

**CITY OF SPRINGBORO  
320 W. CENTRAL AVENUE, SPRINGBORO, OH**

**CITY COUNCIL WORK SESSION**

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**THURSDAY, JANUARY 17, 2019**

**6:00 PM**

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**CITY COUNCIL**

**John Agenbroad, Mayor  
Dale Brunner, Deputy Mayor/Ward 2  
Stephen Harding, At Large  
Becky Iverson, At Large  
Janie Ridd, Ward 1  
Carol Moore, Ward 3  
Jim Chmiel, Ward 4**

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**CITY STAFF**

**Chris Pozzuto, City Manager  
Greg Shackelford, Assistant City Manager  
Alan Schaeffer, Law Director  
Lori Martin, Clerk of Council**

**ITEM 1. CALL TO ORDER.** Mayor Agenbroad called the Springboro, Ohio City Council Work Session to order on Thursday, January 17, 2019 at 6:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.

**ITEM 2. ATTENDANCE. Council:** Mr. Brunner was absent. **Staff:** Mr. Shackelford, Mr. Schaeffer and Ms. Martin were present. Police Chief Jeff Kruithoff was also present. Mr. Pozzuto was absent.

Mayor Agenbroad noted that a motion would be in order at tonight's Regular Meeting to excuse Mr. Brunner, who is recovering from surgery.

**ITEM 3. LEGISLATIVE AGENDA. – Review legislative items slated for January 17.**

No legislative items were submitted for consideration.

**ITEM 4. CITY MANAGER. – Issues/Reports.**

**Snow Removal Operations:** Mr. Shackelford thanked the City Service Department, who did a great job last weekend with snow and ice removal operations. The city currently has 1,900 tons of salt on hand, which should be an adequate supply for the next four or five snow events. The city used approx. 75-100 tons already today.

**Performing Arts Center Project:** The footer has been poured for the new Performing Arts Center located at the northwest corner of SR73/SR741 aka Wright Station.

**Kacie Jane Park:** All of the equipment has been delivered for the splash pad at Kacie Jane Park located at the corner of Lytle-Five Points and Crosley Roads. Construction of the splash pad should begin soon as groundwork continues at the site.

**ITEM 5. CLERK OF COUNCIL. – Issues/Reports.**

**Calendar Update:** Martin Luther King, Jr. Birthday will be observed on Monday, January 21; whereby, the City Offices will be closed. Also, the City's Annual Business Appreciation Breakfast will be held on Thursday, February 21, 7:30-9:00 AM, at the Heatherwoode Clubhouse. The next City Council Meeting will be held on February 7 beginning with a Work Session at 6:00 PM followed by a Regular Meeting at 7:00 PM in Council Chambers. All other committee meetings are on schedule for February as well.

**ITEM 6. CITY COUNCIL. – Issues/Reports.**

**Ms. Ridd** – Ms. Ridd will present an Architectural Review Board report at tonight's Regular Meeting under Reports.

**Ms. Iverson** – Ms. Iverson will present a Planning Commission report at tonight's Regular Meeting under Reports.

**Mr. Harding** – No reports.

**Ms. Moore** – No reports.

**Mr. Chmiel** – Mr. Chmiel will present a Finance Committee report at tonight's Regular Meeting under Reports. In addition, Mr. Chmiel commented that the Finance Committee members met new Finance Director Jonathan Hudson and bid farewell to Finance Director Robyn Brown, who retires on January 31. The committee also reviewed a staff proposal to increase the threshold for contractual purchases requiring formal bidding from \$25,000 to \$50,000 based on a survey of surrounding cities. The threshold for the cities of Riverside, Shaker Heights, Madeira and Moraine, for example, is \$25,000; for all of the other communities surveyed the threshold is \$50,000 up to \$250,000. The city can still obtain multiple bids for contracts under the threshold, but the proposed threshold would not require a formal RFP process for contracts up to \$50,000. Mr. Chmiel further commented that, in addition to contracts for services, it would assist with the expeditious purchase of equipment.

Mr. Chmiel added that administrative staff is conducting a comprehensive review of the city's code and this recommendation would be submitted as part of that compilation of proposed revisions. Staff will be presenting the comprehensive code revisions to Council sometime this spring.

**Mayor Agenbroad** – Mayor Agenbroad noted that action is required on a notice for a liquor permit application for a new permit for Boro Drive Thru at 25 South Pioneer Boulevard at tonight's Regular Meeting under Other Business.

**ITEM 7. ADJOURNMENT.** With no further discussion, Mayor Agenbroad adjourned the Thursday, January 17, 2019 City Council Work Session at approximately 7:10 PM.

CITY OF SPRINGBORO  
320 W. CENTRAL AVENUE, SPRINGBORO, OH

CITY COUNCIL REGULAR MEETING

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THURSDAY, JANUARY 17, 2019

7:00 PM

CITY COUNCIL

John Agenbroad, Mayor  
Dale Brunner, Deputy Mayor/Ward 2  
Stephen Harding, At Large  
Becky Iverson, At Large  
Janie Ridd, Ward 1  
Carol Moore, Ward 3  
Jim Chmiel, Ward 4

CITY STAFF

Chris Pozzuto, City Manager  
Greg Shackelford, Assistant City Manager  
Alan Schaeffer, Law Director  
Lori Martin, Clerk of Council

**ITEM 1. CALL TO ORDER.** Mayor Agenbroad called the Springboro, Ohio City Council Regular Meeting of Thursday, January 17, 2019 to order at 7:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.

**ITEM 2. PLEDGE OF ALLEGIANCE.** Mayor Agenbroad led the Pledge of Allegiance.

Invocation by Dawn Neslen, Women's Ministries Leader of The Church of Jesus Christ of Latter-Day Saints in Springboro.

Mayor Agenbroad introduced Dawn Neslen by presenting a brief bio, and invited Ms. Neslen to share a prayer.

(Council observed the prayer before proceeding with the Regular Order of Business.)

**ITEM 3. ROLL CALL.** Agenbroad, Present; Brunner, Absent; Chmiel, Present; Harding, Present; Iverson, Present; Moore, Present; Ridd, Present. Staff: Mr. Pozzuto, Mr. Shackelford, Mr. Schaeffer and Ms. Martin were present. Police Chief Jeff Kruthoff was also present.

**Mayor Agenbroad called for a motion to excuse Mr. Brunner, who is recovering from surgery.**

**Mr. Chmiel motioned. Mr. Harding seconded the motion.**

No discussion.

**VOTE: Ridd, Yes; Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Moore, Yes; Harding, Yes. [6-0]**

**ITEM 4. APPROVAL OF MINUTES: THE MINUTES OF THE CITY COUNCIL WORK SESSION AND REGULAR MEETINGS OF DECEMBER 20, 2018 AND JANUARY 3, 2019.**

Mayor Agenbroad presented the minutes for additions/corrections. No additions/corrections.

**Mayor Agenbroad called for a motion to approve the Minutes.**

**Ms. Iverson motioned. Mr. Harding seconded the motion.**

No discussion.

**VOTE: Ridd, Yes; Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Moore, Abstain; Harding, Yes. [5-0-1]**

**ITEM 5. PRESENTATIONS:** No Presentations.

**ITEM 6. LEGISLATION:** No Legislative Items were submitted for January 17. City Council held a Work Session at 6:00 PM tonight for approximately 10 minutes to discuss items related to city business.

**ITEM 7. REPORTS: Mayor's Report** – Martin Luther King, Jr. Birthday observed Monday, January 21; whereby, the City Offices will be closed. The next City Council Work Session will be held on Thursday, February 7 at 6:00 PM followed by the Regular Meeting at 7:00 PM in Council Chambers.

**City Manager's Report** – Mr. Pozzuto commended the members of the Public Service Department for their snow removal efforts. Last weekend, the plows were operating 34 hours straight aside from mandatory breaks, and the crews did a phenomenal job of keeping the streets clear. Unfortunately, the snow fell intermittently and at two points during the storm they had the streets completely clear and then another two to three inches of snow fell, but they were finally able to clear the streets. Mr. Pozzuto reiterated that he does appreciate all of the efforts made by the service department to keep the streets clear. Mr. Pozzuto added that it looks like there will be more snow or freezing rain this Saturday, and the crews will be out on the roads again making sure they are safe to travel.

Also, the new Kacie Jane Park located at the corner of Lytle-Five Points and Crosley Roads is in the process of being developed into a splash park. The construction contractor is working diligently to have the splash pad open by June 1. The city has received all of the components for the splash pad. Once the site is prepped, the pad will be constructed in the March/April timeframe. Again, the city thanks the Hausfeld Family of Springboro, who donated a major portion of the funding to develop the park; we are thankful for their participation in this project.

**Committee Reports** –

**Ms. Ridd – Architectural Review Board** – The Architectural Review Board met on January 14 at 6:00 PM at the SPARC and Go on S. Main Street. The board approved applications for new projecting signs at 140 South Main Street and 155 South Main Street. Also, the board approved the extension of an unfinished re-siding project at 45 East Mill Street and a window and door replacement project at 535 South Main Street.

**Ms. Iverson – Planning Commission** – The Planning Commission met on January 16 at 6:00 PM in Council Chambers to review the following items: Site Plan Review - 775 Central Avenue, McDonald's, restaurant remodel and site improvements, which will be all exterior cosmetic improvements; Extension of Approval on General Plan – 1360 South Main Street, Streamside PUD-R, Planned Unit Development-Residential. This proposed development is located between Heather Glen and Heatherwoode. The property owner is filing for an extension on the approval of their General Plan. They would have one more extension if this extension is

approved. Both of the items reviewed at this meeting are scheduled to be considered for approval at the Planning Commission meeting on January 30 at 6:00 PM in Council Chambers.

**Mr. Harding** – No reports.

**Ms. Moore** – No reports.

**Mr. Chmiel – Finance Committee** – The Finance Committee met at 5:30 PM tonight and reviewed the 2018 performance of the city. Last year's income was up 4.25% and expenses were down 11.5%, and all city funds are in good shape.

**ITEM 8. OTHER BUSINESS. Mayor Agenbroad presented a notice of an application for a Liquor Permit as follows:**

The City of Springboro is in receipt of a notification for a request for a new liquor permit bearing the number 9116677 from 25 Boro LLC DBA Boro Drive Thru, 25 S. Pioneer Blvd., Springboro, Ohio 45066. The request is for Permits C-1, C-2 – Carry-out of beer, wine and mixed beverages until 1:00 a.m.

The Springboro Police Division has completed a records check on the applicant/application and based on its investigation makes the following recommendation:

The Springboro Police Department can find no cause for objection to this application and recommends Council and the City of Springboro not express any objections and not request a hearing from the Ohio Division of Liquor Control concerning this application.

Mayor Agenbroad presented the item for questions/comments. No questions/comments.

**Mayor Agenbroad called for a motion that the City Council and the City of Springboro not express any objections and not request a hearing from the Ohio Division of Liquor Control regarding this Liquor Permit application.**

**Mr. Harding motioned. Ms. Ridd seconded the motion.**

No discussion.

**VOTE: Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Moore, Yes; Harding, Yes; Ridd, Yes. [6-0]**

**ITEM 9. FINAL COUNCIL AND MANAGER COMMENTS.** Mr. Harding commented that he attended a ribbon cutting for Schmidt Auto Care on Tuesday. They expanded their business in Springboro and relocated to 285 Hiawatha Trail. Mr. Harding commented that it was a nice reception and he congratulated Erich and Lauralee Schmidt on the re-opening of their business at the new location.

Ms. Ridd commented that on January 8 she and Deputy Mayor Brunner attended the grand re-opening of Dickey's BBQ on north SR741. The new owners just purchased the business in November and it has really taken off. They are thrilled to be in Springboro and are very customer service oriented. We welcome them to our business community.

Mayor Agenbroad thanked Deputy Mayor Brunner, Ms. Ridd and Mr. Harding for attending these business openings.

Also, Mayor Agenbroad recognized a scout in attendance and thanked the scouts for their civic duty to country and community.

**ITEM 10. GUEST COMMENTS.** No Guest Comments.

**ITEM 11. EXECUTIVE SESSION.** No Executive Session.

**ITEM 12. ADJOURNMENT.** Mayor Agenbroad thanked the MVCC for tonight's telecast and scheduled rebroadcasts of this Springboro City Council Meeting.

**Mayor Agenbroad called for a motion to adjourn the Thursday, January 17, 2019 Springboro City Council Regular Meeting at approximately 7:15 PM.**

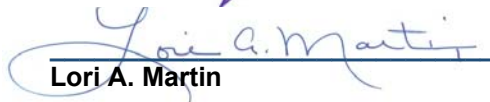
**Mr. Harding motioned. Ms. Iverson seconded the motion.**

**VOTE: Agenbroad, Yes; Chmiel, Yes; Moore, Yes; Harding, Yes; Ridd, Yes; Iverson, Yes. [6-0]**

**—MEETING ADJOURNED—**

  
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**John H. Agenbroad, Mayor**

**John H. Agenbroad**  
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**Presiding Officer**

  
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**Lori A. Martin**