to enter Executive Session to consider the purchase of property for public purposes; whereby, no votes will be taken.

Mr. Harding motioned. Mr. Chmiel seconded the motion.

No discussion.

VOTE: Harding, Yes; Brunner, Yes; Agenbroad, Yes; Chmiel, Yes. [4-0]

As a reminder to the public, no votes are taken during Executive Session.

Executive Session: City Council entered Executive Session at approximately 6:10 PM to consider the purchase of property for public purposes.

With no objections, City Council exited Executive Session at approximately 6:35 PM; whereby, no votes were taken.

ITEM 7. ADJOURNMENT. *With no further discussion in Work Session, Mayor Agenbroad adjourned the Thursday, November 2, 2023 City Council Work Session immediately thereafter.*

CITY OF SPRINGBORO
320 W. CENTRAL AVENUE, SPRINGBORO, OH

CITY COUNCIL REGULAR MEETING

THURSDAY, NOVEMBER 2, 2023

7:00 PM

CITY COUNCIL

John Agenbroad, Mayor
Stephen Harding, Deputy Mayor/At Large
Becky Iverson, At Large
Janie Ridd, Ward 1
Dale Brunner, Ward 2
Jack Hanson, Ward 3
Jim Chmiel, Ward 4

CITY STAFF

Chris Pozzuto, City Manager
Greg Shackelford, Assistant City Manager
Gerald McDonald, Law Director
Lori Martin, Clerk of Council

ITEM 1. CALL TO ORDER. Mayor Agenbroad called the Springboro, Ohio City Council Regular Meeting of Thursday, November 2, 2023 to order at 7:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.

ITEM 2. PLEDGE OF ALLEGIANCE. Mayor Agenbroad led the Pledge of Allegiance.

Invocation by Council Member Dale Brunner.

ITEM 3. ROLL CALL. Agenbroad, Present; Brunner, Present; Chmiel, Present; Hanson, Present; Harding, Present; Iverson, Absent; Ridd, Absent. Staff: Mr. Pozzuto, Mr. Shackelford, Mr. McDonald and Ms. Martin were present.

Mayor Agenbroad called for a motion to excuse Council Members Becky Iverson and Janie Ridd.

Mr. Harding motioned. Mr. Hanson seconded the motion.

No discussion.

VOTE: Harding, Yes; Brunner, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes. [5-0]

ITEM 4. APPROVAL OF MINUTES: THE MINUTES OF THE CITY COUNCIL WORK SESSION AND REGULAR MEETING OF OCTOBER 19, 2023.

Mayor Agenbroad presented the minutes for additions/corrections. No additions/corrections.

Mr. Harding motioned. Mr. Hanson seconded the motion.

No discussion.

VOTE: Harding, Yes; Brunner, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes. [5-0]

ITEM 5. PRESENTATIONS: No Presentations.

ITEM 6. LEGISLATION: City Council held a Work Session at 6:00 PM tonight for approximately 10 minutes to discuss the following legislative items as well as other City business. During the Work Session, City Council entered Executive Session for approximately 25 minutes to consider the purchase of property for public purposes; whereby, no votes were taken.

- 1) **ORDINANCE O-23-25: THIRD READING.** AN ORDINANCE AMENDING SECTION 230.03 OF THE CODIFIED ORDINANCES OF THE CITY OF SPRINGBORO, OHIO, was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This is the third reading of an ordinance to amend the contracting authority section of the City's code (Section 230.03) increasing the maximum contracting authority of the City Manager from \$50,000 to \$75,000, which mimics the recent change in state law. This threshold will increase 3% annually.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

Mr. Harding motioned. Mr. Brunner seconded the motion.

No discussion.

VOTE: Chmiel, Yes; Hanson, Yes; Harding, Yes; Brunner, Yes; Agenbroad, Yes. [5-0]

- 2) **ORDINANCE: FIRST READING.** AN ORDINANCE AMENDING PART FOURTEEN, BUILDING AND HOUSING CODE; TITLE FOUR, MISCELLANEOUS BUILDING REGULATIONS; CHAPTER 1476, FIRE INSURANCE TRUST FUND; SECTION 1476.03, PROCEDURE, was read by the Clerk of Council. Mr. McDonald's comments are summarized as follows:

This is the first reading of an ordinance amending Chapter 1476, Fire Insurance Trust Fund, of the City's codified ordinances. This ordinance reflects changes to the Ohio Revised Code, which requires insurance companies to pay certain losses into the fire insurance trust fund. For example, if a house burns down, there is some money held in trust to repair or raze the house. The Ohio Revised Code was subsequently amended to change the amount insurance companies are required to deposit with the City from \$1,000 for each \$20,000 of proceeds paid to \$2,000 for each \$15,000 paid. This ordinance updates Section 1476.03(a) of the Springboro Code to provide for this increase in the amount of monies required to be deposited for those occurrences.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

No action required at this time.

- 3) **RESOLUTION R-23-27:** A RESOLUTION AUTHORIZING AND SUPPORTING APPLICATION TO THE STATE OF OHIO THROUGH THE OHIO DEPARTMENT OF NATURAL RESOURCES OF A GRANT THROUGH THE FEDERAL LAND AND WATER CONSERVATION FUND, was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This legislation is intended to show City Council's support and approval for the City to apply for a grant through the Ohio Department of Natural Resources (ODNR) for assistance in constructing the next phase of recreation improvements at North Park. This resolution would allow City staff to apply for a grant through ODNR to help fund the second phase of the North Park improvements. The first phase is the all-accessible playground currently being constructed at the park. The second phase would be to expand the plaza area around the concession stand and restrooms making it a more inviting area for both the playground and the summer concerts.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

Mayor Agenbroad called for a motion to adopt Resolution R-23-27.

Mr. Chmiel motioned. Mr. Brunner seconded the motion.

No discussion.

VOTE: Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes; Brunner, Yes. [6-0]

ITEM 7. REPORTS: Mayor's Report – Election Day, Tuesday, November 7; Polls Open 6:30 AM-7:30 PM (Please contact the Board of Elections for voting information at 513.695.1358 or visit vote.warrencountyohio.gov). Veterans Day observed, Friday, November 10; (City Offices Closed). Christmas in Springboro, Friday, November 17-Sunday, November 19; Tree Lighting Ceremony at 5:45 PM on Friday, Santa's Parade at Noon on Saturday; Festival concludes at 5:00 PM on Sunday. Thanksgiving Holiday Observed, Thursday and Friday, November 23 and 24 (City Offices Closed)

The next City Council Work Session will be held on Thursday, November 16 at 5:30 PM in the Community Room to accommodate the CIP / Budget Presentation followed by the Regular Meeting at 7:00 PM in Council Chambers.

City Manager's Report – Mr. Pozzuto reported on the following items:

Leaf Collection Program: The City's annual leaf collection program is underway. Details regarding routes and pick-up dates can be found on the City's website at www.ci.springboro.oh.us and a map of the program was included in the City's most recent newsletter mailed to all residents.

Shred Day/Electronic Recycling: The City's final shred day of the year was offered on October 7 and included electronics recycling. Approximately, 8,000 pounds of paper and 10,000 pounds of electronics were dropped off. Shred Day will be scheduled the same times next year in May and October and will be advertised to the public.

Election Day: Election Day is next Tuesday, November 7. The City has a 0.5% income tax renewal issue on the ballot (Issue 21). For information concerning the income tax renewal, please visit the City's website at www.ci.springboro.oh.us for a Q&A page.

Committee Reports –

Mr. Brunner – No reports.

Mr. Chmiel – No reports.

Mr. Hanson – The Tree Authority will be stationed at the SPARC and Go on S. Main Street during the Christmas in Springboro Festival (Nov. 17-19) and will be once again sponsoring free tree saplings and a drawing to have a tree planted in your yard.

Deputy Mayor Harding – No reports.

ITEM 8. OTHER BUSINESS. Mayor Agenbroad listed the following Veterans Day events: November 9 at 9:00 AM-Veterans breakfast at Springboro High School, November 10 at 9:00 AM-Veterans parade at Dennis Elementary parking lot, November 10 at 11:00 AM-Springboro Historical Society veterans event, where veterans will be interviewed. In addition, the Warren County Career Center is hosting a Veterans Day Breakfast on November 10 at 8:00 AM at the career center.

ITEM 9. FINAL COUNCIL AND MANAGER COMMENTS.

Deputy Mayor Harding commented that the Wee Panthers had a great season this year with 12 out of the 14 teams at semi-finals. This weekend is the WOJFC Superbowl and the Wee Panthers have five teams in it, which include two bantam teams playing each other, and a third grade, fifth grade and sixth grade team. The sixth grade team is coached by Mr. Shackelford. The Wee Panthers have never had that many teams in a Superbowl with the most ever players this year at 380; it has been a phenomenal year. Everyone is encouraged to attend and watch your future Panthers play this weekend.

Mayor Agenbroad commented that Dr. Scott Swope's wife Judy passed away this week. Those who know Dr. Swope know he was the director of the Warren County Health Department, was a doctor for 50+ years, was the team doctor for Springboro football for 25 years and is an icon of the community.

(Mayor Agenbroad observed a moment of silence in honor and memory of Judy Swope.)

ITEM 10. GUEST COMMENTS. No Guest Comments.

ITEM 11. EXECUTIVE SESSION. No Executive Session.

Mayor Agenbroad thanked the MVCC for tonight's telecast and scheduled rebroadcasts of this Springboro City Council Meeting.

ITEM 12. ADJOURNMENT. With no further business, Mayor Agenbroad called for a motion to adjourn the Thursday, November 2, 2023 Springboro City Council Regular Meeting at approximately 7:10 PM.

Mr. Harding motioned. Mr. Hanson seconded the motion.

No discussion.

VOTE: Harding, Yes; Brunner, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes. [5-0]

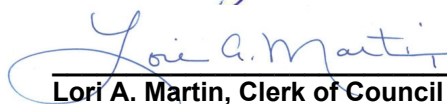
—MEETING ADJOURNED—



John H. Agenbroad, Mayor

John H. Agenbroad

Presiding Officer



Lori A. Martin, Clerk of Council