

CITY OF SPRINGBORO
320 W. CENTRAL AVENUE, SPRINGBORO, OH

CITY COUNCIL WORK SESSION

THURSDAY, AUGUST 20, 2020

6:00 PM

CITY COUNCIL

John Agenbroad, Mayor
Jim Chmiel, Deputy Mayor/Ward 4
Stephen Harding, At Large
Becky Iverson, At Large
Janie Ridd, Ward 1
Dale Brunner, Ward 2
Jack Hanson, Ward 3

CITY STAFF

Chris Pozzuto, City Manager
Greg Shackelford, Assistant City Manager
Gerald McDonald, Law Director
Lori Martin, Clerk of Council

ITEM 1. CALL TO ORDER. Mayor Agenbroad called the Springboro, Ohio City Council Work Session to order on Thursday, August 20, 2020 at 6:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.

ITEM 2. ATTENDANCE. Council: All present. **Staff:** Mr. Pozzuto, Mr. Shackelford and Ms. Martin were present. Police Chief Jeff Kruithoff was also present. Mr. McDonald was absent. Attorney Mike Sandner served as Acting Law Director in Mr. McDonald's absence.

ITEM 3. LEGISLATIVE AGENDA. – Review legislative items slated for August 20.

1) ORDINANCE: FIRST READING. AN ORDINANCE AMENDING THE PLANNING AND ZONING CODE TO ALLOW COMBINED PLANNING COMMISSION MEETINGS.

Mayor Agenbroad noted that staff has requested that Council waive the second and third readings of Legislative Items 1 and 2 in order to institute the revised policies as soon as possible, following the 30-day waiting period required by law.

There were no objections to this request. Council will consider a motion to suspend the rules and waive the readings of Legislative Items 1 and 2 at tonight's Regular Meeting under Legislation.

2) ORDINANCE: FIRST READING. AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF SPRINGBORO, CHAPTER 224, ORDINANCES AND RESOLUTIONS, SECTION 224.01, POSTING PLACES, TO REVISE THE PLACES WHERE ANY ORDINANCES, RESOLUTIONS AND OTHER INFORMATION REQUIRED BY LAW TO BE PUBLISHED IS POSTED.

Refer to comments under legislative item 1.

- 3) **RESOLUTION:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH J.L. KUCK GENERAL CONTRACTORS, INC. FOR THE “WATER TREATMENT PLANT FILTER BACKWASH VALVE REPLACEMENT” PROJECT.

No discussion.

- 4) **RESOLUTION:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH M/I HOMES OF CINCINNATI, LLC. FOR CITY SANITARY SEWER SERVICE.

No discussion.

- 5) **RESOLUTION:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH MKSK OF COLUMBUS, OHIO, TO COMPLETE A MASTER PLAN FOR THE CITY OF SPRINGBORO.

No discussion.

ITEM 4. CITY MANAGER. – Issues/Reports.

Project Updates:

Lytle Five Points & Yankee Road Project: The Lytle-Five Points Road and Yankee Road resurfacing project has begun. A pedestrian island crosswalk is being added on Lytle-Five Points for pedestrians to cross from County Club Lane to the sidewalk on the north side of Lytle-Five Points. It is referred to as a safety island in the middle of the roadway to assist pedestrians crossing the road. Following the installation of the pedestrian safety island, Lytle-Five Points will be paved from Hickory Hills to Yankee, and Yankee will be repaved from the border of Clearcreek Township to the northern Springboro corp limits. This project should be finished in the next few weeks.

S. Main Street Project (SR741 Resurfacing): ODOT is wrapping up the resurfacing project on SR741 (S. Main Street) and has two or three more sections of decorative crosswalk and final safety striping to finish to complete the project.

Warped Wing: Warped Wing Brewing Company should be receiving its liquor license early next week, which will allow the City to activate the DORA (Designated Outdoor Refreshment Area). The Warped Wind liquor license will be the fourth license required by the state to open the DORA. Assistant City Manager Greg Shackelford is processing the application through the Ohio Division of Liquor Control, which takes approximately 30 days once the fourth permit has been issued. Mr. Shackelford has been working with the Service Department to post the signage designating the DORA area at Wright Station.

ITEM 5. CLERK OF COUNCIL. – Issues/Reports.

Calendar Events: Ms. Martin noted that the Planning Commission meeting scheduled for Wednesday, August 26 has been canceled. Free Shred Day will be sponsored by the City and Clearcreek Township on Saturday, August 22, 9:00AM-1:00PM or until trucks are full at North Park (parking lot). The naming ceremony for “Logan’s Bark Park” is scheduled for Saturday, August 29 at 10:00AM at Hazel Woods Park.

ITEM 6. CITY COUNCIL. – Issues/Reports.

Mr. Brunner – No reports.

Ms. Iverson – Ms. Iverson will present a Planning Commission report at tonight's Regular Meeting under Reports.

Ms. Ridd – No reports.

Mr. Harding – No reports.

Mr. Hanson – No reports.

Deputy Mayor Chmiel – No reports.

Mayor Agenbroad – Mayor Agenbroad noted that Attorney Mike Sandner will serve as Acting Law Director tonight in the absence of Jerry McDonald. Mayor Agenbroad also noted that Ms. Ridd, Council's representative to the Architectural Review Board (ARB), will be joining ARB Chair Matt Leedy to present the 2020 Historic Preservation Awards at tonight's Regular Meeting under Presentations.

At this time, Council Member Harding commented that the Clearcreek Fire District is proposing a fire levy and the Clearcreek Township Trustees unanimously voted to pass a resolution submitting the issue to the November 3 election ballot. Mr. Harding asked if the fire levy should be an issue that City Council should look at supporting by resolution or some other form.

Mayor Agenbroad suggested that Council could approve a motion and does not necessarily have to pass a resolution expressing its support of the fire levy. Mayor Agenbroad asked Mr. Harding if he is suggesting that Council express its support for the fire levy by motion.

Mr. Harding replied yes.

Mayor Agenbroad asked if there were any objections of Council to considering a motion to support the fire levy.

Ms. Iverson asked if that motion would be made at tonight's Regular Meeting.

Mayor Agenbroad answered that a motion could be considered by Council at tonight's Regular Meeting under Other Business if there were no objections.

Ms. Iverson commented that considering the growth of our community it makes perfect sense to support the fire levy.

There was no further discussion regarding this issue.

ITEM 7. ADJOURNMENT. With no further discussion, Mayor Agenbroad adjourned the Thursday, August 20, 2020 City Council Work Session at approximately 7:15 PM.

CITY OF SPRINGBORO
320 W. CENTRAL AVENUE, SPRINGBORO, OH

CITY COUNCIL REGULAR MEETING

THURSDAY, AUGUST 20, 2020

7:00 PM

CITY COUNCIL

John Agenbroad, Mayor
Jim Chmiel, Deputy Mayor/Ward 4
Stephen Harding, At Large
Becky Iverson, At Large
Janie Ridd, Ward 1
Dale Brunner, Ward 2
Jack Hanson, Ward 3

CITY STAFF

Chris Pozzuto, City Manager
Greg Shackelford, Assistant City Manager
Gerald McDonald, Law Director
Lori Martin, Clerk of Council

- ITEM 1. CALL TO ORDER.** Mayor Agenbroad called the Springboro, Ohio City Council Regular Meeting of Thursday, August 20, 2020 to order at 7:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.

PUBLIC HEARING NOTICE

IN ACCORDANCE WITH OHIO REVISED CODE SECTION 713.12, A PUBLIC HEARING WAS HELD BEFORE THE CITY COUNCIL OF THE CITY OF SPRINGBORO, OHIO AT 7:00 P.M. ON THURSDAY, AUGUST 20, 2020. THE PUBLIC HEARING TOOK PLACE IN COUNCIL CHAMBERS AT THE SPRINGBORO MUNICIPAL BUILDING, 320 WEST CENTRAL AVENUE IN SPRINGBORO.

PUBLIC HEARING: THIS PUBLIC HEARING WAS IN REGARDS TO AN ORDINANCE CONTAINING A RECOMMENDATION TO AMEND THE PLANNING & ZONING CODE, PART XII OF THE CODIFIED ORDINANCES OF THE CITY OF SPRINGBORO, SO THAT THE TERM "WORK SESSIONS" OF PLANNING COMMISSION WOULD BE ELIMINATED FROM THE CODE TEXT. THE RECOMMENDATION WILL ALSO PROVIDE PLANNING COMMISSION THE FLEXIBILITY TO HOLD PRELIMINARY REVIEWS OF APPLICATIONS FOR APPROVALS UNDER THEIR JURISDICTION PRIOR TO FORMAL APPROVAL. THE RESULT OF THE TEXT CHANGES WOULD BE TO ALLOW PLANNING COMMISSION TO COMBINE THEIR MEETING SCHEDULE INTO ONE MONTHLY MEETING WHERE PRELIMINARY REVIEWS AND FORMAL APPROVALS WOULD TAKE PLACE.

THIS PUBLIC HEARING WAS HELD IN ACCORDANCE WITH CHAPTER 1287, AMENDMENTS, OF THE PLANNING AND ZONING CODE. THE PUBLIC HEARING WAS LIMITED TO 30 MINUTES; 15 MINUTES RESERVED FOR THE OPPONENTS, AND 15 MINUTES RESERVED FOR THE PROPONENTS.

MAYOR AGENBROAD STATED THAT IN KEEPING WITH PROTOCOL, COUNCIL WOULD BEGIN BY HEARING PROPONENTS FOLLOWED BY OPPONENTS.

CITY PLANNER DAN BORON PRESENTED BACKGROUND INFORMATION REGARDING THE RECOMMENDATION FROM THE SPRINGBORO PLANNING COMMISSION TO AMEND THE SPRINGBORO PLANNING AND ZONING CODE AS FOLLOWS:

THE PLANNING COMMISSION HAS BEEN WORKING ON THIS RECOMMENDATION FOR SEVERAL MONTHS IN AN EFFORT TO COMBINE PLANNING COMMISSION WORK SESSIONS AND REGULAR MEETINGS TO MAKE THE BEST USE OF OUR VOLUNTEERS AND COUNCIL REPRESENTATIVES' TIME. MR. BORON COMMENTED THAT, SIMPLY PUT, THE PLANNING COMMISSION WORK LOAD IS DIFFERENT THAN IT WAS 22 YEARS AGO WHEN HE STARTING WORKING FOR THE CITY AS A PLANNER. THEY USED TO HAVE WORK SESSIONS TO WORK THROUGH A HEAVY CASE LOAD OF SECTIONS AND APPROVALS OF RECORD PLANS AS THE RESIDENTIAL AREAS OF THE COMMUNITY WERE DEVELOPING. AT THIS POINT IN TIME, THEY ARE TRYING TO MAKE BEST USE OF THE PLANNING COMMISSION MEMBERS' TIME BY COMBINING MEETINGS INTO ONE MEETING PER MONTH, WHICH WOULD BE THE EFFECT OF THIS CHANGE. INSTEAD OF WORK SESSIONS, THE PLANNING COMMISSION WOULD HAVE PRELIMINARY REVIEW SESSIONS ONCE PER MONTH, PRIOR TO THE REGULAR PLANNING COMMISSION MEETING, TO MAKE BEST USE OF OUR VOLUNTEERS' TIME. THE CONDENSED MEETING SCHEDULE WILL ALSO FREE UP SOME TIME FOR MEMBERS OF THE PLANNING COMMISSION TO DO SOME OTHER WORK THAT WE HAVE AHEAD OF US. IN ADDITION, THE SINGLE MONTHLY MEETING WILL ACTUALLY MAKE THE TIME NECESSARY FOR OUR ECONOMIC DEVELOPMENT PROJECTS TO MOVE FORWARD MORE QUICKLY BECAUSE THE LAG TIME BETWEEN THE PRELIMINARY APPROVAL AND FORMAL APPROVAL WOULD BE CUT BY TWO WEEKS. THE PLANNING COMMISSION HAS BEEN USING THIS PROPOSED MEETING FORMAT ON A TEMPORARY BASIS FOR THE PAST 15 YEARS IN NOVEMBER AND DECEMBER DUE TO THE HOLIDAYS. IF THE ORDINANCE WERE APPROVED, STAFF WOULD TRY TO ACCOMPLISH THIS REVISION TO THE MEETING SCHEDULE BY OCTOBER GOING FORWARD FOR THE FORESEEABLE FUTURE. MR. BORON CONCLUDED HIS COMMENTS BY OFFERING TO ANSWER ANY QUESTIONS.

MAYOR AGENBROAD THANKED MR. BORON FOR HIS COMMENTS REGARDING THIS RECOMMENDATION.

MS. IVERSON COMMENTED THAT THIS REVISION TO THE MEETING SCHEDULE FORMAT IS A MORE EFFICIENT WAY TO HELP APPLICANTS MOVE THROUGH THE APPROVAL PROCESS MORE QUICKLY AND PROVIDES A MORE EFFICIENT MEETING SCHEDULE FOR THE PLANNING COMMISSION MEMBERS TO ATTEND. MS. IVERSON COMMENTED THAT SHE WANTED TO ENDORSE MR. BORON'S COMMENTS.

THERE WERE NO OTHER QUESTIONS OR COMMENTS OF COUNCIL.

MAYOR AGENBROAD INVITED ANY PROPONENTS, AND SUBSEQUENTLY ANY OPPONENTS, TO APPROACH THE PODIUM, STATE THEIR NAME AND ADDRESS FOR THE RECORD AND MAKE THEIR COMMENTS ACCORDINGLY.

PROPONENTS: NO OTHER PROPONENTS.

OPPONENTS: NO OPPONENTS.

MAYOR AGENBROAD CLOSED THE PUBLIC HEARING AT APPROXIMATELY 7:05 PM.

At this time, Mayor Agenbroad noted that City Council is following the recommended social distancing guidelines and is requiring masks during the meeting in an effort to keep everyone safe and healthy.

ITEM 2. PLEDGE OF ALLEGIANCE. Mayor Agenbroad led the Pledge of Allegiance.

Invocation presented by City Council Member Becky Iverson.

ITEM 3. ROLL CALL. Agenbroad, Present; Brunner, Present; Chmiel, Present; Hanson, Present; Harding, Present; Iverson, Present; Ridd, Present. Staff: Mr. Pozzuto, Mr. Shackelford and Ms. Martin were present. Police Chief Jeff Kruithoff was also present. Mr. McDonald was absent. Attorney Mike Sandner served as Acting Law Director in Mr. McDonald's absence.

ITEM 4. APPROVAL OF MINUTES: THE MINUTES OF THE CITY COUNCIL WORK SESSION AND REGULAR MEETING AUGUST 6, 2020.

Mayor Agenbroad presented the minutes for additions/corrections. No additions/corrections.

Mayor Agenbroad called for a motion to approve the Minutes.

Mr. Harding motioned. Ms. Ridd seconded the motion.

No discussion.

VOTE: Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Abstain; Harding, Yes; Brunner, Yes; Ridd, Yes. [Approved]

ITEM 5. PRESENTATIONS: 2020 HISTORIC PRESERVATION AWARDS.

Mayor Agenbroad welcomed Architectural Review Board Chair Matt Leedy, who presented the awards.

Mr. Leedy commented as follows: "Good evening, my name is Matt Leedy and I serve as Chairman of the Springboro Architectural Review Board. On behalf of my colleagues on the Architectural Review Board, I am honored to present the 2020 Springboro Historic Preservation Awards this evening.

This marks the 21st year for the program that was initiated by the ARB in 2000 to recognize the achievements in historic preservation in Springboro. The Preservation Awards program includes two designations:

The **Jonathan Wright Award for Historic Preservation** was created to honor those who have restored, rehabilitated, or preserved an important building, site or artifact representing the history of the Springboro area, or provided long-term stewardship of such a property. The award is named in honor of the City's founder.

The **Mayor's Award for Preservation Leadership** honors those providing leadership and service in support of historic preservation or supporting projects and activities that have substantially increased public understanding and awareness of historic preservation in the Springboro area.

Each recipient receives a plaque by Springboro native Cy Bird and custom made pottery by Springboro resident and ARB member Bill Haggerty.

One Jonathan Wright Award will be presented this evening.

The **Jonathan Wright Award for Historic Preservation** goes to **John Peeler**. John is being recognized for his long-time stewardship of the circa 1869 Oddfellows Hall located at 405 South Main Street in the Historic District. Mr. Peeler, through his company the Heldon Group, renovated the building in 1972, and has maintained it meticulously over the past four decades.

The building houses offices, an upstairs apartment, and reportedly the driest basement in the historic district.

Accompanying John is his wife Sue. John was nominated for this award by Rick Brown.

Two **Mayor's Awards for Historic Preservation** will be presented tonight.

The first goes to **Charlie Shaffer**. Mr. Shaffer is being recognized for his work with the Springboro Area Historic Society. Mr. Shaffer served on the Historical Society board of trustees for many years, and as Historical Society president for four years. He helped expand awareness of the Historical Society through an expanded social media presence, increased the awareness of Springboro's historical resources to youth through scavenger hunts and trick or treat programs coordinated with local businesses, and the greatly expanded annual Haunted Hot Dog Roast.

Charlie was nominated for this award by current Historical Society president Mike Thompson.

The second Mayor's Award goes to **Don Ross**. Don Ross's name is synonymous with historic preservation in Springboro, however this work recognized his efforts since his return to Springboro a number of years ago. Since that time, Don has led hundreds of Springboro school children through the Historic District and Null Log Home as they learn about Springboro's rich history as part of the local history requirement for all Third Graders. In 2019, he initiated Underground Railroad walks, and given the current pandemic, his walk-talks continue on virtually through YouTube. He continues to serve as a docent for the Historical Society.

Don was nominated for this award by Michelle Ross.

I would like to ask the ARB's Council Representative Janie Ridd to join me here at the podium for the presentation of the awards."

(Ms. Ridd joined Mr. Leedy at the podium for the presentation of the awards.)

Mayor Agenbroad congratulated and thanked the award recipients for their contributions to historic preservation in the community and for attending tonight's meeting. Mayor Agenbroad also thanked ARB Chair Matt Leedy, Council Member Janie Ridd and all of the board members for making this program possible.

ITEM 6. LEGISLATION: City Council held a Work Session at 6:00 PM tonight for approximately 15 minutes to discuss the following legislative items as well as other City business.

1) ORDINANCE O-20-28: FIRST READING. AN ORDINANCE AMENDING THE PLANNING AND ZONING CODE TO ALLOW COMBINED PLANNING COMMISSION MEETINGS, was read by the Clerk of Council. Mr. Boron's comments are summarized as follows:

This is the first reading of an ordinance amending the Planning and Zoning Code to allow combined Planning Commission meetings. This ordinance was the subject of the Public Hearing at the beginning of tonight's meeting. This ordinance would allow the Planning Commission to revise its meeting schedule from twice per month to once per month, which would combine the preliminary review, currently reviewed at the Work Session, and the Regular Action Meeting. This revised meeting schedule would reduce the amount of time between the time of the application and the formal approval of cases and help move economic development efforts more quickly through the process.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

Mayor Agenbroad noted that Ms. Martin would read Legislative Item 2 before proceeding with the motion to suspend the rules and waive the second and third readings followed by the motions to adopt Legislative Items 1 and 2.

- 2) **ORDINANCE O-20-29: FIRST READING.** AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF SPRINGBORO, CHAPTER 224, ORDINANCES AND RESOLUTIONS, SECTION 224.01, POSTING PLACES, TO REVISE THE PLACES WHERE ANY ORDINANCES, RESOLUTIONS AND OTHER INFORMATION REQUIRED BY LAW TO BE PUBLISHED IS POSTED, was read by the Clerk of Council. Ms. Martin's comments are summarized as follows:

This is the first reading of an ordinance amending Section 224.01, Posting Places, of the Codified Ordinances of the City of Springboro to revise the places where any ordinances, resolutions and other information required by law to be published is posted. The purpose of the proposed legislation is to update the Posting Places the City uses to publish any ordinances, notices or other documents that are required by law to be published. The City currently use five physical locations around the City to post this information, which include such places as the Library, Golf Course and YMCA; however, under the proposed amendment, the City's website and/or social media sites will become the principal Posting Place to meet this legal requirement. When these online options are not available, several public locations including the Municipal Building and Springboro Library will continue to serve as Posting Places as well as publication by legal advertisement in the newspaper. This change to the City's Posting Places will help streamline the process of meeting this legal requirement, reduce advertising costs and provide the public with a more viable option of finding this posted information.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

As discussed at the Work Session, Mayor Agenbroad called for a motion to suspend the rules and waive the second and third readings of Legislative Items 1 and 2, Ordinances.

Mr. Chmiel motioned. Ms. Ridd seconded the motion.

No discussion.

VOTE: Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [7-0]

Mayor Agenbroad called for a motion to adopt Legislative Item 1, Ordinance O-20-28.

Mr. Harding motioned. Ms. Ridd seconded the motion.

No discussion.

VOTE: Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [7-0]

Mayor Agenbroad called for a motion to adopt Legislative Item 2, Ordinance O-20-29.

Ms. Iverson motioned. Ms. Ridd seconded the motion.

No discussion.

VOTE: Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [7-0]

- 3) **RESOLUTION R-20-19:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH J.L. KUCK GENERAL CONTRACTORS, INC. FOR THE "WATER TREATMENT PLANT FILTER BACKWASH VALVE REPLACEMENT" PROJECT, was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This resolution authorizes an agreement with J.L. Kuck General Contractors for the "Water Treatment Plant Filter Backwash Valve Replacement" Project. The valve operates during the final water cleaning process by moving water back through the filter to double clean it. The existing valve is over 20 years old, has met its useful life and requires replacement. The City wants to offer the cleanest water to its customers; therefore, this project will be completed by J.L. Kuck at a cost of \$61,870.00.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

Mayor Agenbroad called for a motion to adopt Resolution R-20-19.

Ms. Ridd motioned. Mr. Harding seconded the motion.

No discussion.

VOTE: Brunner, Yes; Ridd, Yes; Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes. [7-0]

- 4) **RESOLUTION R-20-20:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH M/I HOMES OF CINCINNATI, LLC. FOR CITY SANITARY SEWER SERVICE, was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This resolution authorizes an agreement with M/I Homes of Cincinnati for City sanitary sewer service. M/I Homes of Cincinnati has proposed a development called Woodgrove that is located just south of the Springboro corporation limits. However, this development will be in the City's sanitary sewer district, which is why the City is offering sanitary sewer service to this development. It is a 69-unit development within Clearcreek Township, but is located within the sanitary sewer district served by City. The purpose of this legislation is for the City and M/I Homes to have a sanitary sewer agreement in place to provide the new development with sanitary sewer service.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

Mayor Agenbroad called for a motion to adopt Resolution R-20-20.

Ms. Ridd motioned. Mr. Brunner seconded the motion.

No discussion.

VOTE: Ridd, Yes; Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes; Brunner, Yes. [7-0]

- 5) **RESOLUTION R-20-21:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH MKSK OF COLUMBUS, OHIO, TO COMPLETE A MASTER

PLAN FOR THE CITY OF SPRINGBORO, was read by the Clerk of Council. Mr. Boron's comments are summarized as follows:

This resolution authorizes an agreement with MKSK of Columbus, Ohio to complete a Master Plan for the City of Springboro. The City needs to update its Master Plan, which was adopted by City Council in 2009. Staff went through a competitive process by soliciting proposals and received a total of 17 proposals, which was narrowed down to four for interviews. Following interviews last week, a team of Council, staff and commission members reviewed the proposals and ranked the four. The team identified MKSK of Columbus, Ohio along with their teammates Epic Small and The Greenway Collaborative to move forward with this project.

Mayor Agenbroad presented the item for questions/comments of Council.

Ms. Iverson commented that this was the first time she has been involved in this process and she was really impressed with the four final applicants that staff had screened for interviews. Ms. Iverson further commented that all of the applicants came prepared and had done their homework; it really was a razor thin decision to choose the absolute best company. Ms. Iverson also commented that what impressed her about MKSK was their understanding of our vision and that they really did their homework with respect to where we are currently with our Master Plan and where we want to go. They also had some creative ideas about how to reach out to our community to make sure that our future is really based on our current residents' and our vision, and she thinks we are going to be very excited about what they propose for us.

There was no further discussion regarding this item.

Mayor Agenbroad called for a motion to adopt Resolution R-20-21.

Ms. Ridd motioned. Mr. Harding seconded the motion.

No discussion.

VOTE: Brunner, Yes; Ridd, Yes; Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes. [7-0]

ITEM 7. REPORTS: Mayor's Report – Free Shred Day, Saturday, August 22, 9AM-1PM or until trucks are full, at North Park (parking lot). Bike the Boro, Saturday, September 5, 10AM, North Park, 2-mile, 10-mile & 16-mile rides. Bike ride and vendors only. Labor Day observed, Monday, September 7; whereby, the City Offices will be closed. Mayor Agenbroad encouraged the public to continue to look for updates regarding community events on the City's website, social media sites and e-newsletters. In addition, the next City Council Work Session will be held on Thursday, September 3 at 6:00 PM followed by the Regular Meeting at 7:00 PM in Council Chambers.

Mayor Agenbroad also reported that City Council and staff held a Ribbon Cutting ceremony at 5:30 PM tonight to celebrate the opening of the new fitness court at North Park. Mayor Agenbroad thanked Parks Maintenance Supervisor Jon Brown and Community Relations Director Maureen Russell Hodgson for their efforts regarding this project.

City Manager's Report – Mr. Pozzuto thanked City Planner Dan Boron for coordinating the effort to select MKSK to help us move forward on the City's Master Plan. Mr. Pozzuto commented that, as Mr. Boron mentioned, there were 17 Request for Proposals involving a lot of paperwork to narrow the proposals down to MKSK, and the City is looking forward to working with them on this project.

Mr. Pozzuto reported that roadwork has begun on Lytle-Five Points Road, which involves the installation of a safety island on the roadway for pedestrians to cross from Country Club Lane to the sidewalk on Lytle-Five Points Road located on the north side. The roadway on that section of Lytle-Five Points and the north side of Yankee Road will also be resurfaced as part of the project in the next two weeks. The roadway will remain open to traffic during construction.

Mr. Pozzuto reported that ODOT continues to work on the repaving of SR714 (S. Main Street), which includes the installation of decorative crosswalks downtown at the six intersections. There are two or three more decorative crosswalks to be completed to finish the project. Mr. Pozzuto commented that ODOT has done a great job of coordinating that project, and the City appreciates their efforts to make the downtown and the roadway leading to the high school look a lot better.

Mr. Pozzuto reported that Warped Wing will be receiving their liquor license early next week and will have a soft opening later next week; they will be announcing their grand opening shortly after that. Warped Wing will complete the requirement of four liquor licenses in the Wright Station area needed to open the DORA (Designated Outdoor Refreshment Area), which will allow people within the designated area to take beverages outside and walk around the area. Mr. Pozzuto commented that the City will be bringing outdoor programming to that area of Wright Station, for example, small bands, acoustical musical acts, etc., and the DORA will help make the area of Wright Station even more special. Mr. Pozzuto commented that he appreciates Assistant City Manager Greg Shackelford's efforts to coordinate the DORA application. Once Warped Wing has their liquor license, it will take approximately 30 days for the state division of liquor control to process that approval. The City is very excited about Warped Wing opening its doors and seeing the progress at Wright Station.

Committee Reports –

Mr. Brunner – Mr. Brunner stated that he just finished playing a league at Heatherwoode Golf Course and commented on how much work the Heatherwoode staff has done to accommodate social distancing with respect to the use of carts, on the course, etc. Mr. Brunner congratulated the staff working at Heatherwoode; the course looks unbelievable.

Mr. Pozzuto thanked Mr. Brunner for his comments, which he will pass on to the Heatherwoode staff. Mr. Pozzuto added that from the beginning of the COVID pandemic, General Manager Tom West has been obsessed about making sure that the golf course has every safety procedure in place and has been in frequent contact with the Warren County Board of Health to make sure that the golf course is using the proper procedures and doing everything they can with respect to COVID-19.

Mr. Brunner added that if the players in the league chose to ride in separate carts, Mr. West made sure the carts were available.

Ms. Iverson commented that in speaking with Mr. West today he commented that so many people that use the golf course think it is a privately run course and a few people have politely said they are going to borrow some of our ideas and take it back to their course, which is a great endorsement.

Mayor Agenbrood also reminded the public that the City paid off the golf course debt earlier this year saving \$55,000 in interest, and the City now owns Heatherwoode Golf Course.

Ms. Iverson – Planning Commission – The Planning Commission met on Wednesday, August 12 to review the following items: Site Plan Review – 625 West Central Avenue, Springboro Plaza Shopping Center, new Kroger. Ms. Iverson commented that the company that owns Kroger on SR73 purchased the Kmart and are proposing to build a larger Kroger

with fuel tanks and possibly other amenities. The developer will be submitting a final plan for approval at the September 30 Planning Commission meeting. Ms. Iverson added that the redevelopment of this site on SR73 is very exciting for our community.

In addition, the August 26 Planning Commission meeting has been canceled. The next Planning Commission Work Session will be held on Wednesday, September 9 at 6:00 PM via video conference. Details to observe the meeting will be posted on the City's website.

Ms. Ridd – No reports.

Mr. Hanson – No reports.

Mr. Harding – No reports.

Deputy Mayor Chmiel – No reports.

ITEM 8. OTHER BUSINESS.

At this time, Council Member Stephen Harding made the following motion:

A MOTION THAT CITY COUNCIL OFFICIALLY ENDORSE THE PROPOSED TAX LEVY PLACED ON THE NOVEMBER 3, 2020 ELECTION BALLOT TO SUPPORT THE OPERATIONS OF THE CLEARCREEK FIRE DISTRICT, WHICH SERVES THE RESIDENTS OF BOTH CLEARCREEK TOWNSHIP AND THE CITY OF SPRINGBORO IN WARREN AND MONTGOMERY COUNTIES, TO CONTINUE FUNDING CURRENT LEVELS OF SERVICE IN OUR COMMUNITY.

Mayor Agenbroad presented the item for questions/comments of Council.

Ms. Iverson commented that, as discussed at the Work Session, our community is growing and we need more services.

There was no further discussion regarding this motion.

Mr. Harding motioned, as stated above. Ms. Ridd seconded the motion.

VOTE: Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [7-0]

ITEM 9. FINAL COUNCIL AND MANAGER COMMENTS. No Final Council or Manager Comments.

ITEM 10. GUEST COMMENTS. No Guest Comments.

ITEM 11. EXECUTIVE SESSION. No Executive Session.

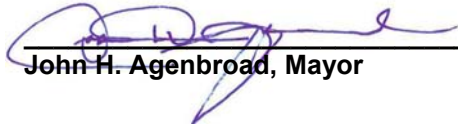
ITEM 12. ADJOURNMENT. Mayor Agenbroad thanked the MVCC for tonight's telecast and scheduled rebroadcasts of this Springboro City Council Meeting.

Mayor Agenbroad called for a motion to adjourn the Thursday, August 20, 2020 Springboro City Council Regular Meeting at approximately 7:30 PM.

Mr. Harding motioned. Mr. Brunner seconded the motion.

VOTE: Ridd, Yes; Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes; Brunner, Yes. [7-0]

—MEETING ADJOURNED—



John H. Agenbroad, Mayor

John H. Agenbroad

Presiding Officer



Lori A. Martin, Clerk of Council