

**CITY OF SPRINGBORO  
320 W. CENTRAL AVENUE, SPRINGBORO, OH**

**CITY COUNCIL WORK SESSION**

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**THURSDAY, MARCH 4, 2021**

**6:00 PM**

**CITY COUNCIL**

**John Agenbroad, Mayor  
Janie Ridd, Deputy Mayor/Ward 1  
Dale Brunner, Ward 2  
Jack Hanson, Ward 3  
Jim Chmiel, Ward 4  
Stephen Harding, At Large  
Becky Iverson, At Large**

**CITY STAFF**

**Chris Pozzuto, City Manager  
Greg Shackelford, Assistant City Manager  
Gerald McDonald, Law Director  
Lori Martin, Clerk of Council**

- ITEM 1. CALL TO ORDER.** Mayor Agenbroad called the Springboro, Ohio City Council Work Session to order on Thursday, March 4, 2021 at 6:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.
- ITEM 2. ATTENDANCE. Council:** All present. **Staff:** Mr. Pozzuto, Mr. Shackelford, Mr. McDonald and Ms. Martin were present.
- ITEM 3. LEGISLATIVE AGENDA. – Review legislative items slated for March 4.**
- 1) **ORDINANCE: SECOND READING.** AN ORDINANCE AMENDING SECTION 230.03(G) OF THE CODIFIED ORDINANCES OF THE CITY OF SPRINGBORO, REGARDING DISPOSITION OF SURPLUS PROPERTY.
- No discussion.
- 2) **RESOLUTION:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH J.K. MEURER CORP. FOR THE “2021 JOINT REPAIR PROGRAM” PROJECT.
- No discussion.
- 3) **RESOLUTION:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPLY FOR GRANTS ADMINISTERED BY THE OHIO DEPARTMENT OF NATURAL RESOURCES THROUGH THE RECREATIONAL TRAILS PROGRAM.
- No discussion.
- ITEM 4. CITY MANAGER. – Issues/Reports.**

**Citywide Water Softening:** Mr. Pozzuto commented that it has been about a month and half since the City sent letters to all water customers concerning the potential for a City-Wide Water Softening process. The City will be mailing a survey letter to 1,500 randomly selected households on Monday. The letter explains what the City is thinking about doing in terms of water softening and how much it might cost. The letter also asks two questions: 1) Do you want the City to pursue building a water softening treatment plant?, and 2) Would you be willing to pay between \$8.00-\$12.00 per month for this service? The deadline to respond to the survey is April 1.

The Miami University Center for Public Management and Regional Affairs randomly generated the addresses that will receive the survey. The survey will provide the City with direction concerning whether or not to pursue a water-softening project. Clearly, if 60-70% of the surveyed households reply “no,” then the City will have its answer. Miami University has used from 1,000-1,200 randomly selected households for the citizen satisfaction survey at a 95% confidence interval; they are using 1,500 households for this survey at a 97% confidence interval, which is even more scientific.

**Master Plan Update Project:** Mr. Pozzuto commented that the City would be conducting a second online survey concerning the update of the City’s Master Plan, which will ask specifically about housing trends, retail trends, overall thoughts about land use mapping, etc. The first Master Plan survey was more general in nature and took about 5 minutes to complete. The second survey is more detailed and will take about 10 minutes to complete (17 questions). For this survey, the consultant focused heavily on pictures that are easy for people to understand.

The survey will be made available to the public next week and will be left open for about three weeks. The first survey generated approximately 450 responses and staff is anticipating the same level of response for the second survey, which is a very good response.

**Heating/AC Project at Park Restrooms (Kacie Jane Park and North Park):** Mr. Pozzuto commented that the City’s parks are being used almost year-round now. Last Saturday at Kacie Jane Park, when the temperature was around 48 degrees, three-fourths of the parking spaces were full. Mr. Pozzuto further commented that the City is undergoing a project to add heating and air conditioning to the Kacie Jane Park and North Park restrooms. At North Park, the concession stand will be air conditioned as well for groups that use that space during park events. This project will eliminate the need for portable restrooms at the City’s most popular parks and keep those restroom facilities open year-round. This project will begin soon.

**DriveOhio Smart Project:** Mr. Pozzuto commented that today he and City Engineer Chad Dixon had a conversation with DriveOhio, who, in conjunction with the University of Cincinnati, helped the City with the traffic study on S. Main Street to address school traffic issues. Two companies, Path Master and Applied Information, approached DriveOhio with an opportunity to test a new app. For reference, Path Master is the company that will be installing the radar units at traffic signals along SR73 & SR741.

Applied Information is a safety app company, who approached DriveOhio to do a trial program, and was looking for a community that had three of six situations on a state route. Springboro meets three of the six situations, which is why DriveOhio thought of Springboro. The three situations are as follows: a large intersection where two state routes intersect, a heavy pedestrian area on a state route with pedestrian signals and a school zone on a state route. Staff will be setting up a conference call with those two companies and DriveOhio to discuss Springboro being part of a pilot project for this safety app. Mr. Pozzuto explained that when the app is downloaded, it will be activated by safety sensors that are installed in certain areas along the state route. If you and another person have the app and that other person is trying to cross SR741, the app knows that the pedestrian is trying to cross the road and will alert your phone telling you to slow down.

*The City looks forward to participating in this pilot project with DriveOhio. DriveOhio is a large statewide organization who thought Springboro would be great for this project. In addition, there is no cost to the City to participate in this project.*

*In reference to the parks, Ms. Iverson commented that she has heard from some people concerning the dog park and she thinks there is a desire even in the winter to have the dog park functional. Ms. Iverson added that she realizes that the City received a large amount of snow, which crews had to plow.*

*Mr. Pozzuto explained that due to the amount of snow the City received it was difficult to plow the accesses to the parks. Mr. Pozzuto further explained that it takes time to get to the parks because the main roads are plowed first, then the secondary roads, neighborhood streets and then the parks are last. During the last snow event, the crews were out 15 hours at a time and snow removal in areas such as parks was delayed, but they did manage to open Hazel Woods Park eight hours later. Mr. Pozzuto added that the crews try to get to the parks as much as possible to make sure they are open to the public, especially Hazel Woods Park, because the City does receive calls about the parks being open during snow events.*

*In reference to the water-softening proposal, Mr. Harding commented that the City is planning to ask the people surveyed if they are willing to pay \$8.00-\$12.00. Mr. Harding further commented that people have always said that the City's water rate is so high, but it is not. Mr. Harding pointed out that most people see the total cost of their bill, but that is not all water. The total cost includes sewer, trash and storm sewer. Mr. Harding asked if the actual cost of water could be publicized and compared to other communities. Mr. Harding reiterated that the water cost is only a portion of the bill.*

*Mr. Pozzuto explained that Springboro's water rates are in the middle of the top end of the range, but a comparison could be made with other communities that have higher rates.*

*Mr. Harding commented that at least the City could show the breakdown of the utility bill to show that the total cost is not just for water, it includes trash too. Mr. Harding would like to show what percentage of the bill is actually just water.*

*Mr. Pozzuto commented that the City could publicize a breakdown of that information.*

*In reference to the resolution for the Joint Repair Program, Mr. Brunner confirmed that the Service Department does joint repairs as well.*

*Mr. Pozzuto replied yes, but the majority of the joint repair work is done by the contractor. The Service Department does smaller joint repair jobs, but the contractor is set up to do the repair work more quickly and efficiently.*

*Mr. Shackelford reported that staff had a pre-construction meeting with J.K. Meurer Corp, the contractor for the City Building Safety Project. The project will begin mid-April and, within the contract guidelines, should be complete by September 1, but possibly by early summer. The south entrance (police entrance) to the parking lot will be closed for a few days during the project to allow for the installation of a concrete island. Other than moving some police vehicles out of their spaces, the project should not be too disruptive.*

*There was no further discussion regarding items under Agenda Item 4.*

**ITEM 5. CLERK OF COUNCIL. – Issues/Reports.**

**Calendar Events:** *The next City Council Work Session will be held on Thursday, March 4, 2021 at 6:00 PM followed by the Regular Meeting at 7:00 PM in Council Chambers. The Bicycle*

& Pedestrian Advisory Committee has been rescheduled to Tuesday, March 16 at 6:00 PM via video conference.

Council and Committee meeting schedules and changes/cancellations are being posted. Details regarding meetings held via video conference will continue to be posted on the City's website under Springboro News.

**ITEM 6. CITY COUNCIL. – Issues/Reports.**

**Mr. Chmiel** – Mr. Chmiel commented that Park Board met on March 3 and reviewed the summer concert series, and all of the concerts have been booked. The line-up includes a free Air Force Band that will be performing on a Saturday. In addition, the Fourth of July concert will be held on Sunday, July 4 rather than Friday, July 2. The Don Rose Band (Elvis) will be performing on July 4 followed by the annual fireworks display. This year's fireworks display will take place at the Easton Farm rather than the Springboro High School campus.

Mayor Agenbroad thanked the Park Board for all of the work they do to bring the concerts and other events to the community.

**Mr. Harding** – No reports.

**Mr. Brunner** – No reports.

**Ms. Iverson** – No reports.

**Mr. Hanson** – Mr. Hanson will make a few announcements regarding the Springboro Community Assistance Center food drive this weekend and Oktoberfest under Final Comments at tonight's Regular Meeting.

**Deputy Mayor Ridd** – No reports.

**Mayor Agenbroad** – Mayor Agenbroad reported that a decision would be made concerning the Memorial Day Parade within the next 20-30 days depending on the status of COVID-19 restrictions. Judge Gary Loxley is scheduled to serve as Grand Marshal of the parade this year. Mayor Agenbroad commented that he should know by one of the next two Council Meetings whether the parade would take place this year.

Mr. Harding inquired regarding the progress of the City's fiber project.

Mr. Pozzuto commented that the fiber project has begun. Fiber installation started on SR73 and Point Broadband will begin installing fiber next week in the subdivision just north of the City Building (the spice rack) and is anticipated to finish by June. Point Broadband should have fiber available to 500-600 homes by June.

Mr. Harding asked if all of the blue flags were markers for the project.

Mr. Pozzuto replied yes, the blue flags are utility markings.

Mayor Agenbroad noted that the recent Dayton Daily News article showcasing Springboro would be a monthly feature. Springboro will receive some real positive coverage from the Dayton Daily News.

There was no further discussion regarding items under Agenda Item 6.

**ITEM 7. ADJOURNMENT.** *With no further discussion, Mayor Agenbroad adjourned the Thursday, March 4, 2021 City Council Work Session at approximately 6:20 PM.*

CITY OF SPRINGBORO  
320 W. CENTRAL AVENUE, SPRINGBORO, OH

CITY COUNCIL REGULAR MEETING

THURSDAY, MARCH 4, 2021

7:00 PM

CITY COUNCIL

John Agenbroad, Mayor  
Janie Ridd, Deputy Mayor/Ward 1  
Dale Brunner, Ward 2  
Jack Hanson, Ward 3  
Jim Chmiel, Ward 4  
Stephen Harding, At Large  
Becky Iverson, At Large

CITY STAFF

Chris Pozzuto, City Manager  
Greg Shackelford, Assistant City Manager  
Gerald McDonald, Law Director  
Lori Martin, Clerk of Council

- ITEM 1. CALL TO ORDER.** Mayor Agenbroad called the Springboro, Ohio City Council Regular Meeting of Thursday, March 4, 2021 to order at 7:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.
- ITEM 2. PLEDGE OF ALLEGIANCE.** Mayor Agenbroad led the Pledge of Allegiance.
- Invocation by Council Member Jack Hanson.
- As a reminder to the public, Mayor Agenbroad stated that City Council is following the recommended social distancing guidelines and is requiring masks during meetings in an effort to keep everyone safe and healthy and help curb the spread of COVID-19.
- ITEM 3. ROLL CALL.** Agenbroad, Present; Brunner, Present; Chmiel, Present; Hanson, Present; Harding, Present; Iverson, Present; Ridd, Present. Staff: Mr. Pozzuto, Mr. Shackelford, Mr. McDonald and Ms. Martin were present.
- ITEM 4. APPROVAL OF MINUTES:** THE MINUTES OF THE CITY COUNCIL WORK SESSION AND REGULAR MEETING OF FEBRUARY 18, 2021.
- Mayor Agenbroad presented the minutes for additions/corrections. No additions/corrections.
- Mayor Agenbroad called for a motion to approve the Minutes.**
- Mr. Harding motioned. Ms. Ridd seconded the motion.**
- No discussion.
- VOTE: Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [Approved]**
- ITEM 5. PRESENTATIONS:** No Presentations.

**ITEM 6. LEGISLATION:** City Council held a Work Session at 6:00 PM tonight for approximately 20 minutes to discuss the following legislative items as well as other City business.

- 1) **ORDINANCE: SECOND READING.** AN ORDINANCE AMENDING SECTION 230.03(G) OF THE CODIFIED ORDINANCES OF THE CITY OF SPRINGBORO, REGARDING DISPOSITION OF SURPLUS PROPERTY, was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This is the second reading of an ordinance amending Section 230.03(G) of the City's code regarding disposition of surplus property. The City seeks flexibility in disposing of certain smaller assets no longer needed through online auction. The amendment to this ordinance correlates with the spending authority granted to the City Manager. Any donation of vehicles or larger equipment would continue to be authorized by City Council per past practice.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

**No action required at this time.**

- 2) **RESOLUTION R-21-7:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH J.K. MEURER CORP. FOR THE "2021 JOINT REPAIR PROGRAM" PROJECT, was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This resolution authorizes a contract with J.K. Meurer Corp. for the "2021 Joint Repair Program" Project. Several years ago, the City established an annual joint repair program that has extend the life of many residential streets in the City. This year's project consists of repairing approximately 6,500 linear feet of transverse cracks in the McCray Farms/Woodland Greens and Royal Springs/Royal Tamarack Subdivisions, South Tech Business Park and North Pioneer Boulevard. Two bids were received for this project. The lowest bid was submitted by J.K. Meurer Corp in the amount of \$228,800.00 and staff recommends approval of this resolution.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

**Mayor Agenbroad called for a motion to adopt Resolution R-21-7.**

**Ms. Ridd motioned. Mr. Hanson seconded the motion.**

No discussion.

**VOTE: Harding, Yes; Brunner, Yes; Ridd, Yes; Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes. [7-0]**

- 3) **RESOLUTION R-21-8:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPLY FOR GRANTS ADMINISTERED BY THE OHIO DEPARTMENT OF NATURAL RESOURCES THROUGH THE RECREATIONAL TRAILS PROGRAM, was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This resolution authorizes the City Manager to apply for grants administered by the Ohio Department of Natural Resources through the Recreational Trails Program. As with all of the City's bike trail projects, staff is seeking state grants to help offset local costs. This grant would

be used for the design and construction of a 10-foot wide multi-use trail on the south side of Clearcreek Park, which would connect the trails at Hazel Woods Park with the soon to be constructed trail from E. Milo Beck Park, heading from east to west. The City will apply for the grant through the Ohio Department of Natural Resources.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

**Mayor Agenbroad called for a motion to adopt Resolution R-21-8.**

**Mr. Chmiel motioned. Mr. Harding seconded the motion.**

No discussion.

**VOTE: Brunner, Yes; Ridd, Yes; Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes. [7-0]**

**ITEM 7. REPORTS: Mayor's Report** – Mayor Agenbroad encouraged the public to continue to look for updates regarding meetings and events on the City's website, social media and newsletters.

In addition, the next City Council Work Session will be held on Thursday, March 18, 2021 at 6:00 PM followed by the Regular Meeting at 7:00 PM in Council Chambers.

**City Manager's Report** – Mr. Pozzuto reported that the City is still undergoing its Master Plan revision process headed by City Planner Dan Boron and the City's consultant MKSK of Columbus. The City is finalizing a second online survey that will be available to the community in the next week. The first online survey received approximately 450 responses, which was a great response rate. The City is hoping for the same or better response rate in the second survey. The first survey collected feedback regarding general concepts concerning the plan. The second survey will be more detailed to solicit feedback concerning different housing stock, retail trends and what people are specifically looking for in the City. The first survey took approximately five minutes to complete; the second survey will take approximately 10 minutes to complete. The City will be publicizing the survey to the community through the e-newsletter, media/newspapers, website and social media sites.

Mr. Pozzuto also reported that the City has nine parks totaling approximately 400 acres of open space, which is large for a community the size of Springboro. The City's parks are now being used year-round, even during cold weather. Unfortunately, the park restrooms currently have to be shut down during the winter because they are not heated. Mr. Pozzuto announced that the City would be starting a project very soon to heat the Kacie Jane Park and North Park restrooms for the public to use year-round rather than having to use the portable restrooms during the winter. This project will begin in the next month or two and the restrooms at these two parks will be heated and cooled for comfortable use during both the winter and summer months. This project is focused on the City's most popular parks.

**Committee Reports** –

**Mr. Hanson** – No reports.

**Mr. Chmiel** – No reports.

**Mr. Harding** – No reports.

**Mr. Brunner** – No reports.

**Ms. Iverson** – No reports.



Deputy Mayor Ridd – No reports.

**ITEM 8. OTHER BUSINESS.** No Other Business.

**ITEM 9. FINAL COUNCIL AND MANAGER COMMENTS.** Mr. Hanson made the following announcements: The Springboro United Church of Christ is hosting the Springboro Community Assistance Center (SCAC) food drive this Saturday, 10:00 AM-2:00 PM, and Sunday, 12:00-4:00 PM. Many churches in the community are taking turns hosting this food drive for the SCAC especially to help meet the high demand for food during COVID-19. The church is located at 5 W. Mill Street (intersection of 5 W. Mill Street and SR741). In addition, the Springboro Oktoberfest Committee has met and is planning to hold Oktoberfest on September 10 and 11. Further details regarding this event will be forthcoming.

**ITEM 10. GUEST COMMENTS.** No Guest Comments.

**ITEM 11. EXECUTIVE SESSION.** No Executive Session.

**ITEM 12. ADJOURNMENT.** Mayor Agenbroad thanked the MVCC for tonight's telecast and scheduled rebroadcasts of this Springboro City Council Meeting.

**Mayor Agenbroad called for a motion to adjourn the Thursday, March 4, 2021 Springboro City Council Regular Meeting at approximately 7:10 PM.**

**Mr. Harding motioned. Ms. Iverson seconded the motion.**

**VOTE: Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes; Iverson, Yes. [7-0]**

—MEETING ADJOURNED—

  
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John H. Agenbroad, Mayor

John H. Agenbroad  
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Presiding Officer

  
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Lori A. Martin, Clerk of Council