

**CITY OF SPRINGBORO
320 W. CENTRAL AVENUE, SPRINGBORO, OH**

CITY COUNCIL WORK SESSION

THURSDAY, OCTOBER 19, 2023

6:00 PM

CITY COUNCIL

**John Agenbroad, Mayor
Stephen Harding, Deputy Mayor/At Large
Becky Iverson, At Large
Janie Ridd, Ward 1
Dale Brunner, Ward 2
Jack Hanson, Ward 3
Jim Chmiel, Ward 4**

CITY STAFF

**Chris Pozzuto, City Manager
Greg Shackelford, Assistant City Manager
Gerald McDonald, Law Director
Lori Martin, Clerk of Council**

ITEM 1. CALL TO ORDER. Mayor Agenbroad called the Springboro, Ohio City Council Work Session to order on Thursday, October 19, 2023 at 6:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.

ITEM 2. ATTENDANCE. Council: Mr. Harding and Mr. Brunner were absent. Staff: Mr. Pozzuto, Mr. McDonald and Ms. Martin were present. Mr. Shackelford was absent.

Mayor Agenbroad noted that a motion would be in order at tonight's Regular Meeting to excuse Mr. Brunner and Mr. Harding.

Both Ms. Iverson and Ms. Ridd stated that they would be absent from the November 2 Council Meeting.

ITEM 3. LEGISLATIVE AGENDA. – Review legislative items slated for October 19.

1) ORDINANCE: SECOND READING. AN ORDINANCE AMENDING SECTION 230.03 OF THE CODIFIED ORDINANCES OF THE CITY OF SPRINGBORO, OHIO.

No discussion.

ITEM 4. CITY MANAGER. – Issues/Reports.

Mr. Pozzuto reported on the following items:

Leaf Collection Program: The City's annual leaf collection program has started in the City and crews have picked up areas 1 and 2 this week, which are east and north of SR73 and SR741.

New Playground at North Park: Progress continues on the new playground at North Park. Once the City receives a schedule for completion, Mr. Pozzuto will inform Council.

Income Tax Levy Renewal Ballot Issue 21: Signs for the income tax levy renewal on the November 7 election ballot are available to Council Members to distribute and post. Additional signs will be posted around the City next week.

Executive Session: Mr. Pozzuto requested an Executive Session to discuss the purchase of property.

ITEM 5. CLERK OF COUNCIL. – Issues/Reports.

Calendar Updates: Drug Take Back Day, Saturday, October 28, 10:00AM-2:00PM, at the Police Department. Trick-Or-Treat Is Tuesday, October 31, 6:00-8:00 PM; Be Safe, Have Fun And Drive Carefully. Election Day, Tuesday, November 7; Polls Open 6:30 AM-7:30 PM (Please contact the Board of Elections for voting information at 513.695.1358 or visit vote.warrencountyohio.gov)

The next City Council Work Session will be held on Thursday, November 2 at 6:00 PM followed by the Regular Meeting at 7:00 PM in Council Chambers. In addition, the CIP & Budget presentations will be combined this year on Thursday, November 16 at 5:30 PM in the Community Room.

ITEM 6. CITY COUNCIL. – Issues/Reports.

Mr. Hanson – No reports.

Mr. Chmiel – No reports.

Ms. Ridd – Ms. Ridd will present an Architectural Review Board report at tonight's Regular Meeting under Reports.

Ms. Iverson – No reports.

Mayor Agenbroad – Mayor Agenbroad noted that a motion would be in order at tonight's Regular Meeting to set a Public Hearing on December 7, 2023 at 7:00PM in Council Chambers in regard to a request to rezone approximately 35.62 acres of land located at 1525 South Main Street (SR741) From R-1, Estate-Type Residential District, to PUD-R, Planned Unit Development-Residential. In addition, there will be a presentation at tonight's Regular Meeting to recognize two Warren County Career Center Students and their Instructor for their work on a project involving the design and installation of a decorative wrap on the traffic control box on W. Mill Street in downtown Springboro.

Mayor Agenbroad also commented that he and Mr. Pozzuto were approached by Springboro business owner and resident Daklak Do (Advanced Engineering Technologies) concerning the development of a Vietnam Veterans Memorial in Springboro. The memorial would be located at Gardner Park where the existing Veterans Memorial and Purple Heart Memorial are located. Mr. Do plans to fund the project, which is projected to cost \$500,000.

Ms. Iverson asked if there was a possibility to hold more events at that location. Ms. Iverson commented that since the dedication of the Veterans Memorial, there have been no events there.

Mayor Agenbroad commented that it is passive place that many people visit including veterans and he is not sure that if it is made more upbeat with events that it may run some of those people off. There are a lot of veterans and first responders with PTSD that go there to sit, have

picnic lunches, etc. Mayor Agenbroad further commented that he is not opposed to the suggestion, but asked what Ms. Iverson had in mind.

Ms. Iverson commented that she was thinking of an opportunity for a Veterans Day event to raise awareness that the memorial is located there.

Mayor Agenbroad commented that he has thought about hosting a Veterans Day event there, however, the Springboro Historical Society already hosts a Veterans Day program at the Historical Museum where they interview veterans and broadcast them on the local cable TV channel, and he would not want to conflict with that program. Mayor Agenbroad further commented that he is always open to promoting the community and veterans and suggested putting a little more thought into it and go from there.

Mr. Chmiel asked if the same company that designed the Veterans Memorial would be designing the Vietnam Veterans Memorial.

Mr. Pozzuto commented that they have contracted with TOPOS Studio, who designed the Veterans Memorial. TOPOS will create some concepts to present to Mayor Agenbroad, Mr. Pozzuto and Mr. Do, and ultimately to Council and the community. Once they narrow down the concept, they will know approximately how much it will cost and Mr. Do can proceed to raise funds for the project. Initial concepts will be received in early December and the timeline to present the concept to the community is April or May of 2024.

There was no further discussion regarding this item.

At this time, Mayor Agenbroad called for a motion under ORC121.22(G) to enter Executive Session to consider the purchase of property for public purposes; whereby, no votes will be taken.

Ms. Ridd motioned. Ms. Iverson seconded the motion.

No discussion.

VOTE: Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Ridd, Yes; Iverson, Yes. [5-0]

As a reminder to the public, no votes are taken during Executive Session.

Executive Session: City Council entered Executive Session at approximately 6:10 PM to consider the purchase of property for public purposes.

With no objections, City Council exited Executive Session at approximately 6:20 PM; whereby, no votes were taken.

ITEM 7. ADJOURNMENT. With no further discussion in Work Session, Mayor Agenbroad adjourned the Thursday, October 19, 2023 City Council Work Session immediately thereafter.

CITY OF SPRINGBORO
320 W. CENTRAL AVENUE, SPRINGBORO, OH

CITY COUNCIL REGULAR MEETING

THURSDAY, OCTOBER 19, 2023

7:00 PM

CITY COUNCIL

John Agenbroad, Mayor
Stephen Harding, Deputy Mayor/At Large
Becky Iverson, At Large
Janie Ridd, Ward 1
Dale Brunner, Ward 2
Jack Hanson, Ward 3
Jim Chmiel, Ward 4

CITY STAFF

Chris Pozzuto, City Manager
Greg Shackelford, Assistant City Manager
Gerald McDonald, Law Director
Lori Martin, Clerk of Council

ITEM 1. CALL TO ORDER. Mayor Agenbroad called the Springboro, Ohio City Council Regular Meeting of Thursday, October 19, 2023 to order at 7:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.

ITEM 2. PLEDGE OF ALLEGIANCE. Mayor Agenbroad led the Pledge of Allegiance.

Invocation by Council Member Becky Iverson.

ITEM 3. ROLL CALL. Agenbroad, Present; Brunner, Absent; Chmiel, Present; Hanson, Present; Harding, Absent; Iverson, Present; Ridd, Present. Staff: Mr. Pozzuto, Mr. McDonald and Ms. Martin were present. Mr. Shackelford was absent.

Mayor Agenbroad called for a motion to excuse Council Member Dale Brunner and Deputy Mayor Stephen Harding.

Mr. Hanson motioned. Mr. Chmiel seconded the motion.

No discussion.

VOTE: Hanson, Yes; Ridd, Yes; Iverson, Yes; Agenbroad, Yes; Chmiel, Yes. [5-0]

ITEM 4. APPROVAL OF MINUTES: THE MINUTES OF THE CITY COUNCIL WORK SESSION AND REGULAR MEETING OF OCTOBER 5, 2023.

Mayor Agenbroad presented the minutes for additions/corrections. No additions/corrections.

Ms. Iverson motioned. Mr. Hanson seconded the motion.

No discussion.

VOTE: Ridd, Yes; Iverson, Yes; Agenbroad, Yes; Chmiel, Abstain; Hanson, Yes. [4-0-1]

ITEM 5. PRESENTATIONS: SPECIAL RECOGNITION OF WARREN COUNTY CAREER CENTER STUDENTS AND INSTRUCTOR FOR THE DESIGN AND INSTALLATION OF A DECORATIVE WRAP FOR THE TRAFFIC CONTROL BOX IN DOWNTOWN SPRINGBORO.

Community Relations Director Maureen Russell-Hodgson generally commented as follows:
(Presentation attached for reference.)

This project was completed through a partnership with Warren County Career Center (WCCC) Instructor Howard Norris and Students Madeleine Schmitz and Riley Snowbarger, who are here tonight. In January of 2023, City Manager Chris Pozzuto suggested installing vinyl wraps on traffic boxes in the City as seen in other communities. The City reached out to the Warren County Career Center (WCCC) regarding a potential project in response to an inquiry made by Instructor Howard Norris. Following several meetings and design sessions, they came up with some designs and worked very closely with Mr. Norris and the two students. Mr. Norris and the students treated the City as if we were their clients and we treated them as if they were our contractor. Throughout the whole process, they were very professional, very creative, and were a great team that worked very well together. Over several months, they had design meetings, changes and final approval of the project. Installation of the decorative wrap took place over three of the hottest days in May. The process involved installing several pieces of wrap covering each side of the traffic control box. The wrap design includes actual news headlines and photos along with Springboro photos from the past and present. Ms. Russell-Hodgson referred to images of the box looking from the north and south, which show historic photos along with current photos, and looking from the east and west, which include some hidden "Easter Eggs" about Springboro. The wrapped traffic box now serves as a landmark, where people can meet and they know where it is. The City hopes this project is just the start of a long-term relationship with WCCC, as we are potentially looking at the same project for the box at Lytle-Five Points Road and SR741 and/or at the intersection of SR73 and SR741.

At this time, Ms. Russell-Hodgson introduced Mr. Norris, Ms. Schmitz and Mr. Snowbarger.

Instructor Howard Norris generally commented as follows:

It is so difficult to find clients who are willing to work within the parameters of the educational process. However, we approach projects with confidence and do our best to learn from the experience, and we ask clients to be patient while the students are learning. How difficult could it be to wrap a silver box? There are vents, handles, curves and other things you would never expect. These students went to the location unsupervised to install the wraps on the hottest day of the year. They spent three solid hours on two solid days and did a phenomenal job for a professional team of more or less high school students. On the third day, he and a junior, Leah, who is still in the program at WCCC, assisted with the project and she said that this project was one of the hardest things she has ever done and she was glad she did it. The students can now use this project as a portfolio piece.

Mr. Norris commended City staff, especially Ms. Russell-Hodgson, who was great to work with; she had expectations, she made it clear and she was very flexible and understanding. Springboro is such a great partner and these students will have something to use for their portfolio forever. If we can incorporate this type of project in the long run, the students and the community will benefit greatly, not only by changing the appearance of something ordinary into a cheery sight, but by providing our students with actual real world experience. In addition, Eric Huber, owner of Digistitch in Waynesville and one of the WCCC advisory committee members, helped for an entire day and he thought the project would be extremely difficult to complete. Mr. Norris finally commented that he is really proud of Madeleine and Riley for all of the work they put into this project. The WCCC would love to continue this partnership with the City and wrap all of the boxes over a long period of time because he has a group of creative

students who need projects to do and opportunities to challenge them, and this project was a real challenge. Thank you for the opportunity.

Student Madeleine Schmitz generally commented as follows:

This project was very difficult, and was honestly one of the most difficult things she has ever done. The summer of her junior year, she interned at Think Patented and was doing professional designs; however, this project was far more difficult than anything that she did during her internship. She really liked the project and wanted to thank City staff and City Council for giving them this experience in the professional world. At Think Patented, she did not really deal with too many clients, but the City was fantastic to work with and she really appreciated that City staff treated them like professional contractors. Overall, this experience was great, and she hopes that future students are able to do a project like this as well.

Ms. Russell-Hodgson commented that Madeleine Schmitz is also a Springboro resident and Springboro High School graduate.

At this time, Mayor Agenbrood and Councilman Hanson joined Ms. Russell-Hodgson at the podium to present Certificates of Appreciation to Mr. Norris, Ms. Schmitz and Mr. Snowbarger.

On behalf of the City, Mayor Agenbrood and Councilman Hanson expressed how much they appreciated all of the hard work that went into this great project, especially because they both attend the church on W. Mill Street and see that traffic box every Sunday. Mayor Agenbrood thanked Mr. Norris, Ms. Schmitz and Mr. Riley for attending tonight's meeting and Ms. Russell-Hodgson for her presentation.

ITEM 6. LEGISLATION: City Council held a Work Session at 6:00 PM tonight for approximately 10 minutes to discuss the following legislative items as well as other City business. During the Work Session, City Council entered Executive Session for approximately 10 minutes to consider the purchase of property for public purposes; whereby, no votes were taken.

1) ORDINANCE: SECOND READING. AN ORDINANCE AMENDING SECTION 230.03 OF THE CODIFIED ORDINANCES OF THE CITY OF SPRINGBORO, OHIO, was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This is the second reading of an ordinance amending Section 230.03 of the City's codified ordinances increasing the maximum contracting authority of the City Manager from \$50,000 to \$75,000 pursuant to recent changes in state law. This threshold will increase 3% annually.

Mayor Agenbrood presented the item for questions/comments of Council. No questions/comments.

No action required at this time.

ITEM 7. REPORTS: Mayor's Report – Drug Take Back Day, Saturday, October 28, 10:00AM-2:00PM, at the Police Department. Trick-Or-Treat Is Tuesday, October 31, 6:00-8:00 PM; Be safe, have fun and drive carefully. Election Day, Tuesday, November 7; Polls Open 6:30 AM-7:30 PM (Please contact the Board of Elections for voting information at 513.695.1358 or visit vote.warrencountyohio.gov)

The next City Council Work Session will be held on Thursday, November 2 at 6:00 PM followed by the Regular Meeting at 7:00 PM in Council Chambers.

Look for information regarding meetings and upcoming events on the City's website, social media and newsletters.

City Manager's Report – Mr. Pozzuto reported on the following items:

Leaf Collection Program: The City's annual leaf collection program has begun for the fall of 2023. The map and collection schedule is included in the City's most recent newsletter and published on the City's website at www.ci.springboro.oh.us. By November, crews will be picking up leaves on a daily basis. Please check the website for more information.

Committee Reports –

Ms. Ridd – Architectural Review Board – The ARB met on October 9 and would like to thank City Council for resurrecting the Historic Preservation Grant Program in this year's budget. The ARB was able to grant 13 projects, which represent \$260,000 in improvements in the Historic District overall. The program was hugely successful, very well received, and the ARB gratefully asks for Council's support of this program again in next year's budget.

Ms. Iverson – No reports.

Mr. Hanson – Tree Authority – The Tree Authority met on October 17 and is making plans for the annual tree giveaway during the Christmas in Historic Springboro festival, which includes free tree saplings and a tree raffle. Everyone is encouraged to stop by the SPARC and Go during the festival to register for the tree raffle and pick up some free saplings to plant.

Mr. Chmiel – No reports.

ITEM 8. OTHER BUSINESS. Mayor Agenbroad called for the following motion:

A MOTION TO SET A PUBLIC HEARING ON THURSDAY, DECEMBER 7, 2023 AT 7:00 P.M. IN COUNCIL CHAMBERS AT THE SPRINGBORO MUNICIPAL BUILDING, 320 W. CENTRAL AVENUE, SPRINGBORO OHIO 45066 REGARDING AN APPLICATION TO REZONE APPROXIMATELY 35.62 ACRES OF LAND LOCATED AT 1525 SOUTH MAIN STREET (SR 741) FROM R-1, ESTATE-TYPE RESIDENTIAL DISTRICT, TO PUD-R, PLANNED UNIT DEVELOPMENT-RESIDENTIAL.

Mr. Chmiel motioned. Ms. Iverson seconded the motion.

No discussion.

VOTE: Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Ridd, Yes; Iverson, Yes. [5-0]

ITEM 9. FINAL COUNCIL AND MANAGER COMMENTS. Ms. Iverson commented that Heatherwoode Golf Course hosted the OHSAA Division I Golf Tournaments the past couple of weeks, and, as a resident of Heatherwoode, she had a front door/back door view of the whole week. Ms. Iverson further commented that it was great to see multiple schools in the area attend along with families and many others who have never been to Heatherwoode. The Heatherwoode staff worked very hard during the tournament, and the Miami Valley Communications Council broadcasted the event for viewers. As a bonus, both the boys and girls Panthers teams won and will be moving on to the state championship. Ms. Iverson finally commented that she is very excited that Heatherwoode got exposure from multiple schools in the area and she wanted to make the public aware of this event.

ITEM 10. GUEST COMMENTS. No Guest Comments.

ITEM 11. EXECUTIVE SESSION. No Executive Session.

Mayor Agenbroad thanked the MVCC for tonight's telecast and scheduled rebroadcasts of this Springboro City Council Meeting.


ITEM 12. ADJOURNMENT. With no further business, Mayor Agenbroad called for a motion to adjourn the Thursday, October 19, 2023 Springboro City Council Regular Meeting at approximately 7:20 PM.

Ms. Ridd motioned. Mr. Hanson seconded the motion.

No discussion.

VOTE: Ridd, Yes; Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes. [5-0]

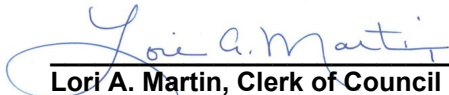
—MEETING ADJOURNED—



John H. Agenbroad, Mayor

John H. Agenbroad

Presiding Officer



Lori A. Martin, Clerk of Council