

**CITY OF SPRINGBORO
320 W. CENTRAL AVENUE, SPRINGBORO, OH**

CITY COUNCIL WORK SESSION

THURSDAY, MARCH 7, 2019

6:00 PM

CITY COUNCIL

**John Agenbroad, Mayor
Dale Brunner, Deputy Mayor/Ward 2
Stephen Harding, At Large
Becky Iverson, At Large
Janie Ridd, Ward 1
Carol Moore, Ward 3
Jim Chmiel, Ward 4**

CITY STAFF

**Chris Pozzuto, City Manager
Greg Shackelford, Assistant City Manager
Alan Schaeffer, Law Director
Lori Martin, Clerk of Council**

ITEM 1. CALL TO ORDER. Mayor Agenbroad called the Springboro, Ohio City Council Work Session to order on Thursday, March 7, 2019 at 6:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.

ITEM 2. ATTENDANCE. Council: Ms. Iverson was absent. **Staff:** Mr. Pozzuto and Ms. Martin were present. Mr. Shackelford and Mr. Schaeffer were absent. Attorney Gerald McDonald served as Acting Law Director in Mr. Schaeffer's absence.

Mayor Agenbroad noted that a motion would be in order at tonight's Regular Meeting to excuse Ms. Iverson, as she has a work conflict.

ITEM 3. LEGISLATIVE AGENDA. – Review legislative items slated for March 7.

Mayor Agenbroad noted that a motion would be in order at tonight's Regular Meeting to amend the agenda to add Legislative Item 4, a Resolution.

- 1) RESOLUTION:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE THE ODOT PRELIMINARY LEGISLATION AS PRESENTED FOR THE COMPLETION AND APPOINTMENT AS THE LPA – LOCAL PUBLIC AGENCY FOR THE SOUTH MAIN STREET, SR 741, RESURFACING PROJECT; WAR-741-13.82, PID 107125.

No discussion.

- 2) RESOLUTION:** A RESOLUTION AUTHORIZING THE CITY OF SPRINGBORO TO PARTICIPATE IN AN AGREEMENT WITH THE WARREN COUNTY ENGINEER'S OFFICE TO PURCHASE ROAD SALT FOR THE 2019-2020 WINTER SEASON.

No discussion.

- 3) **RESOLUTION:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH PERFORMANCE SITE DEVELOPMENT, LLC FOR THE "SOUTH PIONEER BLVD IMPROVEMENTS" PROJECT.

No discussion.

AMENDMENT:

- 4) **RESOLUTION:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH DIXON ENGINEERING, INC. FOR CONSTRUCTION INSPECTION SERVICES FOR THE LYTLE FIVE POINTS WATER TOWER INTERIOR PAINTING PROJECT.

The water tower inspection has to occur before the painting portion of the project. In order to make sure the inspection is performed in a timely manner and avoid any delays in the project, staff recommends approval of this resolution tonight. Dixon Engineering developed the specifications for this project and staff recommends that they inspect the project as well.

ITEM 4. CITY MANAGER. – Issues/Reports.

Playhouse South Name Change: Mr. Pozzuto commented that he and Ms. Iverson attended a meeting held by Playhouse South in the Community Room on Monday night. At the meeting, Playhouse South unveiled a name change; the organization is now known as "Springboro Community Theatre." They have branded the new name on their web and social media sites, etc. The city will also share this information with the public. Springboro Community Theatre will operate out of the new Springboro Performing Arts Center being built at Wright Station. Approximately 60-70 people attended the meeting and the organization is causing a lot of excitement within the community.

Performing Arts Center Project Update (at Wright Station, northwest corner of SR73/SR741): Construction of the final concrete pad is approximately two weeks behind schedule; however, the builder assured staff that this delay will not change the overall construction schedule. Once the walls are constructed in the April timeframe, they should begin moving fairly quickly on the project.

Kacie Jane Park Update (intersection of Crosley and Lytle Five Points Roads): Construction is approximately two weeks behind on this project as well due to the inclement weather; however, the contractor is still aiming for the June 1 completion date.

DriveOhio Update: The city recently entered an agreement to allow DriveOhio to perform a school traffic study along SR741 in the city. Based on a conference call with DriveOhio and ODOT on Monday, their approach to the study has changed. Originally, they were going to attach artificial intelligence readers to the traffic signals and ask volunteers to install small components in their cars in order to monitor the traffic situation. Now, they are going to use drones to gather the artificial intelligence readings. On April 24 and 25, through cooperation with the UAS (Unmanned Aerial Systems) group out of Springfield and the University of Cincinnati, they will be flying six drones simultaneously at the different intersections along SR741 to watch the traffic and gather artificial intelligence readings. The University of Cincinnati (UC) will enter the information into their data model and make traffic recommendations based on their findings. The school is aware of this project and the city has confirmed with Fire Chief Steve Agenbroad that they can use the station on S. Main Street as a landing spot. The city will also inform the community that the drones are being used as part of a traffic study on SR741. Mr. Pozzuto also reached out to UC to see if they would like to prepare an article about the project; therefore, the city may be coordinating with UC on information regarding that project. The city and DriveOhio will conference call every Monday leading up to the project. This traffic study is being conducted at no cost to the city, and we are very excited to partner with DriveOhio on this project.

Snow Event Update: Mr. Pozzuto commented that 1-1½ inches of snow is expected over this weekend. The city did receive a new delivery of approx. 200 tons of salt this week. The city is also

helping out the schools with some salt deliveries in the spirit of cooperation, as they ran low on their salt supply.

ITEM 5. CLERK OF COUNCIL. – Issues/Reports.

Calendar Update: The Springboro Chamber of Commerce Hometown Expo “That Spring Thing” will be held on Saturday, March 9, 10:00 AM-3:00 PM at Springboro High School. This event is free and open to the public. The Planning Commission meeting scheduled for Wednesday, March 27 has been rescheduled to Wednesday, March 20 at 6:00 PM in Council Chambers. The BPAC will meet on March 18 at 6:00 PM at the SPARC and Go, 320 S. Main Street. All other council and committee meetings are on schedule for March.

ITEM 6. CITY COUNCIL. – Issues/Reports.

Ms. Ridd – No reports.

Mr. Harding – No reports.

Ms. Moore – No reports.

Mr. Chmiel – No reports.

Deputy Mayor Brunner – No reports.

Mayor Agenbroad – Mayor Agenbroad commented that he attended a Groundbreaking Ceremony today for Empowered Community Services at 42 S. Richards Run Road. They receive funding through Warren County and offer community based adult day services and non-medical transportation for individuals with intellectual and developmental disabilities. Mayor Agenbroad commented that one of the organization’s clients, who was assisted by a wheelchair, attended the ceremony as well. Mayor Agenbroad added that the facility is open Monday-Friday from 8:00AM-4:00PM and Saturday mornings, and they transport adults with disabilities and provide support services to improve their quality of life. Mayor Agenbroad further commented that they hope to open the center by July 1, and it will be a great resource in our community.

At this time, Mayor Agenbroad called for a motion to enter Executive Session, under ORC121.22(G), to discuss imminent litigation with the City Law Director in attendance and to review collective bargaining.

Mr. Harding motioned. Ms. Ridd seconded the motion.

No discussion.

VOTE: Agenbroad, Yes; Chmiel, Yes; Moore, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [6-0]

As a reminder to the public, no votes are taken during Executive Session.

With no objections, City Council exited Executive Session at approximately 6:25 PM; whereby, no votes were taken.

ITEM 7. ADJOURNMENT. With no further discussion, Mayor Agenbroad adjourned the Thursday, March 7, 2019 City Council Work Session immediately thereafter.

CITY OF SPRINGBORO
320 W. CENTRAL AVENUE, SPRINGBORO, OH

CITY COUNCIL REGULAR MEETING

THURSDAY, MARCH 7, 2019

7:00 PM

CITY COUNCIL

John Agenbroad, Mayor
Dale Brunner, Deputy Mayor/Ward 2
Stephen Harding, At Large
Becky Iverson, At Large
Janie Ridd, Ward 1
Carol Moore, Ward 3
Jim Chmiel, Ward 4

CITY STAFF

Chris Pozzuto, City Manager
Greg Shackelford, Assistant City Manager
Alan Schaeffer, Law Director
Lori Martin, Clerk of Council

ITEM 1. CALL TO ORDER. Mayor Agenbroad called the Springboro, Ohio City Council Regular Meeting of Thursday, March 7, 2019 to order at 7:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.

ITEM 2. PLEDGE OF ALLEGIANCE. Mayor Agenbroad led the Pledge of Allegiance.

Invocation by Pastor Steve Rudisill, Christ Church South Campus.

Mayor Agenbroad introduced Pastor Rudisill by presenting a brief bio, and invited Pastor Rudisill to share a prayer.

(Council observed the prayer before proceeding with the Regular Order of Business.)

ITEM 3. ROLL CALL. Agenbroad, Present; Brunner, Present; Chmiel, Present; Harding, Present; Iverson, Absent; Moore, Present; Ridd, Present. **Staff:** Mr. Pozzuto, Mr. Shackelford and Ms. Martin were present. Mr. Schaeffer was absent. Attorney Gerald McDonald served as Acting Law Director in Mr. Schaeffer's absence.

Mayor Agenbroad called for a motion to excuse Ms. Iverson, who has a work conflict.

Mr. Chmiel motioned. Ms. Moore seconded the motion.

No discussion.

VOTE: Harding, Yes; Brunner, Yes; Ridd, Yes; Agenbroad, Yes; Chmiel, Yes; Moore, Yes. [6-0]

Also, Mayor Agenbroad thanked Mr. McDonald for serving as Acting Law Director in Mr. Schaeffer's absence.

ITEM 4. APPROVAL OF MINUTES: THE MINUTES OF THE CITY COUNCIL WORK SESSION AND REGULAR MEETING OF FEBRUARY 21, 2019.

Mayor Agenbroad presented the minutes for additions/corrections. No additions/corrections.

Mayor Agenbroad called for a motion to approve the Minutes.

Mr. Harding motioned. Ms. Moore seconded the motion.

No discussion.

VOTE: Harding, Yes; Brunner, Yes; Ridd, Yes; Agenbroad, Yes; Chmiel, Yes; Moore, Yes. [6-0]

ITEM 5. PRESENTATIONS: No Presentations.

ITEM 6. LEGISLATION: City Council held a Work Session at 6:00 PM tonight for approximately 10 minutes to discuss the following legislative items as well as other city business. During the Work Session Council entered Executive Session for approximately 15 minutes to discuss imminent litigation with the City Law Director in attendance and to review collective bargaining; whereby, no votes were taken.

At this time, Mayor Agenbroad called for a motion to amend the agenda to add Legislative Item 4, a Resolution.

Mr. Harding motioned. Ms. Ridd seconded the motion.

No discussion.

VOTE: Agenbroad, Yes; Chmiel, Yes; Moore, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [6-0]

- 1) **RESOLUTION R-19-7:** "A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE THE ODOT PRELIMINARY LEGISLATION AS PRESENTED FOR THE COMPLETION AND APPOINTMENT AS THE LPA – LOCAL PUBLIC AGENCY FOR THE SOUTH MAIN STREET, SR 741, RESURFACING PROJECT; WAR-741-13.82, PID 107125," was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This resolution authorizes ODOT preliminary legislation for the S. Main Street (SR741) resurfacing project. ODOT is planning to repave S. Main Street from the intersection of SR73/SR741 to the city corporation limit past the high school. As an incorporated city, Springboro is required to sign an agreement with ODOT to pay approximately half of the cost of the project. ODOT is proposing that the estimated cost of the project is \$1.7MM. Springboro is required to sign an agreement obligating the city to pay half of that cost, which is \$989,000. This project includes decorative crosswalks along S. Main Street in the historic downtown area similar to those at the SR73/SR741 intersection, which will carry that design through the intersection all the way to E. Mill Street enhancing the historic district. The plan is to construct this repaving project at night to avoid interrupting the operation of businesses and the heavy traffic areas on S. Main Street during the day.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

Mayor Agenbroad called for a motion to adopt Resolution R-19-7.

Mr. Harding motioned. Ms. Ridd seconded the motion.

No discussion.

VOTE: Agenbroad, Yes; Chmiel, Yes; Moore, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [6-0]

- 2) **RESOLUTION R-19-8:** "A RESOLUTION AUTHORIZING THE CITY OF SPRINGBORO TO PARTICIPATE IN AN AGREEMENT WITH THE WARREN COUNTY ENGINEER'S OFFICE TO PURCHASE ROAD SALT FOR THE 2019-2020 WINTER SEASON," was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This resolution authorizes the city to participate in an agreement with the Warren County Engineer's Office to purchase road salt for the 2019-2020 winter season. The Warren County Engineer's Office is preparing bid documents for the purchase of road salt for the 2019-2020 season. This purchasing program has worked very well for the city, and staff wishes to stay engaged with the program for the next season.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

Mayor Agenbroad called for a motion to adopt Resolution R-19-8.

Ms. Moore motioned. Mr. Harding seconded the motion.

No discussion.

VOTE: Brunner, Yes; Ridd, Yes; Agenbroad, Yes; Chmiel, Yes; Moore, Yes; Harding, Yes. [6-0]

- 3) **RESOLUTION R-19-9:** "A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH PERFORMANCE SITE DEVELOPMENT, LLC FOR THE "SOUTH PIONEER BLVD IMPROVEMENTS" PROJECT," was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This resolution authorizes a contract with Performance Site Development, LLC for the "South Pioneer Boulevard Improvements" Project. The roadway will be totally reconstructed from Victory Drive south to Lower Springboro Road. This project is critical as the roadway is deteriorating and in need of repair. The city has had many requests from the business community in that area to fix the roadway, and construction will take place this summer. The city received three bids for the project with the lowest bid from Performance Site Development LLC, for approx. \$1.5MM. The engineer's estimate for the project was \$1.6MM. This project is planned for construction at night as well to avoid interrupting the business community in that area during the day. Development Director Elmer Dudas and City Engineer Chad Dixon did a nice job on the design of this project and getting the cost under the engineer's estimate. Staff recommends approval of this resolution tonight.

Mayor Agenbroad presented the item for questions/comments of Council.

Ms. Ridd asked if the medians would remain part of the roadway.

Mr. Pozzuto explained that the medians will be reduced to ease truck traffic traveling on the roadway. When this project was designed, the city sent a survey to all of the businesses in

that area to gather their input. One of the comments was to reduce the size of the medians, which is part of the design, and they also wanted a sidewalk from Victory Drive all the way to Lower Springboro Road, which is also incorporated into the design. Again, the city did reach out to all of the businesses in the area and designed the roadway improvements based on that feedback.

Mr. Harding asked if there would also be a dedicated bike lane on the road.

Mr. Pozzuto replied yes, a dedicated bike lane is part of the design as well, which was already part of the city's bike and pedestrian plan.

Mr. Harding confirmed that this project is simply roadway improvements and does not include any fiber work.

Mr. Pozzuto explained that conduit for the fiber was included as an alternate part of the bid. As part of the city's long range plan, staff has considered installing conduit as part of road reconstruction projects to make it easier for the city to expand its fiber network in the future. Unfortunately, the cost to install the conduit for this project is \$186,000, which would have put the project over budget. Staff is working on lower cost alternatives to installing the conduit, but the fiber conduit is not included in this contract.

There was no further discussion regarding Legislative Item 3.

Mayor Agenbroad called for a motion to adopt Resolution R-19-9.

Ms. Ridd motioned. Mr. Harding seconded the motion.

No discussion.

VOTE: Brunner, Yes; Ridd, Yes; Agenbroad, Yes; Chmiel, Yes; Moore, Yes; Harding, Yes. [6-0]

AMENDMENT:

- 4) **RESOLUTION R-19-10:** "A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH DIXON ENGINEERING, INC. FOR CONSTRUCTION INSPECTION SERVICES FOR THE LYTLE FIVE POINTS WATER TOWER INTERIOR PAINTING PROJECT," was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This resolution authorizes a contract with Dixon Engineering, Inc. for construction inspection services for the "Lytle Five Points Water Tower Interior Painting Project." An agreement to paint the interior of the water tower was approved by Council on February 21; however, before the water tower is painted it has to be inspected. Dixon Engineering developed the specifications for the water tower painting project; therefore, staff recommends that Dixon Engineering also perform inspection services at \$28,008.00.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

Mayor Agenbroad called for a motion to adopt Resolution R-19-10.

Mr. Chmiel motioned. Ms. Moore seconded the motion.

No discussion.

VOTE: Harding, Yes; Moore, Yes; Chmiel, Yes; Agenbroad, Yes; Ridd, Yes; Brunner, Yes. [6-0]

ITEM 7. REPORTS: Mayor's Report – The Springboro Chamber of Commerce 19th Annual Hometown Expo “That Spring Thing” will be held on Saturday, March 9, 10:00 AM-3:00 PM at Springboro High School. This event is free and open to the public.

Ms. Ridd commented that at this morning’s Springboro Chamber Meeting, Director Carol Hughes announced that there will be parking available for the expo at the elementary school and they will transport people to the high school to help with parking.

Mayor Agenbroad commented that he attended a groundbreaking ceremony at Empowered Community Services at 42 S. Richards Run Road this morning, which provides services such as transportation for mentally disabled adults. Also, Mayor Agenbroad commented that he attended the Miami Valley Regional Planning Commission board meeting this morning and there was a lot of discussion regarding the gas tax, which will be a windfall for communities; however, it has not been adopted yet.

Mr. Pozzuto commented that the gas tax proposal has passed through the House. Mr. Pozzuto explained that the gas tax proposal was originally 18 cents per gallon, but was reduced to 10.7 cents per gallon and is now moving on to the Senate for approval. Mr. Pozzuto further explained that under the proposed 18 cents gas tax the City of Springboro was going to gain approximately \$400,000 per year until 2024. Mr. Pozzuto estimated that, at 10.7 cents, the gas tax might generate approximately \$200,000-\$250,000 per year. Mr. Pozzuto stated that this money is critical to the city to be able to do projects like repave S. Main Street, reconstruct S. Pioneer Boulevard and resurface the city’s residential streets as well. Mr. Pozzuto finally stated that we are encouraging our state representatives to vote for the gas tax because it is so critical to maintaining our streets as well as we do.

Mayor Agenbroad commented that the Miami Valley Regional Planning Commission board did formally endorse the proposed gas tax at the meeting this morning.

In addition, Mayor Agenbroad announced that the next City Council Work Session will be held on Thursday, March 21 at 6:00 PM followed by the Regular Meeting at 7:00 PM in Council Chambers.

City Manager's Report – Mr. Pozzuto reported that the Performing Arts Center is in the process of being built at the corner of SR73/SR741 in the Wright Station development. One of the occupants of the building will be Playhouse South, the local community theater that has operated in Miamisburg and Kettering and all over the south Dayton market. On Monday, Playhouse South unveiled their new name at a community meeting. To show their dedication to the City of Springboro and the new Performing Arts Center, they officially changed their name to “Springboro Community Theatre.” The city appreciates the group incorporating Springboro into their new name and believes they will get a lot of mileage out of that name being in Springboro. The city will be publishing information about the theater group’s name change, web and social media sites, and their upcoming theatre schedule once the Performing Arts Center opens. Again, the city is excited to have Springboro Community Theatre as a partner in that building and very excited that they adopted Springboro as part of their name.

Committee Reports –

Ms. Ridd – No reports.

Mr. Harding – No reports.

Ms. Moore – No reports.

Mr. Chmiel – No reports.

Deputy Mayor Brunner – No reports.

ITEM 8. OTHER BUSINESS. No Other Business.

ITEM 9. FINAL COUNCIL AND MANAGER COMMENTS. No Final Council or Manager Comments.

ITEM 10. GUEST COMMENTS. No Guest Comments.

ITEM 11. EXECUTIVE SESSION. No Executive Session.

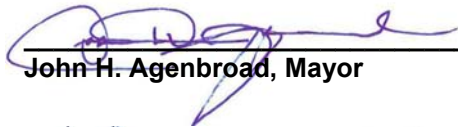
ITEM 12. ADJOURNMENT. Mayor Agenbroad thanked the MVCC for tonight's telecast and scheduled rebroadcasts of this Springboro City Council Meeting.

Mayor Agenbroad called for a motion to adjourn the Thursday, March 7, 2019 Springboro City Council Regular Meeting at approximately 7:20 PM.

Ms. Moore motioned. Mr. Harding seconded the motion.

VOTE: Brunner, Yes; Ridd, Yes; Agenbroad, Yes; Chmiel, Yes; Moore, Yes; Harding, Yes. [6-0]

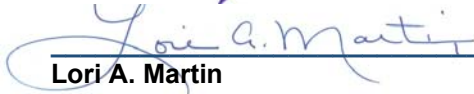
—MEETING ADJOURNED—



John H. Agenbroad, Mayor

John H. Agenbroad

Presiding Officer



Lori A. Martin