

CITY OF SPRINGBORO
320 W. CENTRAL AVENUE, SPRINGBORO, OH

CITY COUNCIL WORK SESSION

THURSDAY, FEBRUARY 21, 2019

6:00 PM

CITY COUNCIL

John Agenbroad, Mayor
Dale Brunner, Deputy Mayor/Ward 2
Stephen Harding, At Large
Becky Iverson, At Large
Janie Ridd, Ward 1
Carol Moore, Ward 3
Jim Chmiel, Ward 4

CITY STAFF

Chris Pozzuto, City Manager
Greg Shackelford, Assistant City Manager
Alan Schaeffer, Law Director
Lori Martin, Clerk of Council

ITEM 1. CALL TO ORDER. Mayor Agenbroad called the Springboro, Ohio City Council Work Session to order on Thursday, February 21, 2019 at 6:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.

ITEM 2. ATTENDANCE. Council: All present. **Staff:** Mr. Pozzuto, Mr. Shackelford and Ms. Martin were present. Mr. Schaeffer was absent. Attorney Gerald McDonald served as Acting Law Director in Mr. Schaeffer's absence.

ITEM 3. LEGISLATIVE AGENDA. – Review legislative items slated for February 21.

- 1) RESOLUTION:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH K. E. SHELTON EXCAVATING TO INSTALL A SANITARY SEWER LIFT STATION AT THE NORTH PARK CONCESSION STAND.

No discussion.

- 2) RESOLUTION:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH EDWARDS FURNITURE, INC FOR THE WINDOW BLIND INSTALLATION AT HEATHERWOODE GOLF CLUB.

Mr. Agenbroad asked where specifically the blinds will be installed.

Mr. Pozzuto explained that the blinds will be installed upstairs on the windows in the Horizon Room and the Golf Simulator Room to reduce the sun glare when needed.

- 3) RESOLUTION:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH SEVEN BOTHERS PAINTING, INC. FOR THE "2019 LYTTLE FIVE POINTS WATER TOWER INTERIOR PAINTING" PROJECT.

No discussion.

- 4) **RESOLUTION:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH KRAMER ENGINEERS FOR WELL FIELD #1 GENERATOR DESIGN SERVICES.

No discussion.

ITEM 4. CITY MANAGER. – Issues/Reports.

City Business Appreciation Breakfast: Mr. Pozzuto thanked everyone who attended the city's 15th Annual Business Appreciation Breakfast this morning. Mr. Pozzuto commented that it is nice to invite the businesses to Heatherwoode and thank them for investing their money in Springboro and thank their employees working in Springboro.

Kacie Jane Park Update (intersection of Crosley and Lytle Five Points Roads): Progress is ongoing in spite of the recent snow and rain. The contractor is working diligently to meet the projected June 1 opening date for the splash pad.

Performing Arts Center Project Update (northwest corner of SR73/SR741): Progress is ongoing. The steel for the structure has been delivered and construction on the walls of the building will begin soon. Also, Mills Morgan, the developer, has begun working on the infrastructure portion of Wright Station. The driveway has been removed to accommodate underground utilities and there is an agreement in place with Duke Energy to extend their gas line.

SR73 Median Improvement Project Update: A pre-bid meeting for this project is scheduled for tomorrow. There are potentially nine bidders interested in this project. The anticipated completion date is May 31.

Snow Event Update: Mr. Pozzuto commented that the last snow event included ice and rain, and the service department crews arrived around midnight to begin plowing. Mr. Pozzuto further commented that the city received a few questions about how the streets were plowed during this event. Mr. Pozzuto explained that typically the streets are plowed curb-to-curb when it snows. However, when it is raining and the snow turns to a slush, they only plow the middle of the road to prevent piling the slushy snow against the curb because it blocks the rain from getting to the catch basins causing drainage problems.

Mayor Agenbroad asked Mr. Pozzuto to share this explanation with the public at tonight's Regular Meeting as a point of information.

ITEM 5. CLERK OF COUNCIL. – Issues/Reports.

Calendar Update: The Planning Commission meeting scheduled for Wednesday, February 27 at 6:00 PM in Council Chambers has been canceled. The Springboro Chamber of Commerce Hometown Expo "That Spring Thing" will be held on Saturday, March 9, 10:00 AM-3:00 PM at Springboro High School. This event is free and open to the public. All other council and committee meetings are on schedule for March.

ITEM 6. CITY COUNCIL. – Issues/Reports.

Ms. Ridd – No reports.

Ms. Iverson – No reports. Ms. Iverson noted that the Planning Commission Work Session scheduled for Wednesday, February 13 was canceled.

Mr. Harding – Mr. Harding will present a Miami Valley Communications Council report at tonight's Regular Meeting under Reports.

Ms. Moore – No reports.

Mr. Chmiel – No reports.

Deputy Mayor Brunner – No reports.

Mayor Agenbroad – Mayor Agenbroad noted that Reagan Wagoner of Grace Point Fellowship Church will offer the Invocation at tonight's meeting.

Also, Mayor Agenbroad commented that Mr. Pozzuto and Mr. Shackelford did a great job this morning with the Business Appreciation Breakfast. Mayor Agenbroad further commented that he attended a ribbon cutting this afternoon and the business owners commented on how they really enjoyed the breakfast. Mayor Agenbroad expressed accolades to both Mr. Pozzuto and Mr. Shackelford for their efforts.

Mr. Shackelford thanked staff members Sharon Rottert and Melody Banks for their help coordinating the business appreciation breakfast as well.

Mayor Agenbroad finally commented there was a good crowd at this morning's breakfast along with some new business owners in attendance.

ITEM 7. ADJOURNMENT. With no further discussion, Mayor Agenbroad adjourned the Thursday, February 21, 2019 City Council Work Session at approximately 7:15 PM.

CITY OF SPRINGBORO
320 W. CENTRAL AVENUE, SPRINGBORO, OH

CITY COUNCIL REGULAR MEETING

THURSDAY, FEBRUARY 21, 2019

7:00 PM

CITY COUNCIL

John Agenbroad, Mayor
Dale Brunner, Deputy Mayor/Ward 2
Stephen Harding, At Large
Becky Iverson, At Large
Janie Ridd, Ward 1
Carol Moore, Ward 3
Jim Chmiel, Ward 4

CITY STAFF

Chris Pozzuto, City Manager
Greg Shackelford, Assistant City Manager
Alan Schaeffer, Law Director
Lori Martin, Clerk of Council

- ITEM 1. CALL TO ORDER.** Mayor Agenbroad called the Springboro, Ohio City Council Regular Meeting of Thursday, February 21, 2019 to order at 7:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.
- ITEM 2. PLEDGE OF ALLEGIANCE.** Mayor Agenbroad led the Pledge of Allegiance.
- Invocation by Pastor Reagan Wagoner, Grace Point Fellowship Church.
- Mayor Agenbroad introduced Pastor Wagoner by presenting a brief bio, and invited Pastor Wagoner to share a prayer.
- (Council observed the prayer before proceeding with the Regular Order of Business.)
- ITEM 3. ROLL CALL.** Agenbroad, Present; Brunner, Present; Chmiel, Present; Harding, Present; Iverson, Present; Moore, Present; Ridd, Present. Staff: Mr. Pozzuto, Mr. Shackelford and Ms. Martin were present. Mr. Schaeffer was absent. Attorney Gerald McDonald served as Acting Law Director in Mr. Schaeffer's absence.
- ITEM 4. APPROVAL OF MINUTES:** THE MINUTES OF THE CITY COUNCIL WORK SESSION AND REGULAR MEETINGS OF FEBRUARY 7, 2019.
- Mayor Agenbroad presented the minutes for additions/corrections. No additions/corrections.
- Mayor Agenbroad called for a motion to approve the Minutes.**
- Mr. Harding motioned. Ms. Ridd seconded the motion.**
- No discussion.

VOTE: Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Moore, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [7-0]

ITEM 5. PRESENTATIONS: No Presentations.

ITEM 6. LEGISLATION: City Council held a Work Session at 6:00 PM tonight for approximately 15 minutes to discuss the following legislative items as well as other city business.

- 1) **RESOLUTION R-19-3:** "A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH K. E. SHELTON EXCAVATING TO INSTALL A SANITARY SEWER LIFT STATION AT THE NORTH PARK CONCESSION STAND," was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This resolution authorizes an agreement with K. E. Shelton Excavating to install a sanitary sewer lift station at the North Park concession stand. With all of the summer events taking place at North Park such as "Concerts in the Park," "Theatre Under the Stars," etc. drawing large crowds, the restrooms have become overburdened. This lift station will connect to the city's sanitary sewer system to increase the function of the restrooms and better serve all of the people visiting the park.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

Mayor Agenbroad called for a motion to adopt Resolution R-19-3.

Mr. Harding motioned. Ms. Iverson seconded the motion.

No discussion.

VOTE: Agenbroad, Yes; Chmiel, Yes; Moore, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes; Iverson, Yes. [7-0]

- 2) **RESOLUTION R-19-4:** "A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH EDWARDS FURNITURE, INC FOR THE WINDOW BLIND INSTALLATION AT HEATHERWOODE GOLF CLUB," was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This resolution authorizes a professional services agreement with Edwards Furniture for the window blind installation at Heatherwoode Golf Club. Recently, the city entered into a contract to replace all of the windows in the top portion of Heatherwoode Golf Club. As part of that project, blinds will be added to all of the newly installed windows to minimize sun glare during presentations and other events held at the clubhouse. The city is pleased to be able to use Edwards Furniture, a local Springboro company, to complete this project.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

Mayor Agenbroad called for a motion to adopt Resolution R-19-4.

Mr. Harding motioned. Mr. Brunner seconded the motion.

No discussion.

VOTE: Ridd, Yes; Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Moore, Yes; Harding, Yes; Brunner, Yes. [7-0]

- 3) **RESOLUTION R-19-5:** "A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH SEVEN BROTHERS PAINTING, INC. FOR THE "2019 LYTLFIVE POINTS WATER TOWER INTERIOR PAINTING" PROJECT," was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This resolution authorizes an agreement with Seven Brothers Painting, Inc. for the "2019 Lytle Five Points Water Tower Interior Painting" Project. Water tower painting is required to keep the city's water system well maintained. Painting is performed about every 10-15 years on each of the city's water towers in order to maintain the structure and prevent rusting and other deterioration from occurring and to enable to water towers to stand and support the water system. The city received six bids for this project and Seven Brothers Painting was the lowest bid at \$302,500. The city has used Seven Brothers Painting for past projects and they are a very good company. Staff recommends approval of this agreement.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

Mayor Agenbroad called for a motion to adopt Resolution R-19-5.

Ms. Ridd motioned. Mr. Harding seconded the motion.

No discussion.

VOTE: Brunner, Yes; Ridd, Yes; Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Moore, Yes; Harding, Yes. [7-0]

- 4) **RESOLUTION R-19-6:** "A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH KRAMER ENGINEERS FOR WELL FIELD #1 GENERATOR DESIGN SERVICES," was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This resolution authorizes a professional services agreement with Kramer Engineers for Well Field #1 Generator Design Services. Last May, a contract was authorized for the initial design for the wellfield generator that needs to be replaced. This agreement represents a second phase of the design, which involves the location of the generator and running gas to the generator. The city requested a second bid for this phase of the project, and staff recommends Kramer Engineers as the lowest and best responsible bidder. Kramer Engineers is actually approximately \$3,600 higher than the other bidder because they included five site visits in their bid versus the other bidder. The company's willingness to come to the site to determine the best location for the generator and other details is why staff recommends the slightly higher bid for this project.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

Mayor Agenbroad called for a motion to adopt Resolution R-19-6.

Ms. Iverson motioned. Ms. Ridd seconded the motion.

No discussion.

VOTE: Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Moore, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [7-0]

ITEM 7. REPORTS: Mayor's Report – The Springboro Chamber of Commerce 19th Annual Hometown Expo “That Spring Thing” will be held on Saturday, March 9, 10:00 AM-3:00 PM at Springboro High School. This event is free and open to the public. The next City Council Work Session will be held on Thursday, March 7 at 6:00 PM followed by the Regular Meeting at 7:00 PM in Council Chambers.

Mayor Agenbroad thanked staff for a tremendous job on this morning's Business Appreciation Breakfast and for doing a great job of thanking all of our businesses for investing in our community. Mayor Agenbroad also thanked Mr. Pozzuto for his presentation at the breakfast.

Mayor Agenbroad also thanked Jerry McDonald for serving as Acting Law Director at tonight's meeting in Mr. Schaeffer's absence.

In addition, Mayor Agenbroad commented that the city's road crews do a tremendous job of keeping the roadways clear during inclement weather. Mayor Agenbroad asked Mr. Pozzuto to share a little more information concerning road crew operations during the most recent snow event.

City Manager's Report – In reference to the recent snow event, Mr. Pozzuto commented that typically when the city receives several inches of snow the roads are cleared curb-to-curb to clear the pavement as much as possible and provide the most amount of driving area for motorists. However, the last snow event involved freezing rain and slushy snow and the road crews only plowed a path down the middle of the road leaving about one and a half lanes for driving. The reason they did not plow curb-to-curb during this storm is because they wanted to make sure that in case it did rain or freeze they were not covering up the catch basins to allow the water to flow more freely to the storm sewers. Mr. Pozzuto further commented that he wanted to explain the reasoning behind this method because the city did receive a few phone calls. Mr. Pozzuto commented that the plow crews do a great job of clearing the snow under a variety of conditions and he would like the residents to understand that not every snow event is exactly the same and may have to be tackled a little differently. Thankfully, the temperatures did warm up quickly and melted all of the slush.

Mr. Pozzuto also reported that Kacie Jane Park, located at the corner of Crosley and Lytle Five Points Roads, is an ongoing project and the contractor is still on schedule to open the splash pad on June 1. Mr. Pozzuto reminded everyone that construction schedules are always weather dependent.

In addition, Mr. Pozzuto reported that the Performing Arts Center being constructed at Wright Station (northwest corner of SR73/SR741) is also ongoing. The footer and foundation are complete and the walls will be constructed in the next month or two.

Committee Reports –

Ms. Ridd – No reports.

Ms. Iverson – No reports.

Mr. Harding – Miami Valley Communications Council – The MVCC met on Wednesday, February 20 at 4:00 PM at the MVCC facility. The council received a presentation of the regional fiber project that the member cities have been working together on. The presentation allowed them to see the whole loop on a map and the possibilities with respect to data centers and other aspects of the fiber loop. Seeing the 284 fibers and what the loop can actually do was very exciting with respect to connecting the municipalities together and some “smart city” applications such as gauges that might indicate that the golf course is too wet or sensors in the road that might indicate that they need to be plowed quicker due to a temperature change, etc.

Mr. Harding again commented that the possibilities created by the loop are really exciting, and he encouraged everyone to check it out.

Ms. Moore – No reports.

Mr. Chmiel – No reports.

Deputy Mayor Brunner – No reports.

- ITEM 8. OTHER BUSINESS.** Ms. Ridd commented that she and Mayor Agenbroad attended the ribbon cutting for Namaste Peaceful Yoga Studio at 140 S. Main Street this afternoon. Ms. Ridd commented that it is a really nice facility, and she wished the owners all the luck with their new business and thanked them for choosing to locate in Springboro.
- ITEM 9. FINAL COUNCIL AND MANAGER COMMENTS.** No Final Council or Manager Comments.
- ITEM 10. GUEST COMMENTS.** No Guest Comments.
- ITEM 11. EXECUTIVE SESSION.** No Executive Session.
- ITEM 12. ADJOURNMENT.** Mayor Agenbroad thanked the MVCC for tonight's telecast and scheduled rebroadcasts of this Springboro City Council Meeting.

Mayor Agenbroad called for a motion to adjourn the Thursday, February 21, 2019 Springboro City Council Regular Meeting at approximately 7:15 PM.

Mr. Harding motioned. Ms. Ridd seconded the motion.

VOTE: Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Moore, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [7-0]

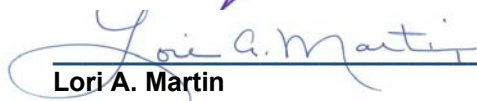
—MEETING ADJOURNED—



John H. Agenbroad, Mayor

John H. Agenbroad

Presiding Officer



Lori A. Martin