

**CITY OF SPRINGBORO, Ohio ARCHITECTURAL REVIEW BOARD**  
**Meeting Minutes –April 24, 2019**

**Call to Order**

The April 24, 2019 meeting of the Springboro Architectural Review Board (ARB) was called to order at 7:00 p.m. by Janie Ridd at Springboro City Council Chambers, 320 West Central Avenue.

**Those Present**

Janie Ridd, Gale Graham, Stephane Berger-Lauson, and Nicole Lewis were present. Mr. Leedy, Mr. Haggerty, and Ms. Price were not in attendance. City Liaison Dan Boron was also present.

**Approval of Minutes**

There were not enough members for a quorum to approve the February 11, 2019 and March 11, 2019 meeting minutes, so those approvals will take place at a future meeting.

**Hearing of Applications for Certificate of Substantial Compliance, Town Center Overlay District Design Guidelines**

No cases this meeting.

**Hearing of Applications for Certificate of Appropriateness (COA), Historic Preservation District Design/Protected Properties Design Standards**

No cases this meeting.

**Other Business**

2019 Historic Preservation Awards Program - Mr. Boron said that three nominations were submitted, and the ARB can recommend up to three awards annually in two categories. He said the Mayor's Award for Preservation Leadership recognizes people or groups that have done work over an extended period of time, and the Jonathan Wright Award for Historic Preservation recognizes individuals on the preservation of an individual building.

He said Rebecca Hall nominated Terry and Patty Dudley, who own 415 South Main Street, for the Wright Award. He said they have owned the property for the past thirty years, and have completed numerous exterior improvements over the years.

He said that Charlie Schaeffer nominated Mike Thompson for the Wright Award as the person taking the lead on preservation efforts at the museum at 110 South Main Street, most notably the painting of the exterior of the building. He added that Mr. Schaeffer also nominated Christine Britton for the Mayor's Award for her work as a member of the Springboro Area Historical Society, including implementing a new social media presence for the Historical Society.

The members briefly discussed the nominees and potential awards.

Ms. Lewis made a motion to approve the Dudleys for the Wright Award, Mike Thompson for the Wright Award, and Chris Britton for the Mayor's Award, seconded by Ms. Graham. (4 yes; 0 no; motion carries unanimously).

Mr. Boron reminded members that recognition would be next Thursday at the Council meeting on May 2. He said the awardees would receive a plaque designed by a Springboro native, and a ceramic piece made by ARB member Mr. Haggerty. He added there would be a press release, and everyone is invited.

2019 Historic Preservation Grant Program - Mr. Boron gave a brief overview of this year's grant program. He said this is the third year, which is focused on the Historic District protected properties. He said the grants are up to a \$5,000 matching grant that is reimbursement only. He said they would be continuing the existing program only, and not adding potential smaller projects. He said there would be a longer period of time of six weeks before the deadline of June 17 to give property owners more opportunities to receive estimates from contractors. He said grant applications would be mailed to property owners, and they would also be available at the City building. He said that previous winners and ARB members are eligible to apply. He said that if an individual receives a grant for an exterior project, they would still need to come before the ARB for approval, and those cases would probably start as early as July. He added that all work would need to be completed this year.

He said that he hoped to have postcards mailed out soon to all property and business owners within the Historic District informing them of the grant program, and giving them general information regarding the process of making any exterior improvements to their properties. He said that he would provide ARB members with a copy of the card.

#### **Guest Comments**

There were none.

#### **Adjourn**

Ms. Ridd asked for a motion to adjourn. A motion to adjourn was made by Ms. Berger-Lauson, seconded by Ms. Graham. (4 yes; 0 no; motion carries unanimously). The meeting adjourned at 7:40 p.m.

#### **Upcoming ARB Meeting Schedule**

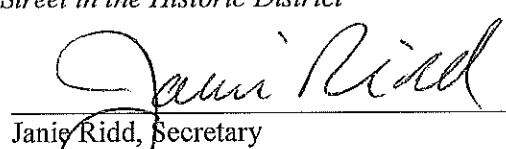
*Thursday, May 2, 2019, Preservation Awards Ceremony @ City Council Meeting @ 7:00 p.m.,*

*Council Chambers, City Building, 320 West Central Avenue*

*Monday, May 13, 2019, 6:00 p.m., 320 South Main Street in the Historic District*

*Monday, June 10, 2019, 6:00 p.m., 320 South Main Street in the Historic District*

  
Matthew Leedy, Chair

  
Janie Ridd, Secretary