

**CITY OF SPRINGBORO  
320 W. CENTRAL AVENUE, SPRINGBORO, OH**

**CITY COUNCIL WORK SESSION**

**THURSDAY, SEPTEMBER 3, 2020**

**6:00 PM**

**CITY COUNCIL**

**John Agenbroad, Mayor  
Jim Chmiel, Deputy Mayor/Ward 4  
Stephen Harding, At Large  
Becky Iverson, At Large  
Janie Ridd, Ward 1  
Dale Brunner, Ward 2  
Jack Hanson, Ward 3**

**CITY STAFF**

**Chris Pozzuto, City Manager  
Greg Shackelford, Assistant City Manager  
Gerald McDonald, Law Director  
Lori Martin, Clerk of Council**

**ITEM 1. CALL TO ORDER.** Mayor Agenbroad called the Springboro, Ohio City Council Work Session to order on Thursday, September 3, 2020 at 6:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.

**ITEM 2. ATTENDANCE. Council:** All present. **Staff:** Mr. Pozzuto, Mr. Shackelford, Mr. McDonald and Ms. Martin were present. Finance Director Jonathan Hudson and Assistant Finance Director Joannie Kingseed were also present.

**ITEM 3. LEGISLATIVE AGENDA. – Review legislative items slated for September 3.**

- 1) **ORDINANCE: FIRST READING.** AN ORDINANCE AMENDING SECTIONS 1044.09, 1044.11, 1042.10 AND 1042.17 OF THE CODIFIED ORDINANCES OF THE CITY OF SPRINGBORO, REGARDING CHARGES RELATING TO WATER AND SEWER FOR USERS OUTSIDE THE CITY LIMITS.

No discussion.

- 2) **EMERGENCY ORDINANCE: FIRST READING.** AN ORDINANCE PROVIDING FOR THE ISSUANCE OF NOT TO EXCEED \$4,500,000 SPECIAL OBLIGATION PERFORMING ARTS CENTER BOND ANTICIPATION NOTES, 2020 RENEWAL, BY THE CITY OF SPRINGBORO, OHIO IN ANTICIPATION OF THE ISSUANCE OF BONDS, PROVIDING FOR THE PLEDGE OF REVENUES FOR THE PAYMENT OF SUCH NOTES, AND DECLARING AN EMERGENCY.

Staff has requested that Council waive the second and third readings of Legislative Item 2, an Emergency Ordinance, in order to renew the notes by the maturity date.

There were no objections to this request. Council will consider a motion at tonight's Regular Meeting to waive the second and third readings of this ordinance.

- 3) **RESOLUTION:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH CHOPDAWG TO DESIGN AND CREATE AN ONLINE TAX PREPARATION

APPLICATION.

Mr. Pozzuto introduced Finance Director Jonathan Hudson and Assistant Finance Director Joannie Kingseed.

Ms. Kingseed made the following comments regarding the proposed online tax tool as follows:

Ms. Kingseed introduced herself and commented that the 2020 tax season went really well, but COVID-19 significantly changed the Tax Department's operating procedures. The department attempted to find ways for people to successfully file their tax returns without leaving their homes. First, the Tax Department offered a virtual tax preparation service by requesting that taxpayers provide their 1040 and W-2 forms. Staff then prepared the tax return for the taxpayer and sent it back to them for review and signatures. Taxpayers were able to electronically upload their form, drop it in the outside dropbox or send it by mail to properly file their return. Second, the Tax Department offered some opportunity for personal interaction by offering Zoom video conferences and telephone tax appointments allowing taxpayers to actually talk to a Tax Department representative and ask questions. Ms. Kingseed commented that based on her experience, residents were extraordinarily grateful for the outreach and the effort to find other ways to connect with them while they were isolated at home. Ms. Kingseed continued by commenting that, finally, around June, the Tax Department prepared to offer the opportunity for people to physically visit the tax office to receive help from tax representatives in person. The Tax Department offered an online scheduling app via the City's website to schedule an appointment to have their tax return prepared by a staff member. However, by using the app, the Tax Department was able to control how many people were in the tax office at one time enabling them to follow social distancing guidelines and make sure everyone was safe. This procedure worked so well that the department plans to use it for the foreseeable future during peak times, and they will continue to use the scheduling app to make the procedure as efficient as possible.

Ms. Kingseed further commented that in the context of trying to find ways to help people file their tax returns remotely, they learned that there is a need and a demand for an online application that people could use from the convenience of their home to file their tax return. This is how staff reached the proposal with Chopdawg for an online tax filing application. Ms. Kingseed explained that Finance Director Jonathan Hudson researched a number of app development companies and in the end staff chose Chopdawg because they were highly responsive to their requests for information, they were very enthusiastic and had a very impressive portfolio of applications they had developed previously. In addition, Chopdawg had worked with other public entities such as the State of Washington and the City of Philadelphia. Staff felt confident with that mix of credentials that Chopdawg would be a good partner for the City for this project.

Ms. Kingseed explained that staff's goal in creating this web application is to make the filing process as simple as possible for individuals who want to file their tax return by themselves and who do not want to use a CPA or visit the tax office during business hours and talk to a Tax Department representative. The Tax Department wants to make that option as easy to do as possible. What they are envisioning is an extraordinarily user-friendly application for tax filing that could be launched from a computer, a tablet, a mobile device, etc. Many people have used or seen the user interface on TurboTax. Imagine something that is that user-friendly in terms of leading a taxpayer step by step through the filing process, but is actually easier than TurboTax because it demands nothing of you in terms of your knowledge of the tax code and very little of you with respect to data input; the app will do most of the work for you. The app will also be integrated with the City's tax database so that access to your data will be available in real time. Ms. Kingseed further commented that they are imagining a very robust package and they hope to have it up and running sometime next year. However, their real commitment is to make sure that when the app is up and running, it is going to be successful technology wise and that they are confident in the technology i.e. they do not want to launch anything until they can make sure that the user's first experience with the app is a great experience. They will be guided, in terms of the launch of the app, by how successful they are in the technology and they will not make any compromises about that. Ms. Kingseed concluded her comments by stating that she has described the basics of the proposed online tax filing app and offered to answer any questions.

Ms. Ridd asked if due to the technology aspect of this project and that it was initiated in part by the

*circumstances created by COVID-19 and the needs created by it, if any of the cost would fall under the CARES Act funding for reimbursement.*

*Mr. Hudson explained that some of the guidance for the CARES Act funding recently has suggested that if the useful life of an asset outlasts COVID-19, it is not directly fighting COVID; therefore, the City would have to reimburse the funding to the federal government.*

*Ms. Ridd stated that most everything would outlast COVID whether it is a hand sanitizer dispenser attached to the wall, etc.*

*Mr. Hudson responded by stating that staff would look into any potential reimbursement that might be available.*

*Mr. Harding asked if the online tax filing app could be used by tax professionals to prepare returns on behalf of individuals similar to preparers submitting state and federal forms electronically on behalf of taxpayers. In other words, could a tax preparation professional be set up as an entity to file on a taxpayer's behalf using this application?*

*Ms. Kingseed responded that they have not reached that point in the process in terms of determining whether professionals would be authorized users, but it would be a possibility to consider.*

*Mr. Chmiel asked if the storage of the needed tax data is figured into the estimate of Chopdawg's proposal.*

*Mr. Hudson explained that the data would be hosted on its own server here and is included in the proposal. The City would provide the space for the server, but the hosting of the data is included in the proposal.*

*Mr. Pozzuto added that the data server would have redundant backup in case something were to happen to one set of data.*

*Mr. Chmiel also asked if the taxpayer's information would be automatically populated in the forms the second year they use the system.*

*Ms. Kingseed replied yes, the idea is that every year the application would present you with your previous year's data and you would be given the opportunity to confirm or correct the data, and the demands should get easier year after year.*

*There was no further discussion regarding this item.*

*Mayor Agenbroad thanked Ms. Kingseed for her presentation.*

**ITEM 4. CITY MANAGER. – Issues/Reports.**

*Mr. Pozzuto commented that the federal government has granted more CARES Act money to local communities and he prompted Mr. Shackelford to present a new opportunity to use this funding.*

**CARES Act Funding for Future Round Business Grants:** *Mr. Shackelford made the following comments regarding this item:*

*A jobs grant is being proposed by staff as part of the additional CARES Act funding the City will receive. The City will be receiving \$100,000-\$125,000 additional dollars from the CARES Act and would like to target some of the City's mid to larger size businesses in an effort to help them with some needs that were created by COVID-19. For example, maybe COVID created an opportunity for a company to grow because they started to manufacture a different product or testing equipment. As part of the grant application process, the City would try to verify that the monies would be used toward an employee that*

*the company needed to hire because of COVID. The grant program would also take into consideration employees who were laid off or who lost their jobs due to COVID and were rehired, which would be verified by the City through the process. Staff is considering grants between \$5,000 and \$10,000 per business. This program has not been advertised, as staff wanted to present the proposal to Council first and then work out some guidelines and processes. Mr. Shackelford credited the idea to Mr. Pozzuto, Finance Director Jonathan Hudson, and Assistant Finance Director Beth Eaton, who put together some ways that the City could continue to connect with businesses through the CARES Act funding. From a timing standpoint, staff would want to make sure they had all of the money at least committed by the end of the year. It is good timing for this grant program with the Business Appreciation Day Golf Outing in mid-October, which would be another way to get the word out about this opportunity. Mr. Shackelford concluded his comments by stating that staff wanted to run this proposal by Council to make sure everyone was on board with this program before proceeding.*

*Council Members in general commented that they support staff moving forward with this program.*

*Mr. Hanson commented that if the program could help people who potentially lost their jobs due to COVID-19, they should definitely be included in the program. If the program can help someone who may have lost their job due to COVID-19 get back to work, it should definitely be taken into consideration. This is a great opportunity to help job related issues caused by COVID.*

*Mr. Shackelford reiterated that they would try to verify loss of employment during the process through verification on company letterhead or a job offer confirmation, which mentioned they are getting their job back or being given a new opportunity. Also, staff will make sure they vet all of the legalities of this proposal before moving forward with the program, as they did with respect to the CARES Act funding that the City will be presenting to schools at tonight's Regular Meeting.*

*Mayor Agenbroad commented that any employer that received PPE money was not allowed to lay off any employees during that period of time.*

*Mr. Shackelford commented that, that is a very good point and staff will make sure to take that into account when reviewing potential grant recipients.*

**DORA (Designated Outdoor Refreshment Area) Application Approval:** *Mr. Shackelford announced that the City's DORA Application has been approved by the Ohio Division of Liquor Control. The Division of Liquor Control sent letters notifying the participants in the DORA of the approval, and Mr. Shackelford presented a letter addressed to Mayor Agenbroad notifying the City of the approval of the DORA as well. Ms. Martin has a copy of each of those letters on file.*

*Mr. Shackelford commented that he and Mr. Pozzuto met with the DORA liquor permit holders as well as the Springboro Chamber of Commerce (located in the DORA area) on Tuesday morning to discuss what the City is trying to do with respect to the DORA. Ideally, the DORA will be activated in the very near future; it is officially approved, but staff is still installing signage and trashcans in the DORA to define the boundaries of the area. Mr. Shackelford further commented that Warped Wing is excited about the DORA, as they can potentially sell alcohol now from their patio allowing people to walk around with their drink while waiting to be seated or walk over to Heroes for a drink or have a drink on their way over to Cassano's.*

*Mr. Brunner asked if Mr. Shackelford could describe the boundaries of the DORA.*

*Mr. Shackelford explained that the DORA encompasses Wright Station to the northwest corner of the Heroes property, northeast to the Cassano's property to the southwest corner of the Warped Wing property.*

*Ms. Iverson asked if the DORA includes the sidewalk along SR73 and SR741 as well.*

*Mr. Shackelford replied yes.*

Mr. Shackelford added that staff has strategized about including the Historic District in the DORA, but wanted to take it one- step at a time. The City is positioned well to expand the DORA to the downtown area in the future. Mr. Shackelford also commented that the Ohio Division of Liquor Control was amazingly responsive with respect to the City's original application that was approved by Council, and once Warped Wing received their liquor permit the final approval took only a few days. The process went as smoothly as it could have.

Ms. Iverson commented that there is a lot of interest by the businesses downtown for the DORA to extend to that area and if the DORA is successful, it will create a lot of business opportunity.

Mr. Shackelford agreed with Ms. Iverson stating that it is all about connectivity and trying to be the gateway for the downtown area. Mr. Shackelford also commented that there has already been talk about how much more business Mr. Boro's is having and he is assuming Crooked Handle is the same. Mr. Shackelford further commented that having Warped Wing at Wright Station is such a draw from within and outside of the City. Mr. Shackelford added that it is just another feather in the cap of the community, and he hopes the economy as a whole continues to grow.

Ms. Iverson commented that she knows that the DORA is an area where people can consume alcohol, but it really reaches beyond that by bringing people into the community to shop downtown and visit different businesses. Ms. Iverson stated that she thinks the DORA is such a great opportunity, not just to have a beer and walk around, but also to draw people to the community.

Mr. Shackelford commented that Warped Wing was taking reservations and if you had to wait an hour, for example, you could leave and they would send a text giving you a 10-minute leeway to claim your reservation. Mr. Shackelford stated that he is sure many people ended up in the Historic District while waiting.

There was no further discussion regarding this item.

**Dayton Business Journal Spotlight Article:** Mr. Shackelford commented that starting tomorrow, you will see a few electronic articles start to ramp up in the Dayton Business Journal. Springboro participated in the Community Spotlight article again this year. The hardcopy of that edition will be out September 18. This year's article is similar to past articles with approximately eight articles spotlighting the community including the Wright Station development.

Mr. Shackelford commented lastly that he wanted to commend staff for an excellent job and Council for being so well represented at the Logan's Bark Park dedication ceremony on Saturday; the event was very special. Mr. Shackelford further commented that he knows Logan's parents and it meant a lot to them.

Mr. Pozzuto commented that he wanted to thank Mr. Shackelford for all of his work on the DORA; Mr. Shackelford coordinated and headed that project. Mr. Pozzuto also thanked Assistant Finance Director Joannie Kingseed and the Tax Department staff for their efforts during the tax season. Mr. Pozzuto added that 2020 has been a very strange year and the Tax Department adjusted very well to all of the changes due to COVID-19; he believes it is the best year ever in the Income Tax Department as far as people complementing the department on the service they provided.

**ITEM 5. CLERK OF COUNCIL. – Issues/Reports.**

**Calendar Events:** Bike the Boro, Saturday, September 5, 10AM, North Park, 2-mile, 10-mile & 16-mile rides. Bike ride and vendors only. Labor Day observed, Monday, September 7; whereby, the City Offices will be closed. The Planning Commission Work Session scheduled for Wednesday, September 9 has been canceled. All other Council and Committee meetings are on schedule for the month of September; details regarding meetings held via video conference will continue to be posted on the City's website under Springboro News.

**ITEM 6. CITY COUNCIL. – Issues/Reports.**

**Mr. Brunner** – No reports.

**Ms. Iverson** – No reports.

**Mr. Harding** – No reports.

**Mr. Hanson** – No reports.

**Ms. Ridd** – No reports.

**Deputy Mayor Chmiel** – No reports.

**Mayor Agenbroad** – Mayor Agenbroad noted that a motion would be in order at tonight's Regular Meeting under Other Business to appoint the members of the Master Plan Review Committee to assist with a comprehensive review/update of the City's current Land Use Master Plan. In addition, Mayor Agenbroad noted that he would report on a Ribbon Cutting and the Logan's Bark Park dedication ceremony at tonight's Regular Meeting under Reports.

**At this time, Mayor Agenbroad called for a motion under ORC121.22(G) to enter Executive Session to consider confidential marketing plans of an applicant for economic development assistance with a project that involves public infrastructure improvements or the extension of utility services that are directly related to the project, and Executive Session is necessary to discuss possible expenditure of public funds relating to the project; whereby, no votes will be taken.**

**Mr. Harding motioned. Ms. Ridd seconded the motion.**

No discussion.

**VOTE: Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [7-0]**

As a reminder to the public, no votes are taken during Executive Session.

**Executive Session:** City Council entered Executive Session at approximately 6:20 PM to consider confidential marketing plans of an applicant for economic development assistance with a project that involves public infrastructure improvements or the extension of utility services that are directly related to project and executive session is necessary to discuss possible expenditure of public funds relating to the project.

With no objections, City Council exited Executive Session at approximately 6:50 PM; whereby, no votes were taken.

**ITEM 7. ADJOURNMENT.** With no further discussion, Mayor Agenbroad adjourned the Thursday, September 3, 2020 City Council Work Session immediately thereafter.

CITY OF SPRINGBORO  
320 W. CENTRAL AVENUE, SPRINGBORO, OH

**CITY COUNCIL REGULAR MEETING**

THURSDAY, SEPTEMBER 3, 2020

7:00 PM

**CITY COUNCIL**

John Agenbroad, Mayor  
Jim Chmiel, Deputy Mayor/Ward 4  
Stephen Harding, At Large  
Becky Iverson, At Large  
Janie Ridd, Ward 1  
Dale Brunner, Ward 2  
Jack Hanson, Ward 3

**CITY STAFF**

Chris Pozzuto, City Manager  
Greg Shackelford, Assistant City Manager  
Gerald McDonald, Law Director  
Lori Martin, Clerk of Council

- ITEM 1. CALL TO ORDER.** Mayor Agenbroad called the Springboro, Ohio City Council Regular Meeting of Thursday, September 3, 2020 to order at 7:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.

**At this time, Mayor Agenbroad noted that City Council is following the recommended social distancing guidelines and is requiring masks during the meeting in an effort to keep everyone safe and healthy.**

- ITEM 2. PLEDGE OF ALLEGIANCE.** Mayor Agenbroad led the Pledge of Allegiance.

Invocation by Council Member Dale Brunner.

- ITEM 3. ROLL CALL.** Agenbroad, Present; Brunner, Present; Chmiel, Present; Hanson, Present; Harding, Present; Iverson, Present; Ridd, Present. Staff: Mr. Pozzuto, Mr. Shackelford, Mr. McDonald and Ms. Martin were present. Finance Director Jonathan Hudson was also in attendance.

- ITEM 4. APPROVAL OF MINUTES:** THE MINUTES OF THE CITY COUNCIL WORK SESSION AND REGULAR MEETING OF AUGUST 20, 2020.

Mayor Agenbroad presented the minutes for additions/corrections. No additions/corrections.

**Mayor Agenbroad called for a motion to approve the Minutes.**

**Ms. Iverson motioned. Mr. Harding seconded the motion.**

No discussion.

**VOTE: Brunner, Yes; Ridd, Yes; Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes. [Approved]**

- ITEM 5. PRESENTATIONS:** THE CITY OF SPRINGBORO PRESENTED A CARES ACT FUNDING CHECK TO SPRINGBORO COMMUNITY SCHOOLS TO HELP FACILITATE DISTANCE LEARNING AND COMPLIANCE WITH COVID-19 PRECAUTIONS.

On behalf of City Council, Mayor Agenbroad presented a check for up-to \$100,000 of CARES Act funding to the Springboro Community Schools to help facilitate distance learning through technological improvements to enable compliance with COVID-19 restrictions.

The following representatives from the Springboro Community Schools were in attendance to accept the check: Larry Hook, Superintendent; Andrea Cook, Assistant Superintendent of Instruction; Terrah Floyd, Treasurer and Scott Marshall, Communications Coordinator.

Superintendent Larry Hook thanked City Council for this contribution. Mr. Hook commented that the school has already purchased 300 additional Chromebooks, which has helped many students in need of technology to attend school from home during COVID-19. The Springboro Community Schools very much appreciates this gesture.

Mayor Agenbroad commented that City Council and staff are pleased to share a portion of the City's CARES Act funding with the schools.

- ITEM 6. LEGISLATION:** City Council held a Work Session at 6:00 PM tonight for approximately 20 minutes to discuss the following legislative items as well as other City business. During the Work Session, City Council entered Executive Session for approximately 30 minutes to consider confidential marketing plans of an applicant for economic development assistance with a project that involves public infrastructure improvements or the extension of utility services that are directly related to the project, and Executive Session is necessary to discuss possible expenditure of public funds relating to the project; whereby, no votes were taken.

- 1) **ORDINANCE: FIRST READING.** AN ORDINANCE AMENDING SECTIONS 1044.09, 1044.11, 1042.10 AND 1042.17 OF THE CODIFIED ORDINANCES OF THE CITY OF SPRINGBORO, REGARDING CHARGES RELATING TO WATER AND SEWER FOR USERS OUTSIDE THE CITY LIMITS, was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This is the first reading of an ordinance amending certain sections of the City's code related to fees for water and sewer customers outside of the corporation limits. This ordinance would give the City more flexibility in determining the fees to charge for water and sewer for developments outside of the City limits. Currently, the City charges double tap fees for any users outside of the City; however, the amended ordinance would allow City Council some flexibility for different economic development purposes or scenarios in which the City may not want to charge the double fees or may even charge a higher fee depending on the situation.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

**No action required at this time.**

- 2) **ORDINANCE O-20-30: FIRST READING.** AN ORDINANCE PROVIDING FOR THE ISSUANCE OF NOT TO EXCEED \$4,500,000 SPECIAL OBLIGATION PERFORMING ARTS CENTER BOND ANTICIPATION NOTES, 2020 RENEWAL, BY THE CITY OF SPRINGBORO, OHIO IN ANTICIPATION OF THE ISSUANCE OF BONDS, PROVIDING FOR THE PLEDGE OF REVENUES FOR THE PAYMENT OF SUCH NOTES, AND DECLARING AN EMERGENCY, was read by the Clerk of Council. Mr. Hudson's comments are summarized as follows:



This is the first reading of an ordinance providing for the issuance of \$4.5M special obligation Performing Arts Center bond anticipation notes, 2020 renewal, in anticipation of the issuance of bonds. This ordinance represents a renewal of the note issued last year for the payment of the construction of the Performing Arts Center. The renewal is being issued in the same amount as the original issuance of \$4.5M, as the City continues to evaluate the bond market.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

**As discussed at the Work Session, Mayor Agenbroad called for a motion to suspend the rules and waive the second and third readings of Legislative Item 2, an Emergency Ordinance.**

**Mr. Chmiel motioned. Ms. Ridd seconded the motion.**

No discussion.

**VOTE: Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [7-0]**

**Mayor Agenbroad called for a motion to adopt Ordinance O-20-30.**

**Ms. Iverson motioned. Mr. Harding seconded the motion.**

No discussion.

**VOTE: Brunner, Yes; Ridd, Yes; Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes. [7-0]**

- 3) **RESOLUTION R-20-22:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH CHOPDAWG TO DESIGN AND CREATE AN ONLINE TAX PREPARATION APPLICATION, was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This resolution authorizes a contract with Chopdawg to design and create an online tax preparation application to assist taxpayers with filing their City income tax return. As presented at the Work Session, Zoom video conferences worked very well during COVID-19 with different online applications to help people file their City income tax. Through Finance Director Jonathan Hudson and Assistant Finance Director Joannie Kingseed's leadership, they took the initiative to reach out to Chopdawg, a design firm in Philadelphia, PA, who will create an online tax filing application. The purpose of this new application is to automate the City's income tax filing process for residents to make it easier to file City income tax. The City wants to make it as easy as possible for taxpayers to file income tax returns online. Chopdawg is highly recommended from various public organizations around the country, and staff is requesting approval of this contract with Chopdawg to proceed with this project.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

**Mayor Agenbroad called for a motion to adopt Resolution R-20-22.**

**Mr. Chmiel motioned. Ms. Ridd seconded the motion.**

No discussion.

**VOTE: Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [7-0]**

**ITEM 7. REPORTS: Mayor's Report** – Bike the Boro, Saturday, September 5, 10AM, North Park, 2-mile, 10-mile & 16-mile rides. Bike ride and vendors only. Labor Day observed, Monday, September 7; whereby, the City Offices will be closed. Mayor Agenbroad encouraged the public to continue to look for updates regarding community events on the City's website, social media sites and e-newsletters. In addition, the next City Council Work Session will be held on Thursday, September 17 at 6:00 PM followed by the Regular Meeting at 7:00 PM in Council Chambers.

Mayor Agenbroad thanked Mr. Pozzuto, Community Relations Director Maureen Russell Hodgson and Administrative Assistant Sharon Rottert for all of their efforts to coordinate the dedication of "Logan's Bark Park" on Saturday, August 29 at Hazel Woods Park. Mayor Agenbroad also thanked Council Members for their attendance. Mayor Agenbroad commented that the event was a great way to turn a tragedy into something very positive and good. (*The dog park at Hazel Woods Park was named in memory of Logan Turner, a community resident killed during a mass shooting in Dayton's Oregon District.*)

Mayor Agenbroad reported that he attended a Ribbon Cutting this afternoon for Cross Creek Hydroponics, a new business at 240 S. Main Street, downtown.

Mayor Agenbroad also reported the he received a check, on behalf of the City, for \$1,300 at this morning's Springboro Chamber breakfast from monies raised at Kacie Jane Park. The money will be contributed to Operation Santa. Several City officials attended the breakfast including Mr. Pozzuto and Council Members Harding and Iverson.

**City Manager's Report** – In lieu of Mr. Pozzuto's report, Mr. Shackelford reported on the status of the DORA (Designated Outdoor Refreshment Area) at Wright Station as follows:

Mr. Shackelford presented Mayor Agenbroad with a letter from the Ohio Division of Liquor Control notifying the City that the DORA was recently approved. Mr. Shackelford commented that this is very exciting news and he is very pleased with the way the DORA approval process went. Mr. Shackelford explained that the City was able to use other jurisdictions in the southwest Ohio area that had established a DORA to model Springboro's DORA. The four liquor permit holders within the DORA include Warped Wing, who received their liquor permit last week, Cassano's, Heroes and Springboro Community Theatre. The DORA liquor license will allow business patrons to purchase a special DORA cup with the City's logo and leave the premises of those restaurants and theatre and walk around the Wright Station area with an alcoholic beverage. Mr. Shackelford commented that it will be really nice when the green space at Wright Station is in a position to host some mini concerts and other entertainment utilizing a small stage for those performances. Mr. Shackelford further commented that the DORA is yet another opportunity for citizens to enjoy the community, and with the grand opening of Warped Wing, it will also draw from outside the community. It has been very exciting for other businesses that are definitely benefitting from the traffic that Warped Wing has drawn to Springboro. Mr. Shackelford offered to answer any questions and stated that he is very excited about this opportunity for the community. Mr. Shackelford added that the City hopes to extend the DORA into the historic downtown area sometime in the future.

Mayor and Council congratulated Mr. Shackelford and staff for their success in getting the DORA established and doing a great job on this project.

**Committee Reports** –

**Mr. Brunner** – No reports.

**Ms. Iverson** – No reports.

**Mr. Harding** – No reports.

**Mr. Hanson** – No reports.

**Ms. Ridd** – No reports.

**Deputy Mayor Chmiel** – No reports.

**ITEM 8. OTHER BUSINESS.**

Mayor Agenbroad commented that approximately every 10 years the City reviews the Land Use Master Plan and appoints a committee to assist with the review process.

At this time, Mayor Agenbroad called for the following motion:

**A MOTION TO APPOINT THE FOLLOWING MEMBERS TO THE MASTER PLAN REVIEW COMMITTEE:**

**Becky Iverson (Council / Planning Commission)**

**Steve Harding (Council / Planning Commission)**

**Matt Clark (Clearcreek Township Administrator)**

**Larry Hook (School Superintendent)**

**Jim Hough (Chamber of Commerce)**

**Matt Leedy (ARB)**

**Suzanne Geisler (Park Board)**

**Chris Reid (Diversity Advisory Board /Citizen At-Large)**

**DeAnn Hurtado (Citizen At-Large)**

**Ex Officio Members: City Manager Chris Pozzuto, City Planner Dan Boron, Mayor John Agenbroad**

Mayor Agenbroad presented the item for questions/comments of Council.

Ms. Ridd thanked all of those people for volunteering to serve on the committee; the Master Plan is very important to the City's future.

**Ms. Ridd motioned, as stated above. Mr. Brunner seconded the motion.**

No further discussion.

**VOTE: Ridd, Yes; Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes; Brunner, Yes. [7-0]**

**ITEM 9. FINAL COUNCIL AND MANAGER COMMENTS.** No Final Council or Manager Comments.

**ITEM 10. GUEST COMMENTS.** No Guest Comments.

**ITEM 11. EXECUTIVE SESSION.** No Executive Session.

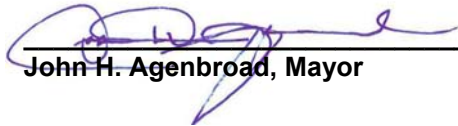
**ITEM 12. ADJOURNMENT.** Mayor Agenbroad thanked the MVCC for tonight's telecast and scheduled rebroadcasts of this Springboro City Council Meeting. Mayor Agenbroad wished everyone a safe, happy Labor Day Weekend!

Mayor Agenbroad called for a motion to adjourn the Thursday, September 3, 2020 Springboro City Council Regular Meeting at approximately 7:15 PM.

Mr. Harding motioned. Ms. Ridd seconded the motion.

VOTE: Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes; Brunner, Yes; Ridd Yes. [7-0]

—MEETING ADJOURNED—



John H. Agenbroad, Mayor

John H. Agenbroad

Presiding Officer



Lori A. Martin, Clerk of Council