

**CITY OF SPRINGBORO  
320 W. CENTRAL AVENUE, SPRINGBORO, OH**

**CITY COUNCIL WORK SESSION**

**THURSDAY, JANUARY 21, 2021**

**6:00 PM**

**CITY COUNCIL**

**John Agenbroad, Mayor  
Janie Ridd, Deputy Mayor/Ward 1  
Dale Brunner, Ward 2  
Jack Hanson, Ward 3  
Jim Chmiel, Ward 4  
Stephen Harding, At Large  
Becky Iverson, At Large**

**CITY STAFF**

**Chris Pozzuto, City Manager  
Greg Shackelford, Assistant City Manager  
Gerald McDonald, Law Director  
Lori Martin, Clerk of Council**

**ITEM 1. CALL TO ORDER.** Mayor Agenbroad called the Springboro, Ohio City Council Work Session to order on Thursday, January 21, 2021 at 6:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.

**ITEM 2. ATTENDANCE. Council:** All present. **Staff:** Mr. Pozzuto, Mr. McDonald and Ms. Martin were present. Police Chief Jeff Kruihoff was also present. Mr. Shackelford was absent.

**ITEM 3. LEGISLATIVE AGENDA. – Review legislative items slated for January 21.**

- 1) **EMERGENCY ORDINANCE: THIRD READING.** AN ORDINANCE APPROVING THE RECORD PLAN AND PERFORMANCE GUARANTY, AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A SUBDIVIDER’S CONTRACT FOR CLEARCREEK RESERVE SUBDIVISION SECTION ONE AND DECLARING AN EMERGENCY.

No discussion.

- 2) **RESOLUTION:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH BARRETT PAVING MATERIALS INC. FOR THE “2021 STREET RESURFACING & CONCRETE WORK” PROGRAM.

No discussion.

- 3) **RESOLUTION:** A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING WARREN COUNTY TACTICAL RESPONSE UNIT AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME ON BEHALF OF THE CITY OF SPRINGBORO WITH OTHER POLITICAL SUBDIVISIONS IN WARREN COUNTY, OHIO.

No discussion.

**ITEM 4. CITY MANAGER. – Issues/Reports.**

**Decorative Light Pole Replacement on S. Main Street:** Mr. Pozzuto commented that staff is proposing to replace all of the decorative light poles on S. Main Street. The poles are more than 25-30 years old and are in need of replacement. Staff recommends replacing the poles for two reasons, one, to convert them to the new LED technology saving energy costs and, two, the existing light poles will not be able to handle the WiFi equipment that the City plans to install in the downtown area. This project would be considered part of the City's initiative to extend WiFi service from Wright Station to the Historic District.

Mr. Pozzuto explained that this project coincides with the City's new broadband fiber network project to provide more internet and WiFi services to the community. Mr. Pozzuto further explained that Duke Energy would replace the old poles at approximately \$3,000 per pole with new LED light poles and then install the WiFi on the poles for the public to use in the downtown Main Street area. This project would be in anticipation of potentially expanding the DORA (Designated Outdoor Refreshment Area) to the downtown area in an effort to make Wright Station and the downtown one cohesive area. Mr. Pozzuto added that the City has set aside monies for this project from unencumbered funds from the 2020 budget in anticipation of Council's approval.

Mayor Agenbrood commented that this project was discussed at the Finance Committee meeting earlier this evening and the committee was generally on board with the project.

Mr. Chmiel (Finance Committee Chair) commented that the committee had some concerns about the number of poles, the brightness of the LEDs, etc.

Mr. Pozzuto clarified that they would replace every existing pole with new poles in the exact same spot; no poles would be moved from their current location and no more poles would be added.

Mr. Chmiel commented that he thought some of the poles were not lighted.

Mr. Pozzuto commented that those are the banner poles, which will remain in place; only the lighted poles will be replaced.

Mr. Chmiel confirmed that no one would have a new light pole in front of their house who does not already have one.

Mr. Pozzuto confirmed that the new light poles would be placed in the exact same locations of the existing poles.

Ms. Iverson commented that her concern was with the tone and intensity of the lighting due to the nature of LED lighting i.e. the bright white color of LEDs.

Mr. Pozzuto explained that they would try to replicate the existing lighting. He further explained that LEDs can be toned down to a warmer color by choosing a lower Kelvin or color temperature similar to what the lighting looks like now, which is more yellowish than white. Mr. Pozzuto commented that the LED lights would be whiter in color, but they will try to make sure they tone down the color to match as close to or the same as the existing color. Mr. Pozzuto reiterated that the lights might be a little bit brighter or whiter, but they will try to match the existing light quality as closely as possible.

Ms. Iverson reiterated that she is more concerned with the aesthetics of the lights.

Mr. Pozzuto confirmed that they plan to mimic the existing lights as much as possible.

Mr. Brunner commented that last year he noticed one of the light poles was down on S. Main Street and asked how many times this happens.

Mr. Pozzuto commented that this might happen once every few years and has happened all over the City such as on N. Main Street, by North Park, etc.

*Mr. Brunner asked if the light poles were set further back on the sidewalk or shaped differently, would that make help or make a difference.*

*Mr. Pozzuto commented that if Council wants to drastically change the look of the lights they could, but those types of poles are not typically seen in a downtown setting where people walk. The existing light poles are 12 ft. high and they were planning to replicate the existing poles, which are straight decorative poles.*

*Mr. Brunner confirmed that the City would simply replace the new poles with the same poles when they are hit or knocked down and they would be durable enough for that use.*

*Mr. Pozzuto replied yes, commenting that the new poles would be somewhat thicker and stronger in order to support the WiFi equipment; the existing poles are a thin aluminum type of pole.*

*Mr. Chmiel asked if the new poles would need to be repainted over time.*

*Mr. Pozzuto explained that the new poles would come painted black, but eventually, maybe in 20-30 years, they would have to be repainted. Mr. Pozzuto further commented that electrostatic paint is used to coat the poles, which has a longer life span like 20-25 years.*

*Ms. Ridd confirmed that the light poles would be in the same place and have the same design.*

*Mr. Pozzuto replied yes, and he stated that they would make sure that the lighting is toned down appropriately for that area and try to get as close as possible to the existing light color.*

*Ms. Ridd commented that the City has used LED lighting along SR741 and has kept them in a color range that is not the bright white. Ms. Ridd add that the less white, more yellow color falls in the 2700-Kelvins range.*

*Mr. Pozzuto confirmed that they plan to keep the color temperature of the lights in the lower range of the Kelvin temperature.*

*There was no further discussion regarding this item.*

**ITEM 5. CLERK OF COUNCIL. – Issues/Reports.**

**Calendar Events:** *The next City Council Work Session will be held on Thursday, February 4, 2021 at 6:00 PM followed by the Regular Meeting at 7:00 PM in Council Chambers.*

*(Council and Committee meeting schedules and changes or cancellations are being posted. Details regarding meetings held via video conference will continue to be posted on the City's website under Springboro News.)*

**ITEM 6. CITY COUNCIL. – Issues/Reports.**

**Mr. Brunner** – *Mr. Brunner commented that he attended an MLK event held on Monday at Wright Station and approximately 100-150 people attended; it was a great event.*

**Mr. Hanson** – *No reports.*

**Mr. Chmiel** – *Mr. Chmiel will present a brief Finance Committee report at tonight's Regular Meeting under Reports.*

**Mr. Harding** – *Mr. Harding will comment on an interview he participated in with a local cub scout troop at tonight's Regular Meeting under Reports.*

**Ms. Iverson** – *No reports.*

**Deputy Mayor Ridd** – No reports.

**Mayor Agenbroad** – No reports.

***At this time, Mayor Agenbroad called for a motion under ORC121.22(G) to enter Executive Session to consider confidential marketing plans of an applicant for economic development assistance with a project that involves public infrastructure improvements or the extension of utility services that are directly related to the project, and Executive Session is necessary to discuss possible expenditure of public funds relating to the project; whereby, no votes will be taken.***

***Ms. Iverson motioned. Mr. Harding seconded the motion.***

*No discussion.*

***VOTE: Brunner, Yes; Ridd, Yes; Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes. [7-0]***

*As a reminder to the public, no votes are taken during Executive Session.*

***Executive Session:*** *City Council entered Executive Session at approximately 6:10 PM to consider confidential marketing plans of an applicant for economic development assistance with a project that involves public infrastructure improvements or the extension of utility services that are directly related to project, and Executive Session is necessary to discuss possible expenditure of public funds relating to the project.*

*With no objections, City Council exited Executive Session at approximately 6:55 PM; whereby, no votes were taken.*

**ITEM 7. ADJOURNMENT.** *With no further discussion, Mayor Agenbroad adjourned the Thursday, January 21, 2021 City Council Work Session immediately thereafter.*

CITY OF SPRINGBORO  
320 W. CENTRAL AVENUE, SPRINGBORO, OH

CITY COUNCIL REGULAR MEETING

THURSDAY, JANUARY 21, 2021

7:00 PM

CITY COUNCIL

John Agenbroad, Mayor  
Janie Ridd, Deputy Mayor/Ward 1  
Dale Brunner, Ward 2  
Jack Hanson, Ward 3  
Jim Chmiel, Ward 4  
Stephen Harding, At Large  
Becky Iverson, At Large

CITY STAFF

Chris Pozzuto, City Manager  
Greg Shackelford, Assistant City Manager  
Gerald McDonald, Law Director  
Lori Martin, Clerk of Council

**ITEM 1. CALL TO ORDER.** Mayor Agenbroad called the Springboro, Ohio City Council Regular Meeting of Thursday, January 21, 2021 to order at 7:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.

**ITEM 2. PLEDGE OF ALLEGIANCE.** Mayor Agenbroad led the Pledge of Allegiance.

Invocation by Pastor Scott Cline, The Church of Jesus Christ of Latter Day Saints.

As a reminder to the public, Mayor Agenbroad stated that City Council is following the recommended social distancing guidelines and is requiring masks during meetings in an effort to keep everyone safe and healthy and help curb the spread of COVID-19.

**ITEM 3. ROLL CALL.** Agenbroad, Present; Brunner, Present; Chmiel, Present; Hanson, Present; Harding, Present; Iverson, Present; Ridd, Present. Staff: Mr. Pozzuto, Mr. McDonald and Ms. Martin were present. Mr. Shackelford was absent.

**ITEM 4. APPROVAL OF MINUTES:** THE MINUTES OF THE CITY COUNCIL WORK SESSION AND REGULAR MEETING OF JANUARY 7, 2021.

Mayor Agenbroad presented the minutes for additions/corrections. No additions/corrections.

**Mayor Agenbroad called for a motion to approve the Minutes.**

**Mr. Harding motioned. Ms. Ridd seconded the motion.**

No discussion.

**VOTE: Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [Approved]**

**ITEM 5. PRESENTATIONS:** No Presentations.

**ITEM 6. LEGISLATION:** City Council held a Work Session at 6:00 PM tonight for approximately 10 minutes to discuss the following legislative items as well as other City business. During the Work Session, City Council entered Executive Session for approximately 45 minutes to consider confidential marketing plans of an applicant for economic development assistance with a project that involves public infrastructure improvements or the extension of utility services that are directly related to the project, and Executive Session is necessary to discuss possible expenditure of public funds relating to the project; whereby, no votes were taken.

- 1) **EMERGENCY ORDINANCE O-21-2: THIRD READING.** AN ORDINANCE APPROVING THE RECORD PLAN AND PERFORMANCE GUARANTY, AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A SUBDIVIDER'S CONTRACT FOR CLEARCREEK RESERVE SUBDIVISION SECTION ONE AND DECLARING AN EMERGENCY, was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This is the third reading of an ordinance approving the record plan for Clearcreek Reserve Subdivision Section One. This record plan is located on the west side of Red Lion Five Points Road, north of the Balcomie Way intersection, and contains three buildable lots on approximately 5.2 acres. The record plan was approved by the Planning Commission on November 12, 2020. The developer has submitted the water system capacity fee, subdivider's agreement and performance bond as required for approval.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

**Mayor Agenbroad called for a motion to adopt Ordinance O-21-2.**

**Ms. Iverson motioned. Ms. Ridd seconded the motion.**

No discussion.

**VOTE: Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [7-0]**

- 2) **RESOLUTION R-21-1:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH BARRETT PAVING MATERIALS INC. FOR THE "2021 STREET RESURFACING & CONCRETE WORK" PROGRAM, was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This resolution authorizes a contract with Barrett Paving Materials for the "2021 Street Resurfacing & Concrete Work" Program. This project consists of planing and resurfacing asphalt streets and removing and replacing deteriorating curbs, gutters, sidewalks, and driveway aprons. This year's program includes 21 streets. Staff recommends awarding the contract to Barrett Paving at \$1.139 million. During the COVID-19 pandemic, Council has directed staff to focus on the City's core services such as the repair and maintenance of streets. Street repaving is funded at approximately \$200-250,000 more this year compared to previous years demonstrating this commitment to focus on the core services the City provides to the community.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

**Mayor Agenbroad called for a motion to adopt Resolution R-21-1.**

**Mr. Brunner motioned. Ms. Ridd seconded the motion.**

No discussion.

**VOTE: Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [7-0]**

- 3) **RESOLUTION R-21-2:** A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING WARREN COUNTY TACTICAL RESPONSE UNIT AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME ON BEHALF OF THE CITY OF SPRINGBORO WITH OTHER POLITICAL SUBDIVISIONS IN WARREN COUNTY, OHIO, was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This resolution approves a Memorandum of Understanding for the Warren County Tactical Response Unit. This unit consists of officers from many Warren County Police agencies and responds to incidents where the level of risk and violence is high. The City has participated in the Tactical Response Unit for the past 20 years. The City always works well with other jurisdictions in Warren County with respect to sharing services such as salt supplies and police aid. This resolution approves a formal agreement between all of the political subdivisions that participate in this unit.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

**Mayor Agenbroad called for a motion to adopt Resolution R-21-2.**

**Ms. Ridd motioned. Ms. Iverson seconded the motion.**

No discussion.

**VOTE: Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes; Iverson, Yes. [7-0]**

- ITEM 7. REPORTS: Mayor's Report** – No current calendar updates. Mayor Agenbroad encouraged the public to continue to look for updates regarding meetings and events on the City's website, social media and newsletters. In addition, the next City Council Work Session will be held on Thursday, February 4, 2021 at 6:00 PM followed by the Regular Meeting at 7:00 PM in Council Chambers.

**City Manager's Report** – No report.

**Committee Reports** –

**Mr. Brunner** – Mr. Brunner thanked the Springboro Pastors Association for sponsoring the Martin Luther King, Jr. event on Monday at Wright Station; they did a tremendous job. Approximately 100-150 people attended, and it was a great event for our community.

**Mr. Harding** – Mr. Harding commented that he was interviewed via Zoom by Springboro Cub Scout Troop 34. Ten scouts participated in the interview and asked some good, inquisitive questions about local government and its functions, and working through COVID-19. Mr. Harding discussed with the scouts how the City works in regard to local government and its functions. The scouts did request some vending machines on S. Main Street and expressed interest in doing service projects. In addition, Mr. Harding stated that Council Member Becky Iverson was appointed Chair of the Planning Commission for 2021 and Chris Pearson was appointed Vice Chair of the Planning Commission for 2021.

**Ms. Iverson** – No reports.

**Mr. Chmiel – Finance Committee** – Mr. Chmiel reported that the Finance Committee met this evening at 5:30 PM in Council Chambers and reviewed the City's finances. The committee found that all City funds are in good shape and revenue remains steady.

**Mr. Hanson** – No reports.

**Deputy Mayor Ridd** – No reports.

**ITEM 8. OTHER BUSINESS.** No Other Business.

**ITEM 9. FINAL COUNCIL AND MANAGER COMMENTS.** No Final Council or Manager Comments.

**ITEM 10. GUEST COMMENTS.** Mayor Agenbrood invited any guests that wished to be heard to approach the podium, state their name and address for the record, and make their comments accordingly.

**1) Mike DeVine, Springboro High School Senior** – Mr. DeVine introduced himself as Senior Class President. Mr. Devine commented that he met with Assistant City Manager Greg Shackelford and Community Relations Director Maureen Russell-Hodgson today to discuss some shadowing opportunities at the City Building. Mr. Devine further commented that he is planning to launch a career in government in the next four to five years, and before heading off to college he wanted to get a feel for the logistics and procedures of the operations of city government. Mr. Devine finally commented that he wanted to introduce himself in case City Council and Staff see him around the City Building in the next few weeks

Mayor Agenbrood and Council Members thanked Mr. DeVine for attending tonight's meeting and sharing his comments.

No other guests came forward.

**ITEM 11. EXECUTIVE SESSION.** No Executive Session.

**ITEM 12. ADJOURNMENT.** Mayor Agenbrood thanked the MVCC for tonight's telecast and scheduled rebroadcasts of this Springboro City Council Meeting.

**Mayor Agenbrood called for a motion to adjourn the Thursday, January 21, 2021 Springboro City Council Regular Meeting at approximately 7:10 PM.**

**Mr. Harding motioned. Mr. Brunner seconded the motion.**

**VOTE: Ridd, Yes; Iverson, Yes; Agenbrood, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes; Brunner, Yes. [7-0]**

**—MEETING ADJOURNED—**

  
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John H. Agenbrood, Mayor

**John H. Agenbrood**

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**Presiding Officer**

  
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**Lori A. Martin, Clerk of Council**