

**CITY OF SPRINGBORO
320 W. CENTRAL AVENUE, SPRINGBORO, OH**

CITY COUNCIL WORK SESSION

THURSDAY, JULY 15, 2021

6:00 PM

CITY COUNCIL

**John Agenbroad, Mayor
Janie Ridd, Deputy Mayor/Ward 1
Dale Brunner, Ward 2
Jack Hanson, Ward 3
Jim Chmiel, Ward 4
Stephen Harding, At Large
Becky Iverson, At Large**

CITY STAFF

**Chris Pozzuto, City Manager
Greg Shackelford, Assistant City Manager
Gerald McDonald, Law Director
Lori Martin, Clerk of Council**

ITEM 1. CALL TO ORDER. Mayor Agenbroad called the Springboro, Ohio City Council Work Session to order on Thursday, July 15, 2021 at 6:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.

ITEM 2. ATTENDANCE. Council: Mr. Hanson was absent. **Staff:** Mr. Pozzuto, Mr. Shackelford and Ms. Martin were present. Mr. McDonald was absent. Attorney David Montgomery served as Acting Law Director in Mr. McDonald's absence.

Mayor Agenbroad noted that a motion would be in order at tonight's Regular Meeting to excuse Council Member Hanson.

ITEM 3. LEGISLATIVE AGENDA. – Review legislative items slated for July 15.

1) ORDINANCE: FIRST READING. AN ORDINANCE AMENDING SECTION 678.10, WEEDS AND LITTER, OF THE CODIFIED ORDINANCES OF THE CITY OF SPRINGBORO, OHIO.

Mr. Pozzuto commented that the City currently charges the property owner the cost to abate tall grass and weeds; however, in some cases this charge is not serving as a deterrent, i.e., property owners would simply pay the charge rather than keeping their grass cut. Staff checked with other communities and found that they also apply administrative fees in addition to the cost to cut the grass. This amendment to the ordinance proposes a \$250 administrative fee for weed and litter abatement in addition to charging the cost to cut the grass on neglected properties.

Ms. Iverson: What is the height limitation for grass?

Mr. Pozzuto: Grass can generally be no taller than eight inches.

Ms. Ridd: Does this ordinance only apply to neighborhoods without HOAs?

Mr. Pozzuto: HOAs may have their own restrictions, but the City's code applies to the entire city.

- 2) **RESOLUTION:** A RESOLUTION AUTHORIZING THE CITY OF SPRINGBORO TO PARTICIPATE IN AN AGREEMENT WITH THE WARREN COUNTY ENGINEER'S OFFICE TO PURCHASE ROAD SALT FOR THE 2021-2022 WINTER SEASON.

No discussion.

- 3) **RESOLUTION:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH BRUMBAUGH CONSTRUCTION CO. FOR THE "CLEARCREEK MULTI-USE TRAIL" PROJECT.

No discussion.

ITEM 4. CITY MANAGER. – Issues/Reports.

Mr. Pozzuto reported on the following items:

Concerts in the Park: The concert series is going very well. Tuesday night's concert was canceled about an hour after it started due to lightening, and the concert area was evacuated with the assistance of the Police Department.

Traffic Signal Safety Project (Radar Detection): Installation of radar detection equipment is taking place at traffic signals along SR73 and SR741. The City received approximately \$440,000 in grant funding from the State of Ohio, which covered 100% of the cost of the project. The radar technology can detect cars approaching the intersection and senses if a car is traveling too fast to stop for the red light. The radar will keep the signal green until the car passes through the intersection safely. This project will help increase traffic safety at intersections within the City. (The new radar detection units will not be used for enforcement.)'

New Shelter at Gardner Park: Construction of the new shelter at Gardener Park is nearly finished. A water fountain will be added in the next two weeks to finish the project.

City Building Exterior Safety Upgrades: Construction on the fence and safety upgrades in the City parking lot has paused. Fencing and gate material has been delayed at least 8 to 12 weeks; however, staff hopes to have that project complete by the end of the year.

Springboro Community Theatre Outdoor Performances: SCT will be performing "Cinderella" August 6-8 and August 13-15 at 7:30 PM at North Park Amphitheater. Performances are free and open to the public.

Mayor Agenbroad commented that the City has received many good comments regarding all of the community events, such as the newly featured musical entertainment at Wright Station in the outdoor park area near Warped Wing.

Mr. Pozzuto commented that tonight there is a pop-up art show at Rotary Park to help support the downtown "Ladies Night Out" and "Food Truck Thursdays" activities. In addition, there is musical entertainment scheduled at Wright Station tonight from 7:00-9:00 PM. Scavenger Hunts are ongoing in the parks along with many other City sponsored activities.

Mr. Shackelford reported on the following items:

City Business Appreciation Day Golf Outing: The City's annual Business Appreciation Day Golf Outing will be held on Tuesday, September 14 with a 9:00 AM Registration and 10:00 AM

Shotgun Start. A box lunch is included followed by an early dinner at approximately 2:30 PM. This is the third year for the golf outing. Nearly 100 golfers participated last year, but Mr. Shackelford thinks the event will sell out this year. A formal invitation will be sent out at some point in the future.

Home Improvement Grant Program: *The program is fully committed for the \$100,000 allotted for grants. The City approved 23 applications and six projects have been funded totaling approximately \$25,000. The City has received a tremendous amount of positive feedback in response to this program and staff would certainly like to continue the program in future years.*

Dayton Business Journal Community Spotlight Article: *The DBJ Spotlight on Springboro article will be published in August this year. Community Relations Director Maureen Russell-Hodgson will be coordinating the articles for the spotlight feature.*

Economic Development Update: *Numed Pharma took over the old Miami-Luken building on Pioneer Boulevard in 2020. The company distributes pharmaceuticals to retail pharmacies. The company originated in Brooklyn, NY and has been in existence approximately 5 years. They currently have approximately 20 employees and intend to hire possibly 30 additional employees. They are holding a job fair at their location August 3, 4 and 5. Staff has connected them with pertinent resources and with Ed Richter of the Dayton Daily News and Jacob Fisher with the Dayton Business Journal for media coverage.*

ITEM 5. CLERK OF COUNCIL. – Issues/Reports.

Calendar Events: *The Summer Concert Series continues every Tuesday night at 7:00 PM and every Friday night at 7:30 PM at North Park Amphitheater for the month of July; concert line-up and details may be found in the City's most recent newsletter and at www.cityofspringboro.com. Springboro Community Theatre presents "Cinderella" August 6-8 and August 13-15 at 7:30 PM at North Park Amphitheater. All performances are FREE.*

In addition, the next City Council Work Session will be held on Thursday, August 5 at 6:00 PM followed by the Regular Meeting at 7:00 PM in Council Chambers.

Architectural Review Board Openings: *There will potentially be an opening on the ARB in the next couple of months in addition to the opening left by the recent resignation of Tricia Price. Staff recommends posting these openings to generate new applicants for the board. A notice will be prepared and posting accordingly.*

ITEM 6. CITY COUNCIL. – Issues/Reports.

Mr. Harding – No reports.

Mr. Chmiel – Mr. Chmiel will provide the upcoming concert schedule at tonight's Regular Meeting under Reports.

Ms. Iverson – Ms. Iverson will provide a Planning Commission report at tonight's Regular Meeting under Reports.

Mr. Brunner – Mr. Brunner expressed kudos to staff for the last concert commenting that staff does an excellent job of coordinating the concerts.

Deputy Mayor Ridd – Deputy Mayor Ridd will provide an Architectural Review Board report at tonight's Regular Meeting under Reports.

Mayor Agenbroad – No reports.

ITEM 7. ADJOURNMENT. *With no further discussion, Mayor Agenbroad adjourned the Thursday, July 15, 2021 City Council Work Session approximately 6:15 PM.*

CITY OF SPRINGBORO
320 W. CENTRAL AVENUE, SPRINGBORO, OH

CITY COUNCIL REGULAR MEETING

THURSDAY, JULY 15, 2021

7:00 PM

CITY COUNCIL

John Agenbroad, Mayor
Janie Ridd, Deputy Mayor/Ward 1
Dale Brunner, Ward 2
Jack Hanson, Ward 3
Jim Chmiel, Ward 4
Stephen Harding, At Large
Becky Iverson, At Large

CITY STAFF

Chris Pozzuto, City Manager
Greg Shackelford, Assistant City Manager
Gerald McDonald, Law Director
Lori Martin, Clerk of Council

ITEM 1. CALL TO ORDER. Mayor Agenbroad called the Springboro, Ohio City Council Regular Meeting of Thursday, July 15, 2021 to order at 7:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.

ITEM 2. PLEDGE OF ALLEGIANCE. Mayor Agenbroad led the Pledge of Allegiance.

Invocation by Pastor Steve Rudisill, Christ Church United Methodist.

ITEM 3. ROLL CALL. Agenbroad, Present; Brunner, Present; Chmiel, Present; Hanson, Absent; Harding, Present; Iverson, Present; Ridd, Present. Staff: Mr. Pozzuto, Mr. Shackelford and Ms. Martin were present. Mr. McDonald was absent. Attorney David Montgomery served as Acting Law Director in Mr. McDonald's absence.

Mayor Agenbroad called for a motion to excuse Council Member Hanson.

Ms. Iverson motioned. Mr. Harding seconded the motion.

No discussion.

VOTE: Brunner, Yes; Ridd, Yes; Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Harding, Yes. [6-0]

ITEM 4. APPROVAL OF MINUTES: THE MINUTES OF THE CITY COUNCIL WORK SESSION AND REGULAR MEETING OF JULY 1, 2021.

Mayor Agenbroad presented the minutes for additions/corrections. No additions/corrections.

Mayor Agenbroad called for a motion to approve the Minutes.

Mr. Chmiel motioned. Mr. Brunner seconded the motion.

No discussion.

VOTE: Ridd, Yes; Iverson, Abstain; Agenbroad, Yes; Chmiel, Yes; Harding, Yes; Brunner, Yes. [5-0-1]

ITEM 5. PRESENTATIONS: No Presentations.

ITEM 6. LEGISLATION: City Council held a Work Session at 6:00 PM tonight for approximately 15 minutes to discuss the following legislative items as well as other City business.

- 1) ORDINANCE: FIRST READING.** AN ORDINANCE AMENDING SECTION 678.10, WEEDS AND LITTER, OF THE CODIFIED ORDINANCES OF THE CITY OF SPRINGBORO, OHIO, was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This is the first reading of an ordinance amending Section 678.10, Weeds and Litter, of the City's code. Staff is recommending an amendment to Chapter 678, specifically tall grass and weed abatement. This ordinance is supposed to act as a deterrent with respect to property maintenance; i.e., property owners are expected to cut their grass on a regular basis to abate tall grass and weeds. Sometimes properties are neglected and the City has to hire a contractor to abate the nuisance grass and weeds. Previously, the City has been charging the owner of the abated property what the City was charged by the contractor to cut the grass. However, this has not been enough of a deterrent for property owners in violation of the code. Staff reviewed the policies of other communities with respect to this type of abatement and found that they charge an administrative fee in addition to the costs charged to abate the tall grass and weeds. In essence, staff is requesting to amend the existing ordinance to add an administrative fee of \$250 in addition to the contractor's fee to abate the property.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

No action required at this time.

- 2) RESOLUTION R-21-13:** A RESOLUTION AUTHORIZING THE CITY OF SPRINGBORO TO PARTICIPATE IN AN AGREEMENT WITH THE WARREN COUNTY ENGINEER'S OFFICE TO PURCHASE ROAD SALT FOR THE 2021-2022 WINTER SEASON, was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This resolution authorizes the City to participate in an agreement with the Warren County Engineer's Office to purchase road salt for 2021-2022 winter season. This is the City's annual request to participate in the County Engineer's bid for road salt. Road salt is typically bid in September/October; therefore, costs per ton will not be released until that time. However, this cooperative bidding process typically produces a lower cost for road salt.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

Mayor Agenbroad called for a motion to adopt Resolution R-21-13.

Mr. Harding motioned. Ms. Ridd seconded the motion.

No discussion.

VOTE: Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [6-0]

- 3) **RESOLUTION R-21-14:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH BRUMBAUGH CONSTRUCTION CO. FOR THE “CLEARCREEK MULTI-USE TRAIL” PROJECT, was read by the Clerk of Council. Mr. Pozzuto’s comments are summarized as follows:

This resolution authorizes a contract with Brumbaugh Construction Co. for the “Clearcreek Multi-Use Trail” Project. This project is part of the City’s Bicycle & Pedestrian Plan most recently adopted in 2020. This trail is part of the implementation of a Central Greenway in the City. The Central Greenway will run approximately seven miles from the southwest portion of the City at Hazel Woods Park towards the northeast portion of the City. This trail is the first section of that Central Greenway, which will run from E. Milo Beck Park and Clearcreek Park, and will consist of approximately 2,500 ft. of multi-use trail. The City received nine bids for this project with Brumbaugh Construction being the lowest bid at \$502,636. In addition, the City has received a \$250,000 grant from the Ohio Department of Natural Resources. Staff recommends awarding the bid to Brumbaugh Construction, the same company that built the Springboro City Building.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

Mayor Agenbroad called for a motion to adopt Resolution R-21-14.

Mr. Harding motioned. Ms. Iverson seconded the motion.

No discussion.

VOTE: Agenbroad, Yes; Chmiel, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes; Iverson, Yes. [6-0]

- ITEM 7. REPORTS: Mayor’s Report** – Mayor Agenbroad encouraged everyone to look for information regarding meetings and community events on the City’s website, various social media sites and newsletters.

In addition, the next City Council Work Session will be held on Thursday, August 5 at 6:00 PM followed by the Regular Meeting at 7:00 PM in Council Chambers.

Mayor Agenbroad also commented that the Springboro Clearcreakers Seniors Group is so appreciative of the City’s sponsorship donation, which helps them provide picnics and other activities for seniors in the community.

City Manager’s Report – Mr. Pozzuto reported on the following items:

New Shelter at Gardner Park – Construction of the new shelter at Gardner Park is nearly complete. In the next week or two, a new water fountain and picnic tables will be installed, and the public will be able to enjoy the new shelter at Gardner Park, home of Springboro’s Veterans Memorial.

Traffic Signal Radar Project – Installation of radar detection devices is ongoing at the intersections along SR741 and SR73. The radar technology is a safety upgrade to the traffic signals at those intersections. Approximately six months ago, the City was awarded a grant of approximately \$440,000 from the state to upgrade the City’s traffic signals with radar detection systems, which has proven to be much safer for vehicles using those roads versus the cameras that control the traffic signals. The radar detection units are not used for traffic enforcement.

The radar units are used to detect oncoming traffic. For example, if a car is approaching the intersection too fast, the system will delay the red signal to allow the vehicle to pass through the intersection safely to help prevent the vehicle from possibly running a red light. Again, this is a safety upgrade to the traffic signals and is not used for enforcement.

Committee Reports –

Mr. Harding – No reports.

Mr. Chmiel – Mr. Chmiel provided an update on the Summer Concert Series as follows: Concerts continue every Tuesday night at 7:00 PM and Friday night at 7:30 PM at North Park Amphitheater. McGuffey Lane performs on July 16; Bohemian Funk performs on July 20; Hotel California-Tribute to the Eagles performs on July 23; The Little Mermen, featuring all Disney music, performs on July 27 and Resurrection-a Journey Tribute performs on July 30. The concerts feature food trucks and refreshments served by the Wee Panthers Football organization.

Ms. Iverson – Planning Commission – Planning Commission met on Wednesday, July 14 to review the following items: Final Approval – Variance Request, 32 English Oak Lane, North Hills of Stoneridge PUD, Planned Unit Development, variance from minimum rear yard requirements. Preliminary Review – Site Plan Review, 1325 Lytle-Five Points Road, assisted living facility, phase 2, for Beehive Assisted Living to expand the property with a rehab facility. Preliminary Review – Site Plan Review, Northeast Corner of Victory Drive and South Pioneer Drive, new commercial building for B&E Plumbing. The next Planning Commission meeting has been rescheduled to Wednesday, August 18 at 6:00 PM in Council Chambers.

Mr. Brunner – No reports.

Deputy Mayor Ridd – Architectural Review Board – The ARB met Monday, July 12 to consider approval of the following items: 20 S. Main Street – approved the removal of shutters and painting around the windows on the side facing Main Street. 150 S. Main Street – approved two wall-mounted signs. 355 S. Main Street – approved a new roof, paint scheme and new windows. 400 S. Main Street – approved a new garage structure and breezeway connecting the residence and the home.

In addition, Mayor Agenbrood, Deputy Mayor Ridd, Assistant City Manager Greg Shackelford and Business Retention Specialist Nick Motto attended the Ribbon Cutting for Jersey Mike's at Wright Station on Wednesday at 10:00 AM. The owner is very happy with the reception he has already received in Springboro. He is very excited about this location and is open for business, and the City is thrilled to welcome this new business to Springboro.

ITEM 8. OTHER BUSINESS. No Other Business.

ITEM 9. FINAL COUNCIL AND MANAGER COMMENTS. Mayor Agenbrood commented that approximately 21,000 people have attended this summer's concerts and there are still five concerts left in the series. The City is trying to encourage people to get out and enjoy the many events and activities offered in Springboro to catch up on lost time in 2020.

ITEM 10. GUEST COMMENTS. No Guest Comments.

ITEM 11. EXECUTIVE SESSION. No Executive Session.

ITEM 12. ADJOURNMENT. Mayor Agenbrood thanked the MVCC for tonight's telecast and scheduled rebroadcasts of this Springboro City Council Meeting.


Mayor Agenbroad called for a motion to adjourn the Thursday, July 15, 2021 Springboro City Council Regular Meeting at approximately 7:15 PM.

Mr. Harding motioned. Ms. Ridd seconded the motion.

No discussion.

VOTE: Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [6-0]

—MEETING ADJOURNED—



John H. Agenbroad, Mayor

John H. Agenbroad

Presiding Officer



Lori A. Martin, Clerk of Council