

**CITY OF SPRINGBORO
320 W. CENTRAL AVENUE, SPRINGBORO, OH**

CITY COUNCIL WORK SESSION

THURSDAY, NOVEMBER 1, 2018

5:00 PM

CITY COUNCIL BEGAN THE WORK SESSION AT 5:00 PM TO ACCOMMODATE THE 5-YEAR CIP PRESENTATION.

CITY COUNCIL

**John Agenbroad, Mayor
Becky Iverson, At Large
Stephen Harding, At Large
Janie Ridd, Ward 1
Dale Brunner, Ward 2
Carol Moore, Ward 3
Jim Chmiel, Deputy Mayor/Ward 4**

CITY STAFF

**Chris Pozzuto, City Manager
Alan Schaeffer, Law Director
Lori Martin, Clerk of Council**

ITEM 1. CALL TO ORDER. Mayor Agenbroad called the Springboro, Ohio City Council Work Session to order on Thursday, November 1, 2018 at 5:00 PM in the Community Room at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.

ITEM 2. ATTENDANCE. Council: Mr. Brunner was absent. **Staff:** Mr. Pozzuto, Mr. Shackelford, Mr. Schaeffer and Ms. Martin were present. **The following staff members were present for the 5-Year Capital Improvement Program (2019-2023) presentation/discussion:** Robyn Brown, Finance Director; Beth Eaton, Assistant Finance Director; Jeff Kruithoff, Police Chief; Elmer Dudas, Development Director; Dan Boron, City Planner; Vince Murphy, Public Service Director; James Rutherford, Assistant Public Service Director; Matt Lang, IT Director; Mike Eaton, Facilities Manager; Tom West, Golf Course General Manager; Taylor Hause, Golf Course Superintendent.

ITEM 3. PRESENTATION. – 5-Year Capital Improvement Program.

City Manager Chris Pozzuto provided a brief overview of the City's 5-year CIP (Capital Improvement Program) for 2019-2023. (The City of Springboro Capital Improvement Program 2019-2023 is on file for reference.)

Mr. Pozzuto referred to a five-year chart showing total expenditures on Capital Improvements and Vehicles and Equipment projects from 2015-2019 and commented as follows: For 2019, capital improvements are down \$3.9MM over the revised 2018 budget for capital improvements, which is primarily due to the infrastructure and Performing Arts Center being constructed at Wright Station. Vehicle spending is also down approx. \$816,000 over the revised 2018 CIP, which is largely due to the purchase of another leaf vacuum (\$175,000) and a 10-ton dump truck (\$180,000) last year. The decrease will not negatively affect the city. Over the past five years, the city has done a really good job of updating the vehicle fleet e.g.

purchasing new dump trucks, leaf vacuums, etc. The service department also does a great job of maintaining the city's vehicles and equipment. The CIP for vehicles and equipment will most likely increase again in the next year or two.

Mr. Pozzuto referred to a five-year chart of non-TIF debt annual payments / encumbrances from 2019-2023. Staff is proposing to encumber monies for water, sewer and golf debt in 2019 and 2020 in anticipation of paying off debt early in the sewer and golf funds to save interest on the debt. \$4.6MM will be encumbered in the water fund in 2019 to pay off the water debt in 2023. This debt cannot be paid off early due to past refinancing and will have to fully mature. \$6.1MM will be encumbered in 2019 and \$3.0MM in 2020 to pay off the sewer debt five years early in 2022, which will save the taxpayers \$663,750 in interest. \$297,000 will be encumbered in 2019 and \$849,000 in 2020 to pay off the golf course debt two years early in 2020, which will save the city \$47,506 in interest. The city is simply encumbering the money to pay off these debts. If something catastrophic were to happen to the water or sewer plant, Council does have the authority to reappropriate that money at any time to make it available for expenditure before paying off the debt.

Mr. Pozzuto referred to a five-year chart of debt payments from 2015-2019. The significant spike in 2019 is the result of the water and sewer monies that will be encumbered as stated previously. Otherwise, debt payments remain pretty much the same as they were in 2018.

The overall CIP for the next five years is projected to be down \$7MM over the revised 2018 CIP as the city has already completed a number of major projects including the SR73/SR741 intersection improvement project, which was nearly a \$9.0MM expense. The top priorities in this CIP are Wright Station (former IGA site) beginning with the construction of the Performing Arts Center and the first retail building in 2019. Also, the improvements at the northeast corner of SR73/SR741 where landscape features will be installed as well as "welcome" signage and a video board, which will be completed in two phases beginning in 2019; the video board will be installed in 2020. Funding for the major reconstruction of S. Pioneer Boulevard is included in the CIP for 2019. A portion of the funding for this project was appropriated in 2018 and the other half of the funding (\$800,000) is included in the CIP for 2019. Funding for the splash pad for Kacie Jane Park is included in the CIP for 2019 and playgrounds and other amenities for the park will be funded in 2020. The park is being developed in two phases over two years. Also, funding for two back-up generators at the wellfields are included in the CIP for 2019 and 2020 to protect the city's water system and to be able to continue to supply water to residents in the event of a power failure.

Mr. Pozzuto commented that this is a general highlight of the CIP; staff members will present more detailed descriptions of CIP projects. Mr. Pozzuto thanked Finance Director Robyn Brown and Assistant Finance Director Beth Eaton for coordinating and preparing the CIP and department heads for initiating and prioritizing projects for the CIP.

Each fund within the Capital Improvement Program was presented by staff as follows: (Comments regarding Capital Improvement Program items are summarized along with discussion.)

General Improvement Fund (Greg Shackelford): The following projects are proposed in the General Improvement Fund:

Property Redevelopment – NW Corner SR73/SR741 funded at \$350,000 in 2019 to purchase the remaining building on the former IGA site.

Municipal Building Improvements funded at \$220,000 in 2019 to cover the cost of a 1,000 s.f. expansion on the second floor of the city building to accommodate additional storage space

and offices, and \$95,000 is proposed in 2021 to fund parking lot and landscaping improvements around the exterior of the city building.

MVCC Regional Fiber Project funded at \$51,000 in 2019, in addition to the \$70,000 encumbered this year for the project, will extend the fiber loop from Austin Boulevard south on SR741 to SR73 westward.

There was no further discussion regarding the General Improvement Fund.

Street Capital Fund (Elmer Dudas): The following projects are proposed in the Street Capital Improvement Fund:

Street Resurfacing funded at an average of \$850,000/year from 2019-2023 and includes the breakdown of the streets to be resurfaced by year. In 2020, the funding increases to \$1.1MM to cover the cost of the repaving of S. Main Street, which is an ODOT urban paving project and includes state funding. The project consists of repaving S. Main Street from SR73 to the city limit and includes decorative crosswalks to match those in the intersection of SR73/SR741. The same types of crosswalks will be installed at Wright Station (former IGA site) to create a cohesive look from S. Main Street to the main intersection to Wright Station.

Various Sidewalk Installation funded at \$25,000/year from 2019-2023 to connect sidewalks in various areas in the city. No sidewalk connections are specified at this time; connections will be made as warranted.

Joint Repair Program funded at \$150,000/year from 2019-2023. This is a new program as of 2018, which began in Settlers Walk. The purpose of this program is to repair the transverse cracks on streets in neighborhoods throughout the city that have these repetitive cracks, but do not need to be resurfaced. This program will extend the life of those streets.

Mr. Pozzuto commented that this program has been very well received by the public and has generated a lot of compliments. This program allows the city to repair the joints without having to entirely repave the street. This work is mostly performed by a contractor and supplemented by the service department using the recently purchased hotbox repair equipment.

Mayor Agenbrood inquired about the roadway behind Edwards Furniture (back portion of Tahlequah Trail), which is in very poor condition.

Mr. Pozzuto commented that only part of that roadway is a dedicated city street. The back portion of the roadway, which is badly deteriorated, is not under the city's control.

SR73/SR741 Intersection Improvements funded at \$400,000 in 2019 to complete the signage and landscaping at the intersection.

Median Improvements SR73 West of SR741 at \$225,000 in 2019. The service department has removed the existing plant material and dirt from the medians. Later this year, the medians will be backfilled with new dirt to settle over the winter. Next year, the medians will be reconstructed with new landscape and hardscape elements.

Ms. Iverson commented that the new design, which uses more hardscape, will reduce maintenance and increase safety.

Mr. Pozzuto commented that the idea is to minimize maintenance as much as possible with the new design for employee safety.

Ms. Ridd asked if all three medians including Fairway would be reconstructed.

Mr. Pozzuto replied yes, the project will include the median on Fairway as well.

South Pioneer Improvements funded at \$800,000 in 2019. This project was originally planned in two phases, but will now be one combined project, which should save money and significantly reduce the traffic congestion caused by the construction, as construction will occur at night. The project consists of reducing the size of the medians and adding curb, gutter and sidewalk.

Deputy Mayor Harding asked if the sidewalk would extend all the way down S. Pioneer.

Mr. Dudas replied yes.

Clearcreek Park Bike Trail Connection funded at \$225,000 in 2019 and \$379,000 in 2020. City Planner Dan Boron has been working with a consultant to plan a bike trail connection at the south end of S. Pioneer along Lower Springboro Road to Clearcreek Park on city-owned property on the south side; therefore, it would not require easements through private property. The project is proposed in two phases and the city is seeking grant money to proceed with this project.

S. Main Street Concrete Improvements funded at \$300,000 in 2019. As previously mentioned, S. Main Street will be resurfaced in 2020; however, in 2019 all of the concrete improvements will be made i.e. remove all of the bad curb, replace the handicap ramps, driveway aprons and sidewalks.

Traffic Signal –SR741/Edgebrook Drive funded at \$100,000 in 2019. Construction will begin at Wright Station (former IGA site) next year and a traffic signal at Edgebrook and SR741 will really help with access to the site and relieve congestion coming from all three entrance points. The traffic signal will enable a left turn onto SR741 from Edgebrook.

West Tech Bridge Extension funded at \$280,000 in 2020. The bridge is located at the Twin Creek crossing in the South Tech Development. The location of the existing bridge has steep side slopes and not enough room for a sidewalk. By extending the bridge and adding sidewalks, it will be safer for drivers and pedestrians as development progresses in that area.

Roof Replacement at Service Building E. Mill St. funded at \$100,00 in 2020. The roof has nearly reached the end of its life and needs to be replaced.

Lytle–Five Points Road Improvements funded at \$227,000 in 2020. This is the last phase of improvements where the Sycamore Springs Subdivision intersects with Lytle-Five Points Road. Roadway improvements have been made to the east and west of the subdivision, but the city did not have a connection on the back side of the subdivision and would have had to close the road when the project was constructed. The project has been pushed back to 2020 to avoid conflicting with the county's plans to construct a roundabout on Lytle-Five Points Road to the east.

Clearcreek to Hazelwoods Park Connector Trail funded at \$277,000 in 2020. This project is another bike trail connector. Once the connection is made from E. Milo Beck Park (end of S. Pioneer Blvd.) to Clearcreek Park then a connection will be made from Clearcreek Park to Hazelwoods Park. This trail is more to the west on the north side of the road and will be a multi-trail connection for people to walk or bike safely. Currently, the only way to get to Hazelwoods Park by walking or biking is along Lower Springboro Road.

Traffic Signal Improvements funded at \$290,000 in 2020 and 2021. This project consists of upgrading the city's span wire traffic signal locations and installing mast arms. The first

installation will be at Park Lane and SR73. In 2021, mast arms will be installed at E. Mill Street and S. Main Street.

Parker Drive Improvements funded at \$410,000 in 2021. This project consists of reprofiling and widening the street and adding curb, gutter and sidewalk similar to the improvements that were made on Cherry Street several years ago. This will allow people to connect from SR73 around to SR741 via the sidewalk.

Floor Replacement at the Service Bldg. at E. Mill St. funded at \$100,000 in 2021 and 2022. The floor is in really bad shape and needs to be replaced.

Deputy Mayor Harding asked if the service building floor would last that long.

Mr. Pozzuto asked Mr. Murphy if this project should be moved up.

Mr. Murphy explained that the project would be completed in two phases, half of the floor would be replaced in 2021 and half in 2022. Mr. Murphy added that they patch the floor as needed.

Mr. Rutherford recommended leaving the project in 2012 in hopes that the market prices go down. Also, the service department is not ready logistically to contract for that project.

Traffic Signal Installation-SR741/Sycamore Creek Drive funded at \$280,000 in 2022. This will make it safer and easier for traffic moving in and out of Sycamore Creek Drive especially with increased traffic from Wright Station (former IGA site) as it develops.

Storage Bay funded at \$100,000 in 2022. The city has a six-unit storage bay at the service garage and another storage bay is proposed on the east side for equipment and materials.

Tahlequah Trail Improvements funded at \$130,000 in 2022 and \$275,00 in 2023. A number of years ago, the city improved the west side of Tahlequah Trail from Edwards Drive to SR73 with curb and gutter and storm sewer and sidewalk. The funding proposed for 2022 would cover the cost of the same improvements on the east side of the street. The funding proposed for 2023 is a place holder. The backside of the street from Edwards Furniture to the north ends at an open parcel of land, and that portion of the street is private. However, if a significant development occurs on the open parcel, the city would then possibly consider taking that portion of the street as right-of-way and improving it for that development.

Mr. Pozzuto explained that the city is looking for an end user for that open parcel as incentive to take that portion of the road as right-of-way before using taxpayer dollars to fix it.

There was no further discussion regarding the Street Capital Fund.

Park Improvement Fund (Vince Murphy): The following projects are proposed in the Park Capital Improvement Fund:

Hazel Woods Park Improvements funded at \$350,000 in 2019 and \$250,000 in 2020, 2022 and 2023. This funding is mainly for asphalt. Phase 1 and 2 of the park's development has been completed, graded and seeded. The fields should be ready for use in the fall of 2019. At least in the first phase, the grass should be mature enough for LAX and soccer. The dog park is also located in phase 1. Funds will be used to asphalt the gravel drive around the park, which is approx. 1.1 miles, over the next five years.

Ms. Moore asked if staff was able to track the level of activity at the dog park.

Mr. Murphy commented that it is visual, but the dog park gets a lot of use. Mr. Murphy also commented that the water line has been extended to the park for future projects and uses such as irrigation, concession stand, playgrounds, etc.

Kacie Jane Park funded at \$1.2MM in 2019 and \$465,000 in 2020. The first phase of the park's development will be the construction of the splash pad, shelter, restrooms and storage area. The second phase will include two age specific playgrounds. One playground will be designed for smaller children and the other playground for early teenagers. There will be three to four umbrella shades similar to the shade at the SPARC and Go at 510 N. Main Street. The plan is to open the new park by June 1.

Ms. Iverson asked if there would possibly be connections from Greenleaf and other neighborhoods to the park.

Mr. Pozzuto commented that, due to some elevation problems, it might be tough to install sidewalks from those areas. Mr. Pozzuto pointed out that there is already sidewalk on the north side of Lytle-Five Points Road that extends all the way down, but the south side might be an issue due to some elevation changes. Mr. Pozzuto further commented that they are always looking for connectivity opportunities, but he thinks a sidewalk on the south side would be problematic. There is sidewalk through Brookside and some crosswalks will be installed to help pedestrians access sidewalks. Mr. Pozzuto also commented that staff will look into it, but it could be very expensive, as it may require retaining walls, etc.

Mr. Rutherford added that the biggest obstacle would be the two box culverts located there.

Ms. Moore asked if the city acquired any funds from Clearcreek Township for the new park.

Mr. Pozzuto replied no, not at this time.

North Park Improvements funded at \$50,000 in 2020. This funding will be used to expand the parking lot to the south and east. Programs like the summer concerts continue to grow and this project will help accommodate parking during those types of events.

Mayor Agenbroad commented that staff and Council talked previously about the restroom issue at the park especially with respect to the concerts, and asked how that issue will be addressed.

Mr. Murphy explained that the plan is to install a lift station there and eliminate the septic tanks. Mr. Murphy further explained that they will be using a restroom trailer as well.

Mr. Pozzuto commented that they are hoping those two things will take care of the issue, but if they do not they will have to look at extending a water main to the park.

Mr. Murphy commented that the existing restrooms were not built for the type of events the city is having at the park now. Mr. Murphy further commented that they are trying to adapt to the current needs at the park, but are still trying to be frugal and not over spend where it is not necessary.

Ms. Iverson confirmed that the restroom trailer would be used for certain events and not be a permanent fixture at the park.

Mr. Pozzuto replied yes, the restroom trailer would only be used for certain events. Mr. Pozzuto added that the restroom trailer is mobile making it convenient to use for large events at any city park.

Community Park Improvements funded at \$70,000 in 2022. This year the tennis courts were completely rehabilitated with new lights and paint. Also, a new concession stand was constructed at the park a few years ago. This funding will cover the cost of paving the entire area around the concession stand where the two ball fields sit to clean up that area and make it a little more maintenance friendly.

Clearcreek Park Improvements funded at \$250,000 in 2023. This funding will provide for at least two additional baseball diamonds at the park for the influx of younger players playing rag ball or T-ball, and smaller diamonds are needed. The SCBA has actually requested a minimum of four ball diamonds.

Mayor Agenbroad asked if Mr. Murphy thought Hazelwoods Park was progressing the way the city planned.

Mr. Murphy commented that it is such a large property at 108 acres. Mr. Murphy further commented that, other than the water line that came through the top half of the property, they have not explored the many options that are available in that area of the park.

Mayor Agenbroad commented that the property was a good purchase on the city's part for park land.

Mr. Murphy agreed commenting that the park should sustain itself for many, many years to come.

There was no further discussion regarding the Park Improvement Fund.

Water Capital Fund (Elmer Dudas): The following projects are proposed in the Water Capital Improvement Fund:

Tamarack Hills/Springwood Subdivision Water Main Replacement & Royal Oaks Subdivision Water Main Replacement funded at \$325,000/year from 2019-2023. This project is ongoing in an effort to replace deteriorating water mains in the older neighborhoods in the city where there are a lot of water main breaks and water valve issues beginning with the worst streets in these areas every year.

Lytle-Five Points Water Tower Interior Painting funded at \$370,000 in 2019. The exterior of this water tower was painted a few years ago; however, when the tower was drained, issues were discovered on the inside of the tower. The interior of the tower is scheduled to be repaired and repainted next year.

WTP Clearwell Roof Improvements funded at \$220,000 in 2019. At the water plant, the clearwell is the structure that holds the finished water, which is what is pumped into the water towers. The roof on the clearwell is a concrete slab roof, which has been deteriorating very badly. Facilities Director Mike Eaton has met with contractors to determine what needs to be done to prevent this roof from deteriorating any further in order to keep the finished water safe.

Wellfield #1 Generator & Pump House Improvements funded at \$1MM in 2019 and 2020. Facilities Director Mike Eaton has met with contractors regarding this project as well. The design process has begun for this project. The existing generator is a diesel generator; however, the EPA will not allow the new generator to be diesel fueled next to the well fields. This improvement will meet EPA regulations, which have been in effect for a while. The new generator will be powered by natural gas. Currently, if the existing generator is needed as back-up it must be monitored and refilled with diesel as it burns up the gas. The natural gas generator will run indefinitely.

Irrigation Replacement – SR741 Medians funded at \$30,000 in 2020. This project will consist of replacing the irrigation system in the north SR741 medians.

WTP Generator funded at \$800,000 in 2023. The existing generator at the water treatment plant is 20 years old. It is a diesel generator, and there is no problem with continuing to use a diesel generator at the plant.

Mayor Agenbroad asked if 20 years is the life expectancy of this type of generator.

Mr. Dudas commented that 20 years is close to the life expectancy at which time it needs a lot of maintenance and repairs, and there is only so much that can be done before replacing it.

There was no further discussion regarding the Water Capital Fund.

Sewer Capital Fund (Elmer Dudas): The following projects are proposed in the Sewer Capital Improvement Fund:

Villages of Creekside Lift Station Relief funded at \$175,000 in 2019. This project requires an easement from a private property owner, which has not been granted. This project has been in the CIP for multiple years. This funding would allow the city to install a gravity sewer and eliminate the lift station, which would save significant costs on electricity, maintenance, pumps, etc.

WWTP Digester and Centrifuge Pump Improvements funded at \$975,000 in 2019. The digester and the centrifuge pumps are located at the tail end of the sewer plant by the cemetery to the left. The two tanks located there are the digester tanks, which are oversized for the amount of sewage being processed. One of the tanks will be split in half and equipped with new diffusers, which will help with the process by making it more efficient and further reducing the odor. The centrifuge pumps spin out the solids. The pumps are under a lot of pressure because of the elevation difference between the tanks and the pumps. The pumps will be relocated to improve operation. There have been a lot of issues with these pumps; some days they do not run at all and it costs money to constantly maintain them.

WWTP RAS/WAS Valve Chamber Improvements funded at \$225,000 in 2019. The Return Activated Sludge/Waste Activated Sludge Valve Chamber controls when and where the material is sent. The valves have really deteriorated from being in the caustic sludge. This funding will cover the cost of relocating the valves outside of the wet wells, which will make them easier to maintain. Also, they will not be as deep, which makes it safer for the employees working at the plant.

Advanced Drive Generator Replacement funded at \$300,000 in 2023. This generator is also approx. 20 years old, and the proposed funding will replace this generator in 2023.

There was no further discussion regarding the Sewer Capital Fund.

Storm Water Capital Fund (Elmer Dudas): The following projects are proposed in the Storm Water Capital Improvement Fund:

Catch Basin Replacement Program funded at \$75,000/year from 2019-2023. This project is ongoing. The catch basin replacement program is performed in conjunction with the street resurfacing program and in other areas as needed. These catch basins are beyond their life expectancy and just collapse, especially when adjacent curb is removed during concrete repairs. The existing catch basins do not meet current city standards and will be replaced with new ones.

Mayor Agenbroad commented, with respect to water, sewer and storm water, that the Finance Committee has recommended to Council to freeze the current rates, which is a wonderful reflection on staff's hard work in monitoring city finances, keeping everything up-to-date and keeping Council informed, which has enabled the city to pass on that savings to the residents. It is a win-win for everyone.

There was no further discussion regarding the Storm Water Capital Fund.

Golf Capital Fund (Operations & Maintenance) (Taylor Haus): The following projects are proposed in the Golf Capital Improvement Fund:

Golf Emergency Capital Funds funded at \$50,000/year from 2019-2023. This funding is budgeted every year in the CIP as a contingency for emergency maintenance and upkeep of the clubhouse and golf course.

Clubhouse Repairs/Improvements funded at \$350,000 in 2019 and \$30,000 in 2021. The funding proposed in 2019 will cover the cost of replacing all of the windows in the Horizon Room (upstairs).

Mr. Eaton explained that these are all original windows. The seals are failing and the glass is leaking, and the window sills and sashes are deteriorating. The project is an entire window system. All of the windows will be removed at once and replaced with 67 new windows and three new doors during early spring next year. The project is scheduled to take place from March to the end of April.

Mr. Pozzuto commented that this project should be the last major improvement needed at the golf course clubhouse.

Mayor Agenbroad commented that the clubhouse is almost 30 years old.

Ms. Moore commented that upgrades are necessary as the building ages.

Mr. Pozzuto commented that they wanted to maintain the same look with the new windows.

New Tee Construction Hole #12 funded at \$20,000 in 2020. This project consists of adding more tee space to the Par-3 on Hole #12. The golf course is doing so many rounds per year that the Par-3s are taking a beating. This project will add space to hit from and preserve the grass through the end of the season improving playing conditions.

Bunker Renovations funded at \$60,000 in 2021. This project consists of adding sand, fixing drainage and possibly adding a few bunkers.

Mayor Agenbroad commented that the golf course has performed phenomenally and has received a lot of great compliments; the golf course staff does a great job. Mayor Agenbroad added that Wright State has made Heatherwoode its home course.

Mr. Haus commented that he and Golf Course General Manager Tom West appreciate Council's support and will do their best with what they are given.

There was no further discussion regarding the Golf Capital Fund.

Vehicles & Equipment Capital (Chris Pozzuto): Mr. Pozzuto commented that the Vehicles & Equipment Capital Fund lists the vehicles and equipment proposed to be funded for the next five years.

Mr. Pozzuto offered to respond to any questions or concerns regarding the 5-year CIP.

There was no further discussion regarding the 5-year CIP.

Mr. Pozzuto thanked City Council for their time and all of their support.

Mayor Agenbroad commented, on behalf of City Council, that they appreciate having such a wonderful staff doing all of the good things they do on behalf of the community. Mayor Agenbroad wished staff a great holiday season and to keep up the good work going into 2019.

City Council will consider a motion at tonight's Regular Meeting to approve the City's 5-Year CIP (2019-2023).

The CIP Presentation concluded at approximately 5:50 PM.

(Council took a short break before continuing with Work Session discussion.)

The Work Session resumed at approximately 6:00 PM.

ITEM 4. LEGISLATIVE AGENDA. – Review legislative items slated for November 2.

MOTION: TO APPROVE THE CITY OF SPRINGBORO 5-YEAR CAPITAL IMPROVEMENT PROGRAM (CIP) 2019-2023.

Mayor Agenbroad noted that a motion would be in order at tonight's Regular Meeting to approve the 5-Year CIP.

- 1) RESOLUTION:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE THE ODOT PRELIMINARY CONSENT LEGISLATION AS PRESENTED FOR THE COMPLETION OF BRIDGE MAINTENANCE ON WAR-75-1146 BRIDGE (THE PENNYROYAL BRIDGE OVER I-75), D08 BRIDGE MAINTENANCE 2020, PID 94224.

No discussion.

AMENDMENT:

Mayor Agenbroad noted that a motion would be in order at tonight's Regular Meeting to amend the Legislative Agenda to add Item 2, and emergency ordinance, per staff's request.

- 2) EMERGENCY ORDINANCE:** AN ORDINANCE AUTHORIZING THE SUPPLEMENTAL APPROPRIATION OF MONIES; THEREBY AMENDING ANNUAL APPROPRIATION ORDINANCE NO. O-18-01 OF THE CITY OF SPRINGBORO, OHIO PASSED BY THE CITY COUNCIL ON DECEMBER 21, 2017 FOR THE YEAR 2018; AND DECLARING AN EMERGENCY.

Mr. Pozzuto commented that this supplemental appropriation ordinance in the amount of \$290,000 will cover the cost of the deposit to begin manufacturing the splash pad at Kacie Janie Park located at the corner of Lytle-Five Points and Crosley Roads.

ITEM 5. CITY MANAGER. – Issues/Reports.

Leaf Pick-Up Program: Leaf pick-up will continue until the end of December per the published collection schedule. The service department will be using a second truck for leaf pick-up and a tow-behind leaf vacuum in order to keep up with the program.

IGA Redevelopment Project aka “Wright Station”: The second phase of demolition at Wright Station (former IGA site) is complete. The former Lawn Impressions and K-9 Training buildings have been demolished and covered with gravel. The Performing Arts Center plans were delivered to the city earlier this week and are currently being reviewed by the plans examiner. Once permits are issued, construction can begin on the Performing Arts Center.

Deputy Mayor Harding asked if further environmental testing is needed at the site.

Mr. Pozzuto explained that the site was tested and cleaned during the first phase of demolition several years ago. Monitoring wells were installed and all of the injections to clean up the site are finished. There are nine monitoring wells on the periphery of the property that are tested every quarter. All of the monitoring reports have been clean; the wells will be continually monitored into the future.

Mr. Pozzuto also commented that the service department is preparing for the winter season, putting plows on trucks, etc.

Mayor Agenbroad asked if the city has an adequate supply of salt.

Mr. Pozzuto replied that the city has approx. 1,800 tons of salt in stock and the annual purchasing contract was recently approved.

Mayor Agenbroad asked approximately how much salt the city used last year.

Mr. Pozzuto replied that the city probably used about 1,200-1,500 tons. The city uses an average of 300 tons per event.

ITEM 6. CLERK OF COUNCIL. – Issues/Reports.

Calendar Update: The “Christmas in Historic Springboro” Festival will take place November 16-18, downtown, with a tree-lighting ceremony on Friday at 6:45 PM and a parade on Saturday at Noon. Details regarding Council’s parade transportation will be forthcoming. The Thanksgiving Holiday will be observed Thursday and Friday, November 22 and 23; whereby, the City Offices will be closed. The next City Council Work Session will be held on Thursday, November 15 at 5:00 PM in the Community Room to accommodate the annual budget presentation followed by the Regular Meeting at 7:00 PM in Council Chambers.

Citizen Committee Appointments: All of the city’s board and commission members whose terms expire at the end of the year have been notified. There will be two openings as of January 1; one on the Architectural Review Board and one on the Board of Zoning Appeals. The deadline for new applicants is tomorrow, November 2. There are two new applicants for the ARB, but no new applicants for the BZA. The BZA seat will simply remain open until it is filled. Ms. Martin commented that Becky Hall has resigned from the ARB; Ms. Hall has served the city on various boards and commissions for 21 years. Also, George Mourouzis resigned from the BZA after 18 years of service.

ITEM 7. CITY COUNCIL. – Issues/Reports.

Ms. Ridd – No reports.

Ms. Iverson – No reports.

Mr. Chmiel – No reports.

Ms. Moore – No reports.

Deputy Mayor Harding – No reports.

Mayor Agenbroad – Mayor Agenbroad thanked Police Chief Kruithoff for his presentation at the Springboro Chamber breakfast this morning; he did a great job.

ITEM 8. ADJOURNMENT. With no further discussion, Mayor Agenbroad adjourned the Thursday, November 1, 2018 City Council Work Session at approximately 6:20 PM.

CITY OF SPRINGBORO
320 W. CENTRAL AVENUE, SPRINGBORO, OH

CITY COUNCIL REGULAR MEETING

THURSDAY, NOVEMBER 1, 2018

7:00 PM

CITY COUNCIL

John Agenbroad, Mayor
Stephen Harding, Deputy Mayor/At Large
Becky Iverson, At Large
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Alan Schaeffer, Law Director
Lori Martin, Clerk of Council

ITEM 1. CALL TO ORDER. Mayor Agenbroad called the Springboro, Ohio City Council Regular Meeting of Thursday, November 1, 2018 to order at 7:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.

ITEM 2. PLEDGE OF ALLEGIANCE. Mayor Agenbroad led the Pledge of Allegiance.

At this time, Mayor Agenbroad introduced Kristi Smith, Family Ministry Director, Christ Church South Campus, by presenting a brief bio, and invited Pastor Smith to share a prayer.

(Council observed the prayer before proceeding with the Regular Order of Business.)

ITEM 3. ROLL CALL. Agenbroad, Present; Brunner, Absent; Chmiel, Present; Harding, Present; Iverson, Present; Moore, Present; Ridd, Present. Staff: Mr. Pozzuto, Mr. Shackelford, Mr. Schaeffer and Ms. Martin were present. Police Chief Jeff Kruihoff was also present.

Mayor Agenbroad called for a motion to excuse Mr. Brunner, who is traveling with family.

Ms. Ridd motioned. Mr. Harding seconded the motion.

No discussion.

VOTE: Ridd, Yes; Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Moore, Yes; Harding, Yes. [6-0]

ITEM 4. APPROVAL OF MINUTES: THE MINUTES OF THE CITY COUNCIL WORK SESSION AND REGULAR MEETINGS OF OCTOBER 18, 2018.

Mayor Agenbroad presented the minutes for additions/corrections. No additions/corrections.

Mayor Agenbroad called for a motion to approve the Minutes.

Ms. Iverson motioned. Ms. Ridd seconded the motion.

No discussion.

VOTE: Moore, Yes; Harding, Yes; Ridd, Yes; Iverson, Yes; Agenbroad, Yes; Chmiel, Yes. [6-0]

ITEM 5. PRESENTATIONS: No Presentations.

ITEM 6. LEGISLATION: City Council held a Work Session at 5:00 PM tonight for approximately 50 minutes to discuss the city's 5-Year Capital Improvement Program followed by approximately 20 minutes of discussion concerning the following legislative items as well as other city business.

MOTION: TO APPROVE THE CITY OF SPRINGBORO 5-YEAR CAPITAL IMPROVEMENT PROGRAM (CIP) 2019-2023.

Mayor Agenbroad called for a motion to approve the City of Springboro 5-Year Capital Improvement Program (CIP) 2019-2023.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

Mr. Chmiel motioned. Ms. Moore seconded the motion.

No discussion.

VOTE: Harding, Yes; Ridd, Yes; Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Moore, Yes. [6-0]

Mayor Agenbroad called for a motion to amend the Legislative Agenda to add Item 2, an Emergency Ordinance.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

Mr. Chmiel motioned. Ms. Moore seconded the motion.

No discussion.

VOTE: Harding, Yes; Ridd, Yes; Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Moore, Yes. [6-0]

- 1) RESOLUTION R-18-33:** "A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE THE ODOT PRELIMINARY CONSENT LEGISLATION AS PRESENTED FOR THE COMPLETION OF BRIDGE MAINTENANCE ON WAR-75-1146 BRIDGE (THE PENNYROYAL BRIDGE OVER I-75), D08 BRIDGE MAINTENANCE 2020, PID 94224," was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This resolution authorizes ODOT preliminary consent legislation for the completion of bridge maintenance on the Pennyroyal Bridge over I-75. The purpose of the proposed legislation is to execute all appropriate documents necessary for ODOT to perform maintenance on the

Pennyroyal bridge over I-75. Anytime ODOT performs work within the city limits, the city must execute preliminary consent legislation to allow ODOT to perform the work within the city's right-of-way. This project does not require City funds; however, the project may require ODOT to place maintenance of traffic operations (such as signs) within the city limits. The project will consist of raising the approach slabs and installing expansion joints between the approach slabs and the pavement. The proposed sale date for this project is 2020. Staff recommends approval of this legislation.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

Mayor Agenbroad called for a motion to adopt Resolution R-18-33.

Mr. Harding motioned. Ms. Ridd seconded the motion.

No discussion.

VOTE: Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Moore, Yes; Harding, Yes; Ridd, Yes. [6-0]

AMENDMENT:

- 2) **ORDINANCE O-18-32:** "AN ORDINANCE AUTHORIZING THE SUPPLEMENTAL APPROPRIATION OF MONIES; THEREBY AMENDING ANNUAL APPROPRIATION ORDINANCE NO. O-18-01 OF THE CITY OF SPRINGBORO, OHIO PASSED BY THE CITY COUNCIL ON DECEMBER 21, 2017 FOR THE YEAR 2018; AND DECLARING AN EMERGENCY," was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This ordinance authorizes supplemental appropriations increasing total appropriations for 2018 by \$290,000. This supplemental appropriation will cover the cost of the deposit for the splash pad at Kacie Jane Park located at the corner of Lytle-Five Points and Crosley Roads. A deposit will be made to Vortex Company, the manufacturer, to make sure the splash pad is manufactured and shipped in time for the park to open by June 1. Staff recommends approval of this legislation.

Mayor Agenbroad presented the item for questions/comments of Council.

Mayor Agenbroad thanked Ms. Moore for helping initiate this project and thanked staff for all of their hard work as well; it is a great project for the community.

Mayor Agenbroad called for a motion to adopt Ordinance O-18-32.

Ms. Ridd motioned. Ms. Moore seconded the motion.

No discussion.

VOTE: Harding, Yes; Ridd, Yes; Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Moore, Yes. [6-0]

- ITEM 7. REPORTS: Mayor's Report – Election Day is Tuesday, November 6; polls are open 6:30 AM-7:30 PM. Please contact the Board of Elections with any questions about voting at 937-425-1358 or visit their website at www.warrencountyboe.us. The "Christmas in Historic Springboro" Festival will take place November 16-18, downtown, with a tree-lighting on Friday at 6:45 PM**

and a parade on Saturday at Noon. The Thanksgiving Holiday will be observed Thursday and Friday, November 22 and 23; whereby, the City Offices will be closed. The next City Council Work Session will be held on Thursday, November 15, 2018 at 5:00 PM in the Community Room to accommodate the city's annual budget presentation followed by the Regular Meeting at 7:00 PM in Council Chambers.

City Manager's Report – Mr. Pozzuto thanked Council for their support of the Capital Improvement Program presented by staff and approved by Council tonight. Mr. Pozzuto commented that Council is always very supportive of everything that staff attempts to do for our citizens. Mr. Pozzuto again thanked Council for listening to and supporting staff's efforts.

On behalf of Council, Mayor Agenbroad thanked staff for all of their hard work.

Committee Reports –

Ms. Ridd – No reports.

Ms. Iverson – No reports.

Ms. Moore – No reports.

Mr. Chmiel – No reports.

Deputy Mayor Harding – No reports.

ITEM 8. OTHER BUSINESS. No Other Business.

ITEM 9. FINAL COUNCIL AND MANAGER COMMENTS. No Final Council or Manager Comments.

ITEM 10. GUEST COMMENTS. No Guest Comments.

ITEM 11. EXECUTIVE SESSION. No Executive Session.

ITEM 12. ADJOURNMENT. Mayor Agenbroad thanked the MVCC for tonight's telecast and scheduled rebroadcasts of this Springboro City Council Meeting.

Mayor Agenbroad called for a motion to adjourn the Thursday, November 1, 2018 Springboro City Council Regular Meeting at approximately 7:05 PM.

Mr. Harding motioned. Ms. Ridd seconded the motion.

VOTE: Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Moore, Yes; Harding, Yes; Ridd, Yes. [6-0]

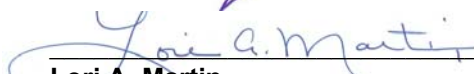
—MEETING ADJOURNED—



John H. Agenbroad, Mayor

John H. Agenbroad

Presiding Officer



Lori A. Martin