

**CITY OF SPRINGBORO  
320 W. CENTRAL AVENUE, SPRINGBORO, OH**

**CITY COUNCIL WORK SESSION**

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**THURSDAY, JULY 1, 2021**

**6:00 PM**

**CITY COUNCIL**

**John Agenbroad, Mayor  
Janie Ridd, Deputy Mayor/Ward 1  
Dale Brunner, Ward 2  
Jack Hanson, Ward 3  
Jim Chmiel, Ward 4  
Stephen Harding, At Large  
Becky Iverson, At Large**

**CITY STAFF**

**Chris Pozzuto, City Manager  
Greg Shackelford, Assistant City Manager  
Gerald McDonald, Law Director  
Lori Martin, Clerk of Council**

**ITEM 1. CALL TO ORDER.** Mayor Agenbroad called the Springboro, Ohio City Council Work Session to order on Thursday, July 1, 2021 at 6:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.

**ITEM 2. ATTENDANCE. Council:** Ms. Iverson was absent. **Staff:** Mr. Pozzuto, Mr. Shackelford, Mr. McDonald and Ms. Martin were present.

Mayor Agenbroad noted that a motion would be in order at tonight's Regular Meeting to excuse Council Member Iverson.

**ITEM 3. LEGISLATIVE AGENDA. – Review legislative items slated for July 1.**

No Legislation was submitted for July 1.

**MOTION: TO ADOPT THE 2022 TAX BUDGET.**

No discussion regarding the motion to adopt the 2022 Tax Budget.

**ITEM 4. CITY MANAGER. – Issues/Reports.**

Mr. Pozzuto reported on the following items:

**Water/Sewer/Trash Holiday:** The City waived water, sewer and trash fees for the month of May using ARPA (American Rescue Plan Act) funds in an effort to provide direct assistance to residents.

Mr. Pozzuto provided a synopsis of the feedback the City received from residents regarding the May water/sewer/trash fee waiver: Approximately 70 phone calls were received in the first few days that the zero current charge bills were delivered. Many residents were cautiously questioning the zero balance due and were incredulous and thankful when it was explained

that the bills were correct. The City received many new park and library donations in place of utility bill payments. Several of these donations were significant amounts and ranged from a few dollars to one resident sending a donation equal to what that resident would have paid for their regular water bill. The reprieve was paid for by one resident who paid an entire past due bill on someone else's account; both the payer and the recipient wished to remain anonymous; therefore, no personal information was shared. Several businesses took the time to call the Utility Department to express their sincere thanks and statements were made that indicated that the waiver made a real difference for them. One local business saved approximately \$6,000 for the month and was able to use those funds elsewhere. A few residents mailed back their payment stub with a big "THANK YOU" written across the form and others took the time to send a "thank you" card or note. Mr. Pozzuto commented that he personally received six to eight written "thank you" notes. Many residents posted their appreciation on social media as well.

Overall, the fee waiver was very well received and appreciated by residents. Other communities, including Warren County, have contacted the City to find out how this waiver was granted because they are thinking of doing the same thing. Mr. Pozzuto expressed kudos to City Council for deciding to grant the waiver of water/sewer/trash fees for the month of May; the gesture went over very well.

**American Rescue Plan Act (ARPA) Funds:** The City was notified by the state multiple times that Springboro would be receiving \$3.8 million dollars in ARPA funds. However, the federal government left it up to the state to distribute the monies, and apparently, the townships complained to the state legislature that they were not receiving any ARPA funds. In response, the state legislature took half of the money earmarked for the cities and allocated it to the townships, but did not reduce the state's or the county's allocation. As a result, the City is now receiving \$1.9 million, and 750,000 dollars have already been spent on the water/sewer/trash waiver in May. The City had anticipated the \$3.8 million and it is unfortunate that the amount has been cut in half; however, this does not affect the City's financial position. Clearcreek Township will be receiving \$1.8-\$1.9 million in ARPA funds.

In addition, the state is sponsoring a water and sewer program to compensate the cities. The program consists of a \$250 million pot of money that the state is issuing to the county engineers to distribute to communities for water and sewer projects. Mr. Pozzuto serves on the Warren County Transportation Improvement District Board and Senator Wilson mentioned these potential monies at a recent meeting. Mr. Pozzuto immediately contacted Warren County Engineer Neil Tunison to let him know that the City would like a portion of that money when it becomes available. Assistant County Engineer Kurt Weber will be managing that program. The state rules for administering the program will be published in 60 days and the county engineer has 60 days to let the state know what projects will be funded. Mr. Pozzuto will make sure Springboro is on the list to receive some of those funds.

Mr. Chmiel asked if this money could be used for the water softening plant project.

Mr. Pozzuto replied yes; however, the City would have to review the rules because there may be deadlines or timeframes in which the money has to be spent. If the City does move forward with the water softening plant, perhaps the monies could be used on project design.

**July 4 Concert – Tribute to Elvis and Wayne Newton:** The concert begins at 7:30 PM at North Park followed by fireworks at 10:00 PM. Mayor Agenbroad will be emceeding the final countdown to the fireworks. There will be food trucks and beer sales by Springboro Wee Panthers Football. Staff has coordinated with the Fire Department concerning the fireworks and with the Police Department concerning traffic and safety issues.

Mr. Pozzuto commented that approximately 1,500 people attended last Friday night's concert and approximately 300 people attended Tuesday night's concert.

**New Light Poles on S. Main Street:** Duke Energy has installed new light poles on S. Main Street. In addition, free WiFi will be available to the public in the downtown district once equipment to support the WiFi network has been installed on the light poles. WiFi capability should be available within the next month.

**On-line Tax Filing Program – LIME:** The City's on-line tax filing application is approximately 99% complete. Finance Director Jonathan Hudson will attend the August 5 Council Work Session to present information about the new tax filing app. The new program reads tax documents such as W2s and automatically populates the information on the tax filing form helping to significantly reduce the time it takes to file City tax. Two other communities are interested in purchasing licenses from the City to use the app.

**DriveOhio Partnership:** The City is again partnering with DriveOhio on a project involving artificial intelligence that they are using throughout the state to preempt traffic signals for emergency vehicles. In essence, a receptor would be placed in a police vehicle or ambulance and when that vehicle is approaching an intersection, it will cause three of the four traffic signals to turn red and keep the traffic signal for the approaching emergency vehicle green. The City is collaborating with the Clearcreek Fire Department on this project and two of their vehicles have been equipped with the receptors. The two traffic signals being tested are at S. Main Street/Mill Street and SR73/SR741. This is a traffic safety project for emergency vehicles and the companies AI and PathMaster have been helping with the project.

**Wright Station – Cassano's:** Cassano's is targeting July 15 for a grand reopening in their newly constructed building. As soon as Cassano's moves out of their old building, it will be demolished to provide for a new parking area with 40-45 parking spaces at Wright Station. Jersey Mike's is also moving into Wright Station.

**Point Broadband Fiber to Homes Project:** Point Broadband has completed all of their work in the Springbrook Subdivision (Spice Rack) and will continue working in other neighborhoods in the community. Point Broadband may begin offering broadband service to residents in the Springbrook neighborhood in the next month or two.

Mr. Harding inquired regarding the progress of the new shelter being constructed at Gardner Park.

Mr. Pozzuto answered that the shelter is close to being finished, but he does not have any further updates on that project.

**Noise Complaints:** Mr. Shackelford commented that a resident of the Historic District, Darren Marsh, attended the last Council Meeting and commented on his concerns with noise generated by live music downtown. Mr. Shackelford and City Planner Dan Boron met with the owners of two establishments in the community on Tuesday to discuss the situation and share information that the City has received regarding issues with noise. Staff will continue to research other jurisdictions regarding this issue. Mr. Shackelford has followed up with Mr. Marsh to let him know that they did meet with the establishment's owner. Mr. Shackelford will continue to keep Council updated on this issue as information becomes available.

**New Springboro Chamber Executive Director:** Mr. Shackelford also commented that Alison Liddic is the newly appointed Executive Director of the Springboro Chamber of Commerce. This was Alison's first week as the new director and she attended the monthly chamber breakfast this morning. Retiring Executive Director Carol Hughes was wished farewell, and thanked for all of her work. City staff is looking forward to Alison being part of the community, and she will be visiting the City Building tomorrow to meet some staff members.

**ITEM 5. CLERK OF COUNCIL.**

**– Issues/Reports.**

**Calendar Events:** *The Summer Concert Series continues every Tuesday night at 7:00 PM and every Friday night at 7:30 PM at North Park Amphitheater for the month of July; concert line-up and details may be found in the City's most recent newsletter and at [www.cityofspringboro.com](http://www.cityofspringboro.com). A fireworks display will be held on Sunday, July 4 following the Elvis Tribute Band at North Park; the concert begins at 7:30 PM followed by fireworks at 10:00 PM. Independence Day will be observed Monday, July 5; whereby, the City Offices will be closed.*

*In addition, the next City Council Work Session will be held on Thursday, July 15 at 6:00 PM followed by the Regular Meeting at 7:00 PM in Council Chambers. The Finance Committee will meet on Thursday, July 15 at 5:30 PM in Council Chambers.*

*Ms. Martin also reported that Architectural Review Board Member Tricia Price resigned from her board seat this week. Ms. Martin commented that staff would like to keep the seat open while they vet some potential candidates, as the appointment requires some specific qualifications.*

*Mayor Agenbroad commented that Council would accept Ms. Price's resignation, with a vote of thanks, at tonight's Regular Meeting.*

**ITEM 6. CITY COUNCIL. – Issues/Reports.**

**Mr. Harding** – No reports.

**Mr. Hanson** – Mr. Hanson asked to be excused from the July 15 Council Meeting due to travel.

**Mr. Chmiel** – No reports.

**Mr. Brunner** – No reports.

**Deputy Mayor Ridd** – No reports.

**Mayor Agenbroad** – Mayor Agenbroad again noted that a motion would be in order at tonight's Regular Meeting under Other Business to accept Tricia Price's resignation from the Architectural Review Board and to excuse Council Member Iverson from tonight's meetings.

**ITEM 7. ADJOURNMENT.** *With no further discussion, Mayor Agenbroad adjourned the Thursday, July 1, 2021 City Council Work Session approximately 6:15 PM.*

CITY OF SPRINGBORO  
320 W. CENTRAL AVENUE, SPRINGBORO, OH

**CITY COUNCIL REGULAR MEETING**

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THURSDAY, JULY 1, 2021

7:00 PM

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**CITY COUNCIL**

John Agenbroad, Mayor  
Janie Ridd, Deputy Mayor/Ward 1  
Dale Brunner, Ward 2  
Jack Hanson, Ward 3  
Jim Chmiel, Ward 4  
Stephen Harding, At Large  
Becky Iverson, At Large

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**CITY STAFF**

Chris Pozzuto, City Manager  
Greg Shackelford, Assistant City Manager  
Gerald McDonald, Law Director  
Lori Martin, Clerk of Council

**ITEM 1. CALL TO ORDER.** Mayor Agenbroad called the Springboro, Ohio City Council Regular Meeting of Thursday, July 1, 2021 to order at 7:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.

**ITEM 2. PLEDGE OF ALLEGIANCE.** Mayor Agenbroad led the Pledge of Allegiance.

Invocation by Pastor Jeremy Neville, The Church of Jesus Christ of Latter-Day Saints.

**ITEM 3. ROLL CALL.** Agenbroad, Present; Brunner, Present; Chmiel, Present; Hanson, Present; Harding, Present; Iverson, Absent; Ridd, Present. Staff: Mr. Pozzuto, Mr. Shackelford, Mr. McDonald and Ms. Martin were present.

**Mayor Agenbroad called for a motion to excuse Council Member Iverson.**

**Mr. Chmiel motioned. Ms. Ridd seconded the motion.**

No discussion.

**VOTE:** Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [6-0]

**ITEM 4. APPROVAL OF MINUTES:** THE MINUTES OF THE CITY COUNCIL WORK SESSION AND REGULAR MEETINGS OF JUNE 3 AND JUNE 17, 2021.

Mayor Agenbroad presented the minutes for additions/corrections. No additions/corrections.

**Mayor Agenbroad called for a motion to approve the Minutes.**

**Ms. Ridd motioned. Mr. Chmiel seconded the motion.**

No discussion.

**VOTE: Hanson, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes; Agenbroad, Yes; Chmiel, Yes. [6-0]**

**ITEM 5. PRESENTATIONS:** No Presentations.

**ITEM 6. LEGISLATION:** City Council held a Work Session at 6:00 PM tonight for approximately 15 minutes to discuss the following legislative items as well as other City business.

No Legislation was submitted for July 1.

**MOTION: TO ADOPT THE 2022 TAX BUDGET.**

*(The City is required by the Ohio Revised Code to adopt the Tax Budget by July 15 of each year and to file the Tax Budget with the County Auditor's Office by July 20 of each year in order to receive the City's share of Local Government Funds (approx. \$130,000) and to receive the City's 1.11 mills of property tax revenue (approx. \$775,000).*

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments

**Mayor Agenbroad called for a motion to adopt the 2022 Tax Budget prepared by the City Finance Director.**

**Mr. Harding motioned. Ms. Ridd seconded the motion.**

No discussion.

**VOTE: Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [6-0]**

**ITEM 7. REPORTS: Mayor's Report** – Summer Concert Series continues every Tuesday night at 7:00 PM and every Friday night at 7:30 PM at North Park Amphitheater for the month of July; concert line-up and details may be found in the City's newsletters and at [www.cityofspringboro.com](http://www.cityofspringboro.com). Fireworks Display, Sunday, July 4 following the Elvis tribute band at North Park; the concert will begin at 7:45 PM followed by Fireworks at 10:00 PM; a music encore will follow the Fireworks. Chairs are not permitted in the concert area until 6:30 PM. Independence Day observed Monday, July 5; whereby, the City Offices will be closed.

In addition, the next City Council Work Session will be held on Thursday, July 15 at 6:00 PM followed by the Regular Meeting at 7:00 PM in Council Chambers. The Finance Committee will meet on Thursday, July 15 at 5:30 PM in Council Chambers.

**City Manager's Report** – Mr. Pozzuto reported on the following items:

**Gardner Park Shelter** – Construction of the new shelter at Gardner Park should be finished and available for public use by the end of July.

**New Light Poles on S. Main Street** – Installation of the new LED light poles on S. Main Street is complete. WiFi technology will be added to poles within the next month providing free access to WiFi in the downtown district.

**Wright Station – Cassano's** – Construction of the new Cassano's building is nearing completion and the targeted reopening date is July 15. Jersey Mike's, which will be located in the building on the south side of Wright Station, is anticipated to open soon as well.

**Committee Reports –**

**Mr. Harding** – No reports.

**Mr. Hanson** – No reports.

**Mr. Chmiel** – No reports.

**Mr. Brunner** – No reports.

**Deputy Mayor Ridd** – No reports.

**ITEM 8. OTHER BUSINESS.** As discussed at the Work Session, Mayor Agenbroad called for the following motion:

**A MOTION TO ACCEPT THE RESIGNATION OF TRICIA PRICE FROM THE ARCHITECTURAL REVIEW BOARD, WITH A VOTE OF THANKS.**

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

**Ms. Ridd motioned. Mr. Brunner seconded the motion.**

No discussion.

**VOTE: Ridd, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes; Brunner, Yes. [6-0]**

**ITEM 9. FINAL COUNCIL AND MANAGER COMMENTS.** Mayor Agenbroad thanked City Staff for all of their hard work during the severe rainstorms over the Juneteenth weekend. Mayor Agenbroad commented that staff had the golf course operational on Monday by working around the clock and made the Juneteenth event at North Park possible by removing water from the amphitheater area. Staff did a tremendous job recovering from the rainstorms.

Mr. Brunner thanked Mr. Shackelford for the updates he provided during that time period.

**ITEM 10. GUEST COMMENTS.** No Guest Comments.

**ITEM 11. EXECUTIVE SESSION.** No Executive Session.

**ITEM 12. ADJOURNMENT.** Mayor Agenbroad thanked the MVCC for tonight's telecast and scheduled rebroadcasts of this Springboro City Council Meeting. Mayor Agenbroad wished everyone a happy and safe Fourth of July Holiday!

**Mayor Agenbroad called for a motion to adjourn the Thursday, July 1, 2021 Springboro City Council Regular Meeting at approximately 7:10 PM.**

**Mr. Harding motioned. Ms. Ridd seconded the motion.**


No discussion.

**VOTE: Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [6-0]**

—MEETING ADJOURNED—

  
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John H. Agenbroad, Mayor

John H. Agenbroad  
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Presiding Officer

  
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Lori A. Martin, Clerk of Council