

CITY OF SPRINGBORO
320 W. CENTRAL AVENUE, SPRINGBORO, OH

CITY COUNCIL WORK SESSION

THURSDAY, JULY 19, 2018

6:00 PM

CITY COUNCIL

John Agenbroad, Mayor
Stephen Harding, Deputy Mayor/At Large
Becky Iverson, At Large
Janie Ridd, Ward 1
Dale Brunner, Ward 2
Carol Moore, Ward 3
Jim Chmiel, Ward 4

CITY STAFF

Chris Pozzuto, City Manager
Greg Shackelford, Assistant City Manager
Alan Schaeffer, Law Director
Lori Martin, Clerk of Council

ITEM 1. CALL TO ORDER. Mayor Agenbroad called the Springboro, Ohio City Council Work Session to order on Thursday, July 19, 2018 at 6:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.

ITEM 2. ATTENDANCE. Council: All present. **Staff:** Mr. Pozzuto, Mr. Shackelford, Mr. Schaeffer and Ms. Martin were present.

Mr. Pozzuto requested an Executive Session to consider confidential information related to and for the purpose of economic development following the Work Session discussion.

At this time, Mayor Agenbroad called for a motion to enter Executive Session, under ORC121.22(G), to be conducted following the Work Session discussion, to consider confidential information related to the marketing plans, business strategy of an applicant for economic development assistance.

Mr. Harding motioned. Ms. Iverson seconded the motion.

No discussion.

VOTE: Agenbroad, Yes; Chmiel, Yes; Moore, Yes; Harding, Yes; Brunner, Yes; Ridd; Yes; Iverson, Yes. [7-0]

As a reminder to the general public, no votes are taken during Executive Session.

Mayor Agenbroad also noted that City Council will conduct both the July 5 and July 19 Regular Meetings beginning at 7:00 PM following tonight's Work Session.

ITEM 3. LEGISLATIVE AGENDA. – Review legislative items slated for July 19.

1) EMERGENCY ORDINANCE: SECOND READING. AN ORDINANCE APPROVING THE RECORD PLAN AND PERFORMANCE GUARANTY, AN AUTHORIZING THE CITY MANAGER TO ENTER

INTO A SUBDIVIDER'S CONTRACT FOR CLEMENS DEVELOPMENT COMPANY AND DECLARING AN EMERGENCY. (BEEHIVE DEVELOPMENT)

No discussion.

ITEM 4. CITY MANAGER. – Issues/Reports.

Mr. Pozzuto reported on the following items:

Community Events: “BBQ Fest” was held last weekend at Clearcreek Park and was well received; however, the weather was extremely hot. The City plans to continue this event on an annual basis and work with the organizer to possibly choose a different month or rent a tent to provide shade, etc. The City sponsored the first “Movie Night in the Park” last month; the second movie night will be held this Saturday, July 21 at 9:00 PM featuring “Coco.” This event is free and open to the public. Event cancellations will be posted on the City’s social media sites and website. Also, the “Concerts in the Park” have been very well attended this year, and the Pee Wee Football organization has been helping out with beer sales at the Friday night concerts.

City Audit: The City recently received the results of this year’s audit and received a clean audit report from the State with no findings.

SR73/SR741 Intersection Improvements Project: The crosswalks are marked, but the contractor is still waiting to receive materials to complete the crosswalks. The City has received positive comments on the overall project and traffic seems to be flowing through the intersection perfectly. The intersection improvements should help the flow of traffic particularly traveling on S. Main Street when school starts.

SR73 Medians: The City plans to redesign the medians on SR73 and will be removing the existing vegetation this year. Staff is working with a company to recondition those medians next year to reflect the landscape at the SR73/SR741 intersection i.e. use the same plantings, hardscape, etc. to create a uniform look along that corridor. The employees do not have a lot of room to work in those medians, which is a safety issue. The redesign of the medians will minimize the amount of maintenance required by the types of plantings and the amount of hardscape used.

New Digital Sign: A new electronic message sign has been installed in front of the City Building and the display will be used to announce city events such as concerts and city council meetings. A new sign was also installed on the north side of the building to help direct people to the main entrance and signs have been added to the interior of the building to help the public navigate inside the building as well.

Springboro Junior High Intersection Improvements Project: Mr. Shackelford reported that the contractor is currently working on the concrete curbs and will possibly begin the paving portion of the project next week. They anticipate wrapping up the project in early August before school starts.

ITEM 5. CLERK OF COUNCIL. – Issues/Reports.

Calendar Updates: The Planning Commission Work Session scheduled for Wednesday, August 8 has been rescheduled to Wednesday, August 15 at 6PM in Council Chambers. Playhouse South will present “Schoolhouse Rock Live!” August 3-5 and August 10-12 at 7:30 PM at North Park Amphitheater. “Movie Night in the Park” featuring ‘Coco’ will be sponsored by the City on Saturday, July 21 at 9:00 PM at North Park Amphitheater.

ITEM 6. CITY COUNCIL. – Issues/Reports.

Mr. Brunner – No reports. Mr. Brunner commented that last Friday night’s concert was amazing and staff did a great job.

Ms. Ridd thanked Mr. Pozzuto and staff for providing additional restroom facilities for the concerts. Ms. Ridd suggested signage for the additional restrooms to make sure everyone is aware of the extra facilities. Ms. Ridd also asked Mr. Pozzuto if he would remind the public at tonight's Regular Meeting that there is a road closing on SR741 even though it is not in the City.

Mr. Pozzuto replied yes, he will announce that road closing and commented that it is also posted on the City's Facebook page.

Mr. Chmiel asked where the road will be closed.

Mr. Pozzuto stated that SR741 will be closed just north and south of Ryan Road from 7:00 AM on July 30 to approximately 3:00 PM on August 3. This road work is occurring just outside the City.

Ms. Ridd – No reports.

Ms. Iverson – Ms. Iverson will present a Planning Commission report at tonight's Regular Meeting under Reports.

Ms. Moore – No reports.

Mr. Chmiel – Mr. Chmiel commented that Finance Committee met tonight and discussed the water rates and the water fund balance. The committee will be recommending a freeze on the cost of living increase that is applied to the water rates each year and will evaluate the rates every two years. In essence, the water fund is healthy and the recommendation is to suspend the annual cost of living adjustment on the water rates.

Mayor Agenbroad reiterated that the Finance Committee is recommending to Council to freeze the water rates. Council will be asked to act on this recommendation as part of the next steps in the process. As Chairman of the Finance Committee, Mr. Chmiel will announce this recommendation at tonight's Regular Meeting under Reports. This proposed rate freeze would take effect January 1, 2019.

Deputy Mayor Harding – No reports. The July MVCC meeting was canceled.

Mayor Agenbroad – At this time, Mayor Agenbroad suggested rescheduling the August 2 Council Meeting date to August 16 due to the fact that there are no agenda items scheduled for August 2.

There were no objections to canceling and rescheduling the August 2 council meeting date. Ms. Martin will post the revised meeting schedule for August accordingly.

Mayor Agenbroad commented that the "Concerts in the Park" program gets better and better each year. Park Board and staff have done a magnificent job on that program with Council's support and it is a really great program for the community. Staff is looking into additional temporary restroom facilities and upgrading the existing restroom to accommodate the larger crowds and minimize any related issues.

Ms. Ridd commented that the restroom upgrades will be beneficial for any of the activities or events that occur at the park throughout the year.

At this time, City Council entered Executive Session at approximately 6:20 PM; whereby, the City Law Director was in attendance.

With no objections, City Council exited Executive Session at approximately 6:35 PM; whereby, no votes were taken.

ITEM 7. ADJOURNMENT. With no further discussion, Mayor Agenbroad adjourned the Thursday, July 19, 2018 City Council Work Session immediately thereafter.

CITY OF SPRINGBORO
320 W. CENTRAL AVENUE, SPRINGBORO, OH

CITY COUNCIL REGULAR MEETING

THURSDAY, JULY 5, 2018
(Rescheduled to July 19)

7:00 PM

CITY COUNCIL

John Agenbroad, Mayor
Stephen Harding, Deputy Mayor/At Large
Becky Iverson, At Large
Janie Ridd, Ward 1
Dale Brunner, Ward 2
Carol Moore, Ward 3
Jim Chmiel, Ward 4

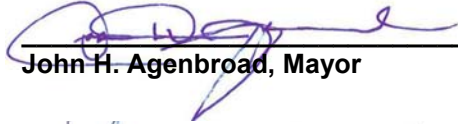
CITY STAFF

Chris Pozzuto, City Manager
Greg Shackelford, Assistant City Manager
Alan Schaeffer, Law Director
Lori Martin, Clerk of Council

- ITEM 1. **CALL TO ORDER.** Mayor Agenbroad called the Springboro, Ohio City Council *rescheduled* Regular Meeting of Thursday, July 5, 2018 to order at 7:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.
- ITEM 2. **PLEDGE OF ALLEGIANCE.** Mayor Agenbroad led the Pledge of Allegiance.
- ITEM 3. **ROLL CALL.** Agenbroad, Present; Brunner, Present; Chmiel, Present; Harding, Present; Iverson, Present; Moore, Present; Ridd, Present. Staff: Mr. Pozzuto, Mr. Shackelford, Mr. Schaeffer and Ms. Martin were present.
- ITEM 4. **APPROVAL OF MINUTES:** No Minutes were submitted for approval.
- ITEM 5. **PRESENTATIONS:** No Presentations.
- ITEM 6. **LEGISLATION:** No Legislation was submitted for July 5.
- ITEM 7. **REPORTS:** Mayor's Report.
City Manager's Report.
Committee Reports.
- ITEM 8. **OTHER BUSINESS.** No Other Business.
- ITEM 9. **FINAL COUNCIL AND MANAGER COMMENTS.** No Final Council or Manager Comments.
- ITEM 10. **GUEST COMMENTS.** No Guest Comments.
- ITEM 11. **EXECUTIVE SESSION.** No Executive Session.

- ITEM 12. ADJOURNMENT.** With no further business, Mayor Agenbroad adjourned the *rescheduled* Thursday, July 5, 2018 Springboro City Council Regular Meeting at approximately 7:01 PM.

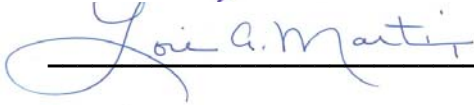
—MEETING ADJOURNED—



John H. Agenbroad, Mayor

John H. Agenbroad

Presiding Officer



CITY OF SPRINGBORO
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CITY COUNCIL REGULAR MEETING

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- ITEM 2. PLEDGE OF ALLEGIANCE.** Mayor Agenbroad led the Pledge of Allegiance.
- ITEM 3. ROLL CALL.** Agenbroad, Present; Brunner, Present; Chmiel, Present; Harding, Present; Iverson, Present; Moore, Present; Ridd, Present. Staff: Mr. Pozzuto, Mr. Shackelford, Mr. Schaeffer and Ms. Martin were present.
- ITEM 4. APPROVAL OF MINUTES:** THE MINUTES OF THE CITY COUNCIL WORK SESSION AND REGULAR MEETING OF JUNE 21, 2018.
- Mayor Agenbroad presented the minutes for additions/corrections. No additions/corrections.
- Mayor Agenbroad called for a motion to approve the Minutes.**
- Ms. Iverson motioned. Ms. Ridd seconded the motion.**
- No discussion.
- VOTE: Iverson, Yes; Agenbroad, Yes; Chmiel, Abstain; Moore, Yes; Harding, Abstain; Brunner, Yes; Ridd, Yes. [5-0-2]**
- ITEM 5. PRESENTATIONS:** No presentations.
- ITEM 6. LEGISLATION:** City Council held a Work Session at 6:00 PM tonight for approximately 20 minutes to discuss the following legislative items as well as other city business. During the Work Session, City Council entered Executive Session for approximately 15 minutes to consider confidential information related to economic development; whereby, no votes were taken.

- 1) **EMERGENCY ORDINANCE: SECOND READING.** "AN ORDINANCE APPROVING THE RECORD PLAN AND PERFORMANCE GUARANTY, AN AUTHORIZING THE CITY MANAGER TO ENTER INTO A SUBDIVIDER'S CONTRACT FOR CLEMENS DEVELOPMENT COMPANY AND DECLARING AN EMERGENCY. (BEEHIVE DEVELOPMENT)," was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This is the second reading of an ordinance approving the record plan for Clemens Development Company known as the Beehive Development. The referenced record plan is located at 1325 Lytle-Five Points Road, which is the new Beehive Assisted Living Facility. The record plan contains two lots on approximately 6.3 acres. When the assisted living building is complete, it will house 24 units. This record plan was approved by the Planning Commission on May 30, 2018. Staff recommends suspending the third reading until the subdivider's agreement and performance bond are submitted.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

No action required at this time.

- ITEM 7. REPORTS: Mayor's Report** – Purple Heart Day will be celebrated on Sunday, August 5 at 11:00 AM at the Springboro Cemetery in conjunction with the dedication of the new Veterans Memorial that will be located the cemetery. There will be refreshments, a band and other military honors observed.

As discussed at the Work Session, the next City Council Work Session will be held on Thursday, August 16, 2018 at 6:00 PM followed by two consecutive Regular Meetings (August 2 & 16) at 7:00 PM in Council Chambers. The August 2 Council Meeting date has been canceled.

City Manager's Report – Mr. Pozzuto reported that last weekend the City sponsored BBQ Fest at Clearcreek Park, which was very well attended. All of the vendors felt it was a very good turnout for this first event. The event featured BBQ vendors and children's activities. The City plans to make BBQ Fest an annual event and hopes the community will support it in the years to come. The City's second "Movie Night in the Park" will be sponsored this Saturday, July 21 at 9:00 PM at North Park Amphitheater featuring "Coco." Please watch the City's social media sites for any cancellations due to weather. Finally, SR741, south of the city corp limits near Ryan Road, will be closed from July 30 to August 3. ODOT is replacing some culverts in that area. Although this road closing is outside the City in Clearcreek Township, we wanted to inform the public, as many of our residents use south SR741. The road closing is also posted on our social media sites.

Committee Reports –

Mr. Brunner – No reports.

Ms. Ridd – No reports.

Ms. Iverson – **Planning Commission** – The Planning Commission met on July 11 at 6:00 PM in Council Chambers to review the following items: Variance Request - 455 Springs Boulevard, The Springs PUD, Planned Unit Development, variance from rear yard setback requirements; Variance Request - 185 Bailey Lane, The Fairways PUD-R, Planned Unit Development-Residential, variance from rear yard setback requirements. The next Planning Commission meeting will be held on Wednesday, July 25, 2018 at 6:00 PM in Council Chambers.

Ms. Moore – No reports.

Mr. Chmiel – **Finance Committee** – The Finance Committee met tonight at 5:30 PM in Council Chambers. Mr. Chmiel stated that, as Finance Committee Chairman, he is happy to report that at our Finance Committee meeting tonight the committee recommended to Council to freeze the water rates and the annual cost of living increase effective January 1, 2019. Council will continue to review the

rates every two years. Unless something unforeseen happens, the existing rates will remain in effect with no annual cost of living increase.

Mr. Chmiel also reported that the “Concerts in the Park” continue tomorrow night with the McCartney Project at 7:30 PM, Tuesday, July 24 with Ashley Martin at 7:00 PM and Friday, July 27 with McGuffey Lane at 7:30 PM. Mr. Chmiel thanked everyone who has come out to enjoy the concerts so far this summer.

In reference to Mr. Chmiel’s remarks concerning the water rates, Mayor Agenbrood commented that it shows how financially solvent the City is and when we are or continue to be, we will make sure that we pass it on to the community.

Deputy Mayor Harding – No reports.

Mayor Agenbrood thanked Ms. Iverson for pinch-hitting for him by introducing the band at Tuesday night’s concert. He was out of town on business and could not attend.

ITEM 8. OTHER BUSINESS. No Other Business.

ITEM 9. FINAL COUNCIL AND MANAGER COMMENTS. Deputy Mayor Harding thanked staff for being so helpful at our community events such as BBQ Fest, ARTfest and “Concerts in the Park.” Mr. Harding commented that staff is always friendly and willing to lend a hand, and it is greatly appreciated.

Mr. Pozzuto thanked Mr. Harding for his comments; he will pass them along to staff.

Mr. Pozzuto also commented that the City is aware that the medians on SR73 are not in the best condition. The plan is to recondition those medians in 2019. The City is working with a contractor to redesign the landscape and hardscape elements for the medians. All of the existing plants in the medians will be removed this fall, and the medians will be transformed next year with more hardscape and new plant materials. The existing plants are not thriving and the redesigned medians will have fewer plantings and more hardscape.

Mayor Agenbrood added that the medians will blend in with the overall landscaping plan for the redevelopment of the IGA site.

Mr. Pozzuto confirmed that the plan is to carry the look of the medians all the way down to the SR73/SR741 intersection to create a uniform look.

ITEM 10. GUEST COMMENTS. No Guest Comments.

ITEM 11. EXECUTIVE SESSION. No Executive Session.

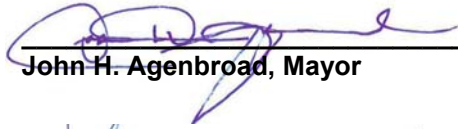
ITEM 12. ADJOURNMENT. Mayor Agenbrood thanked the MVCC for tonight’s telecast and scheduled rebroadcasts of this Springboro City Council Meeting.

Mayor Agenbrood called for a motion to adjourn the Thursday, July 19, 2018 Springboro City Council Regular Meeting at approximately 7:10 PM.

Mr. Harding motioned. Mr. Brunner seconded the motion.

VOTE: Ridd, Yes; Iverson, Yes; Agenbrood, Yes; Chmiel, Yes; Moore, Yes; Harding, Yes; Brunner, Yes. [7-0]

—MEETING ADJOURNED—



John H. Agenbroad, Mayor

John H. Agenbroad

Presiding Officer

