

**CITY OF SPRINGBORO
320 W. CENTRAL AVENUE, SPRINGBORO, OH**

CITY COUNCIL WORK SESSION

THURSDAY, AUGUST 15, 2019

6:00 PM

CITY COUNCIL

**John Agenbroad, Mayor
Dale Brunner, Deputy Mayor/Ward 2
Stephen Harding, At Large
Becky Iverson, At Large
Janie Ridd, Ward 1
Jim Chmiel, Ward 4**

CITY STAFF

**Chris Pozzuto, City Manager
Greg Shackelford, Assistant City Manager
Alan Schaeffer, Law Director
Lori Martin, Clerk of Council**

ITEM 1. CALL TO ORDER. Mayor Agenbroad called the Springboro, Ohio City Council Work Session to order on Thursday, August 15, 2019 at 6:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.

ITEM 2. ATTENDANCE. Council: All present. **Staff:** Mr. Pozzuto, Mr. Shackelford, Mr. Schaeffer and Ms. Martin were present. Police Chief Jeff Kruihoff and Mr. Jack Hanson were also present.

ITEM 3. LEGISLATIVE AGENDA. – Review legislative items slated for August 15.

- 1) **ORDINANCE: FIRST READING.** AN ORDINANCE APPROVING THE RECORD PLAN AND PERFORMANCE GUARANTY, AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A SUBDIVIDER'S CONTRACT FOR SAWGRASS POINTE SUBDIVISION AND DECLARING AN EMERGENCY.

The developer has submitted all required documents and has requested that Council waive the second and third readings of this ordinance.

Council will consider a motion at tonight's Regular Meeting to suspend the rules and waive the second and third readings of this ordinance.

- 2) **RESOLUTION:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR BRIDGE INSPECTION PROGRAM SERVICES.

No discussion.

- 3) **RESOLUTION:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH J.K. MEURER CORP. FOR THE "2019 JOINT REPAIR PROGRAM" PROJECT.

No discussion.

- 4) **RESOLUTION:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH STURM CONSTRUCTION INC. FOR THE "2019 WATER MAIN REPLACEMENT" PROJECT.

No discussion.

- 5) **RESOLUTION:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH CAPITAL ELECTRIC LINE BUILDERS INC. FOR THE "NORTH MAIN STREET LIGHT POLE REPLACEMENT" PROJECT.

No discussion.

- 6) **RESOLUTION:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH DOUBLE JAY CONSTRUCTION INC. FOR THE "GATEWAY ENHANCEMENT" PROJECT.

No discussion.

- 7) **RESOLUTION:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH DRYDEN BUILDERS, INC. FOR THE MUNICIPAL BUILDING OFFICE PROJECT.

Ms. Iverson asked if Dryden Builders constructed the city building originally.

Mr. Pozzuto replied no, Brumbaugh Construction built the city building. Staff reached out to Brumbaugh regarding this project, but they were not interested in bidding on the project. Dryden Builders is a local company and have done a lot of work for the City in the past.

ITEM 4. CITY MANAGER. – Issues/Reports.

Amphitheater Expansion Project at North Park: This project started on Monday after the conclusion of the Theatre Under the Stars performances. The Service Department has half of the dirt in and has begun shaping the expanded area. The project will double the size of the seating at the amphitheater. A new concrete pad will be poured for the beer tent at the top of the hill allowing more foot traffic to this area and to the seating area. The concrete pad will be extended to accommodate handicap seating at the top as well, which will be marked accordingly. The access will be ADA compliant. The project should be complete in the next month and will be ready for the next concert season in late June of 2020.

Gateway Project (located at the northeast corner of SR73/SR741): The contract for this project will be voted on at tonight's Regular meeting and work should begin this fall to construct a "Welcome to Springboro" sign, wall and landscaping on that corner. Next year, staff will be budgeting for the community video board and pergola to finish that project. Staff is currently working on a policy for advertising on the community video board. The board will be used mainly to advertise City events, community events and any non-profits that are holding community events (e.g. Oktoberfest, Christmas Festival, etc.). Staff wants to make sure this board is highly utilized to advertise community events.

Performing Arts Center Update: Construction is still on schedule and 99% of the drywall is finished inside the building. They are working on painting and flooring in the interior. They will be paving the parking lots and drives next week and are on schedule to complete the project in time for the Official Dedication Event on September 12 and the Public Open House on September 14. Staff will begin advertising the Public Open House sometime next week when the contractor has made a little more progress, but they are confident the building will be finished by September 12. Springboro Community Theatre and Center Stage Dance Studio will be performing at the Official Dedication Event. Formal invitations for the VIP event were sent out this week.

Theatre Under the Stars “Willy Wonka & The Chocolate Factory: This year’s Theatre Under the Stars production went very well with approximately 1,500-1,600 people in attendance for six nights. When Springboro Community Theatre moves into the Performing Arts Center, they will continue to present Theatre Under the Stars at the amphitheater each summer.

Fall Items: Staff is putting together the leaf collection schedule, which begins in mid-October. Information regarding this annual program will be included in the upcoming City Newsletter. Community Resources Coordinator Maureen Russell Hodgson has been doing a great job of producing “Springboro: Here & There” videos on YouTube. Ms. Hodgson has also been working with the schools to involve students more in understanding and participating in government. She has been working with the schools Public Information Officer Scott Marshall to put together some programs such as Springboro Government Day where students would tour the building, conduct a mock Council Meeting, etc.

Kacie Jane Park: Kacie Jane Park has been a hit with the community and is packed every day. It has been a wonderful project and well received. The next phase of the park is being designed, which includes two new play areas. In addition, the Hausfeld Family requested that the park have a sensory playground consisting of musical instruments that children can play. This interactive playground will be included in the budget for the second phase of the park, which will be constructed in the spring of next year.

Mr. Harding asked if there has been any issues at the park such as vandalism, trash, etc.

Mr. Pozzuto replied no, the City has not received a single complaint since the park opened. Mr. Pozzuto commented that people are leaving the stuff they bring to the park such as towels and beach balls. The City is not keeping a lost and found at the park, as there is no place to store it. If the item is not of high value, it will be disposed of. No one has attempted to claim items left behind.

Mayor Agenbroad asked if Kacie Jane Park would remain open after Labor Day.

Mr. Pozzuto commented that it would be weather dependent. The City has already pledged to the community and the Hausfeld Family that the park will remain open beyond Labor Day as long as the weather cooperates. The City may continue this trend in future years.

At this time, Mr. Shackelford made the following comments:

The Dayton Business Journal Community Spotlight article featuring Springboro should be out tomorrow. The spotlight article will include eight to ten stories about Springboro including a write up about the historic downtown area as well as Bike the Boro, the recent ARTfest on Main. Wright Station will be one of the feature articles as well as the Home Improvement Grant Program that the City recently launched. As of the July 31 deadline, the City received 95 interest sheets for this new grant program. Official applications have been sent out to approx.

25 residents and about six of those applications are in process. Hopefully by the next Council Meeting, they will have a few of those projects funded.

Ms. Ridd asked if the recent article about Heatherwoode was part of the spotlight article.

Mr. Shackelford replied yes.

In addition, Mr. Shackelford announced that the Business Appreciation Day Golf Outing will be held on September 11 with registration at 9:00 AM and golf at 10:00 AM. Also, a late lunch/early dinner will be served around 2:30 PM. Mr. Shackelford encouraged Council to stop by to network and have dinner even if they are unable to play golf.

Mayor Agenbroad asked if the outing would be nine holes.

Mr. Shackelford replied that it would be an 18-hole outing. He added that they have received about 35 RSVPs for the event to-date.

In addition, Mr. Shackelford presented some information to Council regarding staffing issues at Heatherwoode Golf Course as follows:

Mr. Pozzuto and Mr. Shackelford have been discussing staffing issues primarily in the food and beverage area with Heatherwoode General Manager Tom West. Currently, the Heatherwoode Food and Beverage Department has two full-time positions and six positions overall. The two full-time food and beverage positions are Jason Keller, Food and Beverage Director and Chris Messer, Executive Chef. Also, Heatherwoode has an Events Coordinator, Staci Fox, who creates additional opportunities and needs for events booked at Heatherwoode. Historically (back to 2013), Heatherwoode had an Assistant Food and Beverage Director and a Sous Chef position. The proposal is to add these two positions to the Heatherwoode staff again. The proposal would not include an increase in part-time staff.

Mr. Pozzuto explained that these two positions were part of the Food and Beverage Staff back in 2013 when American Golf managed golf course operations. However, when the City took over food and beverage operations in 2015 these two positions were eliminated.

Mr. Shackelford explained that Jason Keller and Chris Messer will arrive at the start of an event and stay until the end, which amounts to a 15-hour day. These situations are very challenging from a weekend perspective. The proposal is to add two more full-time employees to help cover the weekends and provide an opportunity for the existing two employees to have more family time.

Mr. Shackelford reviewed the growth trend pertaining to Food and Beverage Revenue, which is still trending in a positive way through 2018. Revenue has grown approx. 38% from 2013 to 2018. The expense trends have grown as well from 2013 to 2018, but not at the same rate. Mr. Shackelford explained that staff is seeking Council's approval of a proposal to bring back the Assistant Food and Beverage Director position, which would report to Jason Keller, and to bring back the Sous Chef position, which would also report to Jason Keller. The Sous Chef position would be a non-exempt position and would help support the weekend activities. The proposal includes keeping the current 1-2 part-time employees for food preparation.

Mayor Agenbroad commented that he attended all of Heatherwoode's Party on the Deck events this year and the staff were there for a very long time and never missed a beat. Heatherwoode's business has grown. Mayor Agenbroad further commented that Wright State made Heatherwoode its home course and brought nine tournaments and he brought three tournaments to the course this year. The City has built up the business at the golf course tremendously and staff is needed to support that growth and the existing staff.

Mr. Pozzuto commented that the numbers speak to the City being able to build revenues at the golf course. Expenses have grown with revenues, but expenses have not grown as quickly as revenues, and the trend at the golf course is moving in the right direction. If these two positions are approved, the City will begin marketing to bring in more events because the increased staffing levels should be able to handle the business. The current staff is completely overwhelmed and needs this additional help. The numbers show that the City can support the additional staff with the revenues continually increasing. It is not fair to the existing staff to work 15-18 hours per day and have no family life. Mr. Pozzuto further commented that he and Mr. Shackelford developed this proposal with the input of the Food and Beverage Director and the Executive Chef. They were minimal in their request for additional help by asking to simply bring back the full-time staffing the Food and Beverage Department had in the past. Again, there will be more marketing to increase winter business such as corporate events, retreats, etc. There are 500 businesses in town and the City needs to market Heatherwoode to them for more business events especially during the winter season. Mr. Pozzuto reiterated that marketing would be ramped up based on the addition of these two positions. This staffing increase will be helpful in the short term, but will also help the golf course business grow even more in the long term.

Mr. Chmiel asked if there were any prospects for the two proposed positions.

Mr. Pozzuto answered that there is a current member of staff who would take the Assistant Food and Beverage Director position and would be phenomenal. They are planning to interview for the Sous Chef position and may have some possible candidates.

Mayor Agenbroad commented that when the City took over golf course operations we wanted to be lean and fiscally responsible as we moved forward, but now the City has grown the business and can support the additional staff.

Mr. Pozzuto commented that if you look at the revenue side, American Golf was a little over staffed for the revenue they were bringing in, but the business and revenues have grown to the point where staff believes the golf course needs these two positions. Mr. Pozzuto further commented that typically, a staffing proposal would be brought to Council for consideration in the budget at the end of the year, but this situation has reached critical mass and he wants to make sure the existing staff receives the help they need.

Ms. Ridd commented that she likes the idea of adding the two positions now to give them the opportunity to train and work together during the slow season before the next golf season begins.

Mr. Pozzuto commented that if they started in mid-September, it would give them six to eight months to prepare for the next season.

Mr. Harding commented that the City does not want to lose any of the existing employees either.

Mayor Agenbroad thanked Mr. Shackelford for bringing this staffing issue to Council's attention and for the opportunity to consider this proposal to add two full-time staff members to the Food and Beverage Department at Heatherwoode.

Mr. Pozzuto concluded the discussion by stating that staff will prepare a resolution revising the City's Pay Ranges by Position to include the two additional positions for Council's consideration at the next meeting on September 5. Mr. Pozzuto stated that Council's support of this proposal is much appreciated and Heatherwoode staff will appreciate it as well.

ITEM 5. CLERK OF COUNCIL. – Issues/Reports.

Calendar Events: *The Big Event, Bike the Boro & Festival, 10:00AM-2:00PM; bike rides begin at 10:00AM/Festival begins at 11:00AM at North Park. The next City Council Work Session will be held on Thursday, September 5, 2019 at 6:00 PM followed by the Regular Meeting at 7:00 PM in Council Chambers.*

Bicycle & Pedestrian Advisory Committee Resignation: *Ms. Martin announced that volunteer committee member John Davies has resigned from the BPAC effective immediately leaving an open seat on the committee, which expires December 31, 2020. Mr. Davies is moving to Miamisburg. Ms. Martin commented that there are a few active applications on file specifically for the BPAC along with another applicant who continues to express interest in serving on additional boards and committees. Ms. Martin asked if Council would like to advertise the open seat or consider the active applications.*

It was the consensus of Council to review the applicants currently interested in serving on the BPAC.

Ms. Martin will include the active applications in the next Council Agenda Packet for consideration at the September 5 Work Session.

ITEM 6. CITY COUNCIL. – Issues/Reports.

Deputy Mayor Brunner – *Deputy Mayor Brunner congratulated Councilman Chmiel and the Park Board for an amazing season of concerts. The last concert, Journey Resurrection, drew a huge crowd.*

Mayor Agenbroad commented that approx. 3,500 people attended.

Mr. Chmiel commented that the person who deserves the most credit is Park Board Chair Suzanne Geisler, who coordinates the concerts and does a fantastic job.

Deputy Mayor Brunner also commented that it was amazing to see how many people attended the concerts and that people are coming from all over to see the concerts.

Ms. Ridd – *No reports.*

Ms. Iverson – *No reports.*

Mr. Harding – *No reports.*

Mr. Chmiel – *No reports.*

Mayor Agenbroad – *No reports.*

At this time, Mayor Agenbroad called for a motion to enter Executive Session, under ORC121.22(G), following the Work Session discussion, to consider the appointment of a public official, confidential information related to the marketing plans, business strategy of an applicant for economic development assistance and the compensation of a public employee; whereby, no votes were taken.

Mr. Harding motioned. Ms. Iverson seconded the motion.

No discussion.

VOTE: *Agenbroad, Yes; Chmiel, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes; Iverson, Yes. [6-0]*

As a reminder to the public, no votes are taken during Executive Session.

Executive Session: *City Council entered Executive Session at approximately 6:30 PM; whereby, the City Law Director and Mr. Jack Hanson were in attendance.*

With no objections, City Council exited Executive Session at approximately 6:50 PM; whereby, no votes were taken.

ITEM 7. ADJOURNMENT. *With no further discussion, Mayor Agenbroad adjourned the Thursday, August 15, 2019 City Council Work Session immediately thereafter.*

CITY OF SPRINGBORO
320 W. CENTRAL AVENUE, SPRINGBORO, OH

CITY COUNCIL REGULAR MEETING

THURSDAY, AUGUST 1, 2019
(Rescheduled to August 15)

7:00 PM

CITY COUNCIL

John Agenbroad, Mayor
Dale Brunner, Deputy Mayor/Ward 2
Stephen Harding, At Large
Becky Iverson, At Large
Janie Ridd, Ward 1
Jim Chmiel, Ward 4

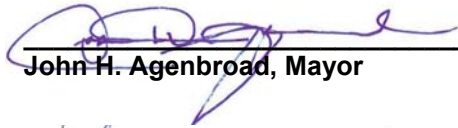
CITY STAFF

Chris Pozzuto, City Manager
Greg Shackelford, Assistant City Manager
Alan Schaeffer, Law Director
Lori Martin, Clerk of Council

- ITEM 1. CALL TO ORDER.** Mayor Agenbroad called the Springboro, Ohio City Council *rescheduled* Regular Meeting of Thursday, August 1, 2019 to order at 7:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.
- ITEM 2. PLEDGE OF ALLEGIANCE.** Mayor Agenbroad led the Pledge of Allegiance.
- Invocation by Pastor Roger Hendricks of Southwest Church.
- Mayor Agenbroad introduced Pastor Hendricks and invited him to share a prayer.
- (Council observed the prayer before proceeding with the Regular Order of Business.)
- ITEM 3. ROLL CALL.** Agenbroad, **Present**; Brunner, **Present**; Chmiel, **Present**; Harding, **Present**; Iverson, **Present**; Ridd, **Present**. **Staff:** Mr. Pozzuto, Mr. Shackelford, Mr. Schaeffer and Ms. Martin were present. Police Chief Jeff Kruihoff and Mr. Jack Hanson were also present.
- ITEM 4. APPROVAL OF MINUTES:** No Minutes were submitted for approval.
- ITEM 5. PRESENTATIONS:** No Presentations.
- ITEM 6. LEGISLATION:** No Legislation was submitted for August 1.
- ITEM 7. REPORTS:** **Mayor's Report.** No reports.
City Manager's Report.
Committee Reports.
- ITEM 8. OTHER BUSINESS.** No Other Business.
- ITEM 9. FINAL COUNCIL AND MANAGER COMMENTS.** No Final Council or Manager Comments.

- ITEM 10. **GUEST COMMENTS.** No Guest Comments.
- ITEM 11. **EXECUTIVE SESSION.** No Executive Session.
- ITEM 12. **ADJOURNMENT.** With no further business, Mayor Agenbroad adjourned the *rescheduled* Thursday, August 1, 2019 Springboro City Council Regular Meeting at approximately 7:01 PM.

—MEETING ADJOURNED—



John H. Agenbroad, Mayor

John H. Agenbroad

Presiding Officer



Lori A. Martin

CITY OF SPRINGBORO
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CITY COUNCIL REGULAR MEETING

THURSDAY, AUGUST 15, 2019

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- ITEM 1. CALL TO ORDER.** Mayor Agenbroad called the Springboro, Ohio City Council Regular Meeting of Thursday, August 15, 2019 to order at 7:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.
- ITEM 2. PLEDGE OF ALLEGIANCE.** The Pledge of Allegiance was observed at the August 1 City Council Regular Meeting held immediately prior to this meeting.
- ITEM 3. ROLL CALL.** Agenbroad, **Present**; Brunner, **Present**; Chmiel, **Present**; Harding, **Present**; Iverson, **Present**; Ridd, **Present**. **Staff:** Mr. Pozzuto, Mr. Shackelford, Mr. Schaeffer and Ms. Martin were present. Police Chief Jeff Kruithoff and Mr. Jack Hanson were also present.
- ITEM 4. APPROVAL OF MINUTES:** THE MINUTES OF THE CITY COUNCIL WORK SESSION AND REGULAR MEETINGS OF JULY 4 AND JULY 18, 2019.
- Mayor Agenbroad presented the minutes for additions/corrections. No additions/corrections.
- Mayor Agenbroad called for a motion to approve the Minutes.**
- Mr. Harding motioned. Ms. Iverson seconded the motion.**
- No discussion.
- VOTE: Agenbroad, Yes; Chmiel, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes; Iverson, Yes. [Approved]**
- ITEM 5. PRESENTATIONS:** - A PROCLAMATION IN RECOGNITION OF GAYLE AND BOB KOHNEN, OWNERS OF SPIRIT GOLDENS, FOR THEIR DONATION OF THE CITY'S NEW COMFORT DOG "BLUE" AN ENGLISH GOLDEN RETRIEVER.

Police Chief Kruihoff's comments regarding Officer "Blue" and the comfort dog program are summarized as follows:

Officer "Blue" is being trained in a different role than normal police dogs. "Blue" is being trained as a comfort dog. The genesis of this program comes from Chief Kruihoff's experiences traveling to other communities that are experiencing emotional trauma from a natural disaster, a school shooting, a police officer homicide or other manmade crisis. During those experiences, Chief Kruihoff encountered a number of dogs designed to be comfort dogs. He saw how effective they were at the scene of disasters and specifically how they brought comfort to students experiencing a shooting or other emotional crisis. As the idea of a comfort dog grew and other staff members expressed interest in being part of this program, the Police Department approached a local breeder named Spirit Goldens and met the owners Bob and Gayle Kohnen, who manage a very professional breeding operation. After hearing about the comfort dog program, the Kohnens decided to donate a dog to the City to start this program. Police staff members were able to see video of "Blue" from almost the moment he was born until the Police Department took delivery of him on July 8, 2019. Since then, "Blue" has been routinely examined by a veterinarian, has completed a number of training classes, visited Hillspring Nursing Home, visited a cancer patient receiving Chemotherapy, visited with hundreds of students as they went to their first day of school and attended events such as National Night Out. People of all ages have come to the Police Department to visit with "Blue" and he did a public service announcement inviting people to Hazel Woods Dog Park.

At this time, Mayor Agenbroad approached the podium to present a proclamation in recognition of Bob and Gayle Kohnen, owners of Spirit Goldens, for their donation of the City's new comfort dog "Blue." (Proclamation is filed with the minutes for the record.)

Mayor Agenbroad commented on how much the City appreciates their gift of "Blue" and their partnership in launching the City's comfort dog program.

Mrs. Gayle Kohnen commented that it has been an honor for them to be a part of this program.

Mayor Agenbroad not only thanked the Kohnens, but also the Police Department for all they do every day in our community and for initiating this great program, which has allowed "Blue" to join the City family.

- "BLUE" RECEIVED HIS CHARGE TO SERVE THE CITY OF SPRINGBORO POLICE DEPARTMENT AS THE CITY'S COMFORT DOG.

Mayor Agenbroad presented Officer "Blue" with his official charge as follows:

"I, John H. Agenbroad, by the authority vested in me as the Mayor of the City of Springboro, Ohio hereby gives this charge to Spirit's Officer "Blue" and that with the assistance of his trainers and fellow Officers here assembled will adequately perform the following duties:

1. That you will provide happiness to people who are experiencing distress.
2. That you will bring smiles to all you meet and that you will never get tired of being pet.
3. That you will always meet members of the community with a calm and reassuring presence.
4. That you will assist your fellow officers and open the lines of communication with the members of this community especially the children and youth of Springboro.
5. That in your visits to nursing homes, schools, and the homes of people in crisis you will always be a comforting presence.
6. That in your participation in parades and community events you will always show dedication and enthusiasm to duties charged upon you.
7. That you will wear this badge representing your affiliation with the Springboro Division of Police as an important part of your duties.

I give you this charge on this date: August 15, 2019, and may your days be many and may your days helping people be extra special.”

Following the presentation of the charge, Mayor Agenbroad attached Officer “Blue’s” badge to his collar harness.

- SPRINGBORO POLICE OFFICERS CODY BAKER AND JOSH EMMEL WILL RECEIVE SPECIAL RECOGNITION FOR LIFE SAVING EFFORTS.

Chief Kruihoff presented the following information concerning life saving efforts performed by Officers Cody Baker and Josh Emmel:

On July 13, 2019 at approximately 1:00 p.m., Officer Cody Baker and Officer Josh Emmel conducted a traffic stop on a vehicle for a license plate infraction. The vehicle came to a stop on I75 Northbound, just North of S.R. 73. Officer Baker and Officer Emmel approached the vehicle and began their investigation. A short time later, the driver indicated to the Officers that his passenger was experiencing a medical emergency.

Officer Baker and Officer Emmel reacted quickly, and immediately removed the passenger from the vehicle. The passenger fell unconscious and the Officers determined that he was having a heart attack. Officer Baker and Officer Emmel began CPR and attached an AED to the patient. Both Officers performed life saving measures for over 8 minutes, including CPR and delivering 3 defibrillation shocks, until EMS arrived and the passenger was transported to the hospital. Both hospital staff and responding medical units from the City of Franklin have credited Officer Emmel and Officer Baker’s actions as saving the passenger’s life. The actions displayed by these two officers were exemplary and reflect highly upon the City of Springboro Police Division. The family of the passenger was very appreciative of the efforts of these two officers as well as Chief Kruihoff and the entire Police Department.

At this time, Mayor Agenbroad presented Life Saving Commendation Letters to Officers Cody Baker and Josh Emmel. Mayor Agenbroad congratulated and commended each officer for their efforts to save this citizen’s life stating that he is proud of how these officers represented the Springboro Police Department, which is among the finest departments. (Commendation Letters are on file with the minutes for the record.)

City Council thanked both officers with a handshake.

- CAROLYN TEPE, U.S. CENSUS BUREAU PARTNERSHIP SPECIALIST, PRESENTED A 2020 CENSUS BRIEFING. (Presentation will be filed with the minutes for the record.)

Ms. Tepe presented a 2020 Census Briefing highlighting why the census is taken every 10 years, the goal of the 2020 Census and how it will impact individuals and communities. During her comments, Ms. Tepe pointed out that the census is mandated by Article I, Section II of the U.S. Constitution to count everyone in the United States every 10 years. In 2020, the Census Bureau will be introducing an online self-response option for the first time.

Census data is collected for Apportionment, Redistricting, Funding and Planning. Apportionment is the redistribution of our congressional seats across the country every 10 years following the census. In 2010, Ohio lost two congressional seats. Census data also determines how more than \$675 billion are spent supporting state, county and local community programs like Highway Planning and Construction, School Safety, Community Development Grants, School Lunch Programs, State Children’s Health Insurance Program and Family Violence Prevention Services. Local governments use census data to ensure public safety and plan for new schools and hospitals, residents use census data to support community initiatives

involving legislation, quality of life and consumer advocacy, real estate developers and city planners use census data to plan and build new homes and improve neighborhoods and businesses use census data to decide where to invest in communities and bring economic development opportunities that create jobs.

The regional census office for the 2020 Census will be located in Dayton, Ohio. The Census Bureau has begun address canvassing and all of the police departments should have been notified of this activity, which will continue until the end of October. Information regarding how to identify canvassers is shared with local police agencies, but that information is not shared with the general public for safety reasons. In January and February, recorder enumeration will begin in group quarters such as in homeless populations, colleges and universities, nursing homes, etc. On March 12, everyone in the United States should receive an invite in the mail to participate in the census by completing the census form online, which saves taxpayer dollars. This invite will be followed by a reminder and then a paper copy of the census form. A phone response option is also available. Once the census count is complete in the spring, the Census Bureau will release the data results to the President of the United States on December 31, 2020 and then release the data results to the states on April 1, 2021.

The 2020 Census tagline is Shape your future START HERE>. The Census Bureau has studied and determined that people respond to the census if they understand how it impacts their communities, their future and their children's future. Participation can be increased by reducing barriers such as concerns about data privacy and confidentiality, fear of repercussions, distrust of government and feeling that it does not matter if you are counted, but most importantly increasing understanding of how the census benefits everyone and secures the futures of our communities. Complete Count Committees are being established by state and local governments and are made up of a variety of community leaders who volunteer to help increase awareness about the census and motivate residents in the community to respond. Springboro is serving on the Warren County Complete Count Committee.

The Census Bureau is now hiring in this area at \$16.00/hour for address canvassing and they are hiring positions for the Dayton office at a higher rate. They hire people from local communities to count in their own communities. Anyone interested in a census job, can visit 2020census.gov/jobs to apply. Applicants must be 18, a U.S. Citizen and have an e-mail address. Finally, the Census Bureau will no longer be using or releasing data into American Fact Finder, but will be using a new data outlet called Data Census.Gov, which is where all of the 2020 Census data will be.

Ms. Tepe concluded her comments by mentioning all of the social media and websites that individuals and communities can use to access information and follow the 2020 Census. Ms. Tepe offered to answer any questions.

Mayor Agenbroad asked if the canvassing jobs starting at \$16.00/hour are full-time or part-time.

Ms. Tepe answered that those jobs can be either full-time or part time. Employees can establish their own hours. Hours are flexible because they need people canvassing the communities on the evenings and weekends as well as during the day.

Ms. Ridd asked what the duration of the job would be.

Ms. Tepe answered that it varies based on performance and depends upon the position. If you apply for a census office job, the position would be active until the census offices close mid to late summer next year. If you enter your zip code when applying online, the website will tell you all of the jobs available in your area.

There were no further questions of Council.

Mayor Agenbroad thanked Ms. Tepe for attending tonight's meeting to present information concerning the 2020 Census.

Ms. Tepe thanked City Council for supporting the 2020 Census by having a representative serve on a complete count committee.

ITEM 6. LEGISLATION: City Council held a Work Session at 6:00 PM tonight for approximately 30 minutes to discuss the following legislative items as well as other city business. During the Work Session, City Council entered Executive Session for approximately 20 minutes to consider the appointment of a public official, confidential information related to the marketing plans, business strategy of an applicant for economic development assistance, and the compensation of a public employee; whereby, no votes were taken.

1) ORDINANCE O-19-22: FIRST READING. "AN ORDINANCE APPROVING THE RECORD PLAN AND PERFORMANCE GUARANTY, AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A SUBDIVIDER'S CONTRACT FOR SAWGRASS POINTE SUBDIVISION AND DECLARING AN EMERGENCY," was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This is the first reading of an ordinance approving the record plan for Sawgrass Pointe Subdivision. This record plan is located at the west end of Kesling Drive and has 23 buildable lots containing approx. 9.0 acres. The Planning Commission approved this record plan on July 31, 2019. The developer has submitted all required documents for the plan and is requesting that Council waive the second and third readings tonight in order to record the lots for sale.

Mayor Agenbroad presented the items for questions/comments of Council. No questions/comments.

Mayor Agenbroad called for a motion to suspend the rules and waive the second and third readings of Legislative Item 1, an Emergency Ordinance.

Ms. Ridd motioned. Mr. Harding seconded the motion.

No discussion.

VOTE: Brunner, Yes; Ridd; Yes; Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Harding, Yes. [6-0]

Mayor Agenbroad called for a motion to adopt Ordinance O-19-22.

Ms. Iverson motioned. Ms. Ridd seconded the motion.

No discussion.

VOTE: Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [6-0]

2) RESOLUTION R-19-28: "A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR BRIDGE INSPECTION PROGRAM SERVICES," was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This resolution authorizes a contract with ODOT for bridge inspection services. Every three years, ODOT requires the City to enter in a contract to allow them to inspect bridges within the city. This program helps municipalities across the state achieve full compliance with the Federal Highway Administration's bridge metrics. The City has three bridges that require inspection located on Pennyroyal Road, West Tech Drive and at Hazel Woods Park. This

project is fully funded by ODOT; therefore, there is no cost to the City to participate in this program. Staff recommends approval of this contract.

Mayor Agenbroad presented the item for questions/comments of Council.

Mr. Harding confirmed that the inspections are free, but the City would be responsible for any necessary repairs.

Mr. Pozzuto replied yes.

Mayor Agenbroad called for a motion to adopt Resolution R-19-28.

Mr. Harding motioned. Ms. Ridd seconded the motion.

No discussion.

VOTE: Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [6-0]

- 3) RESOLUTION R-19-29:** "A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH J.K. MEURER CORP. FOR THE "2019 JOINT REPAIR PROGRAM" PROJECT," was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This resolution authorizes a contract with J.K. Meurer Corp for the "2019 Joint Repair Program" Project. The City began this program last year by repairing joints on certain roads in the city especially in the Settlers Walk area on Remick Boulevard. Rather than completely repaving an entire road, this program repairs the joints. This project had very good results last year and the City is expanding the program this year by finishing the remainder of the streets in the Settlers Walk Subdivision and then moving the program into the Laurel Glen Subdivision (Laurel Glen Drive, North Dockside Drive, South Dockside Drive, North Glen Oak Drive, South Glen Oak Drive and Brookwood Court). This year's project will consist of repairing approximately 1,330 square yards of transverse cracks on the designated roadways. Staff recommends approval of this contract.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

Mayor Agenbroad called for a motion to adopt Resolution R-19-29.

Mr. Chmiel motioned. Ms. Ridd seconded the motion.

No discussion.

VOTE: Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [6-0]

- 4) RESOLUTION R-19-30:** "A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH STURM CONSTRUCTION INC. FOR THE "2019 WATER MAIN REPLACEMENT" PROJECT," was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This resolution authorizes a contract with Sturm Construction Inc. for the "2019 Water Main Replacement" Project. This project consists of replacing approx. 3,000 feet of aging, deteriorating 6" water mains with new 8" water mains on Renwood Place in the Springbrook

and Country Club Estates Subdivision. The increased size of the water mains will help with water flow and pressure to the homes in those areas. Two bids were received for this project, and the low bid was from Sturm Construction at \$561,155.99. The Engineer's estimate for this project was \$590,000. Staff recommends approval of this contract.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

Mayor Agenbroad called for a motion to adopt Resolution R-19-30.

Mr. Harding motioned. Ms. Ridd seconded the motion.

No discussion.

VOTE: Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [6-0]

- 5) **RESOLUTION R-19-31:** "A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH CAPITAL ELECTRIC LINE BUILDERS INC. FOR THE "NORTH MAIN STREET LIGHT POLE REPLACEMENT" PROJECT," was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This resolution authorizes a contract with Capital Electric Line Builders Inc. for the "North Main Street Light Pole Replacement" Project. This project will consist of replacing 10 decorative light poles on N. Main Street. The City hired Capital Electric Line Builders to inspect the light poles due to their age and level of deterioration. Upon inspection, Capital Electric identified 10 poles that needed to be replaced for public safety purposes. The City received one bid from Capital Electric Line Builders Inc. at \$84,205.35. This company typically performs work on the City's traffic lights and light poles. Staff recommends approval of this contract.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

Mayor Agenbroad called for a motion to adopt Resolution R-19-31.

Mr. Harding motioned. Ms. Ridd seconded the motion.

No discussion.

VOTE: Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [6-0]

- 6) **RESOLUTION R-9-32:** "A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH DOUBLE JAY CONSTRUCTION INC. FOR THE "GATEWAY ENHANCEMENT" PROJECT," was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This resolution authorizes a contract with Double Jay Construction, Inc. for the "Gateway Enhancement" Project. This project consists of enhancements to the northeast corner of SR73/SR741 across from the newly developing Wright Station. Improvements will include a Welcome to Springboro sign and substantial landscaping. Next year, Phase II of the project will include a community video board, which will be used to announce community events, non-profit events such as Oktoberfest, etc. The City received two bids for this project. The lowest bid was submitted by Double Jay Construction, Inc. at \$473,201.19. This contractor also

constructed Kacie Jane Park. The Engineer's estimate for this project was \$470,000. Staff recommends approval of this contract.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

Mayor Agenbroad called for a motion to adopt Resolution R-19-32.

Ms. Iverson motioned. Mr. Chmiel seconded the motion.

No discussion.

VOTE: Harding, Yes; Brunner, Yes; Ridd, Yes; Iverson, Yes; Agenbroad, Yes; Chmiel, Yes. [6-0]

- 7) **RESOLUTION R-19-33:** "A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH DRYDEN BUILDERS, INC. FOR THE MUNICIPAL BUILDING OFFICE PROJECT," was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This resolution authorizes a professional services agreement with Dryden Builders, Inc. for the Municipal Building Office Project. This project will consist of adding two new offices upstairs on the administration side of the municipal building. When the municipal building was built in 2009, it was always anticipated that the building would be expanded at some point and it is at that point now. Currently, two part-time employees are using space in the tax offices and the two new offices will provide dedicated space for those employees. The new offices will be constructed upstairs in a portion of the storage area. The City received one bid out of three contractors. Dryden Builders, Inc. submitted the only bid at \$74,007. The budget for this project is \$80,000. Mr. Pozzuto commented that many of the projects are receiving only a few bids, which is a symptom of the economy. When the economy is bad, the City will receive many bids, when the economy is good the City is lucky to receive one or two bids for projects. Staff recommends approval of this agreement.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

Mayor Agenbroad called for a motion to adopt Resolution R-19-33.

Mr. Harding motioned. Ms. Ridd seconded the motion.

No discussion.

VOTE: Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [6-0]

- ITEM 7. REPORTS: Mayor's Report** – "The Big Event" 6th Annual Bike the Boro and Festival, Saturday, August 31. Bike rides begin at 10:00 AM; Festival at North Park, 11:00 AM-2:00 PM. Labor Day observed Monday, September 2; whereby, the City Offices will be closed. The next City Council Work Session will be held on Thursday, September 5 at 6:00 PM followed by the City Council Regular Meeting at 7:00 PM in Council Chambers.

City Manager's Report – Mr. Pozzuto commented that Kacie Jane Park is open and has been very busy and crowded, and very well received by the community. Mr. Pozzuto thanked the Hausfeld Family for their generous donation toward the development of the park and City Council and the Park Board for supporting this wonderful project. It is a pleasure to see all of

the families enjoying the park from 10:00 AM to 8:00 PM each day. The park will be open beyond Labor Day this year weather permitting. The second phase of the park's development will take place next year with the addition of two playgrounds areas, one for children under 5 and one for children 5 to 12 years old, and a sensory playground with musical features, which was part of the Hausfeld's vision for the park.

The construction of the new Performing Arts Center is on track. A Public Open House is planned for Saturday, September 14, 10:00AM-Noon at Wright Station. More information will be advertised through the City's newsletters and social media. Ninety-nine percent of the drywall in the building is complete and the parking lot and drives will be paved next week. The contractor is on schedule to have the building open by September 12. Springboro Community Theatre is gearing up for its first production at the PAC – "The Marvelous Wonderettes" – with the first performance on September 20.

Mr. Pozzuto also announced that in conjunction with upcoming bike events in the community such as Bike the Boro on August 31 coordinated by City Planner Dan Boron, Police Officers will be pulling over kids on bikes wearing helmets to give them a "ticket" for a free ice cream cone at the K&W. Mr. Pozzuto thanked Gale Graham, owner of the K&W, for partnering with the City on this program and providing free ice cream.

Committee Reports –

Ms. Ridd – No reports.

Ms. Iverson – No reports.

Mr. Harding – No reports.

Mr. Chmiel – Finance Committee – The Finance Committee met tonight at 5:30 PM in Council Chambers and currently all of the City funds are in good order and projected balances should remain stable in the upcoming year.

Deputy Mayor Brunner – Deputy Mayor Brunner thanked the Park Board and Councilman Chmiel for coordinating another great season of "Concerts in the Park" followed up by the Journey tribute band and for making North Park an amazing concert venue. Congratulations on another great concert season!

Mr. Chmiel thanked everyone who attended this year's concerts.

ITEM 8. OTHER BUSINESS. Mayor Agenbroad commented that City Council bid farewell to City Council Member Carol Moore at the July 18 Council Meeting. Ms. Moore served as the Ward 3 Council Member. Mayor Agenbroad announced that it is a pleasure to welcome Jack Hanson to City Council with a motion to appoint Mr. Hanson to serve as the Ward 3 City Council Member for the unexpired term ending December 31, 2021. The appointment will be effective September 5, 2019.

Mr. Chmiel motioned. Ms. Iverson seconded the motion.

Mayor Agenbroad commented that Mr. Hanson is a great complement to the Council team and welcomed him to City Council.

VOTE: Agenbroad, Yes; Chmiel, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes; Iverson, Yes. [6-0]

At this time, Mayor Agenbroad called for a motion to accept the resignation of John Davies from the Bicycle & Pedestrian Advisory Committee, with a vote of thanks.

Ms. Ridd motioned. Mr. Harding seconded the motion.

No discussion.

VOTE: Brunner, Yes; Ridd, Yes; Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Harding, Yes. [6-0]

ITEM 9. FINAL COUNCIL AND MANAGER COMMENTS. On behalf of the Wee Panthers Football organization, Mr. Harding thanked Park Board and City Staff for coordinating and setting up for all of the concerts this summer. This year's concert season was a record year for the Wee Panthers Fundraiser. The organization began volunteering at the concerts five to six years ago handling the beer sales and made approx. \$1,400, which increased to \$2,000 then \$4,000 and in the last two years increased to about \$6,800. They netted, as a fundraiser, \$14,000 this year due to the overwhelming response to the concerts. The money helps the organization put safe helmets on the kids and they appreciate this helpful partnership with the City.

Mayor Agenbroad commented that the introduction of the City's new comfort dog "Blue" tonight was a really neat presentation, and he wanted to thank the Police Department and all of the officers for all they do for the community each and every day.

Ms. Ridd announced that she will be absent from the September 5 Council Meeting, due to a travel conflict.

Ms. Martin noted Ms. Ridd's absence to be excused on September 5.

ITEM 10. GUEST COMMENTS. 1) Jack Hanson, 10 Andover Drive, Springboro – Newly appointed Ward 3 Council Member Jack Hanson commented that he is looking forward to his service as a member of City Council. Mr. Hanson further commented that it is a pleasure to live in Springboro and he looks forward to serving Springboro in a different capacity other than he has served in already.

Mayor Agenbroad commented that he is glad to have Mr. Hanson as part of the Council team.

ITEM 11. EXECUTIVE SESSION. No Executive Session.

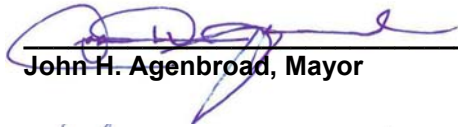
ITEM 12. ADJOURNMENT. Mayor Agenbroad thanked the MVCC for tonight's telecast and scheduled rebroadcasts of this Springboro City Council Meeting. Mayor Agenbroad wished everyone a safe and healthy Labor Day Weekend!

Mayor Agenbroad called for a motion to adjourn the Thursday, August 15, 2019 Springboro City Council Regular Meeting at approximately 7:50 PM.

Mr. Harding motioned. Ms. Ridd seconded the motion.

VOTE: Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [6-0]

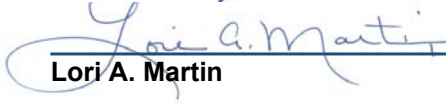
—MEETING ADJOURNED—



John H. Agenbroad, Mayor

John H. Agenbroad

Presiding Officer



Lori A. Martin