

CITY OF SPRINGBORO
425 S. PIONEER BOULEVARD, SPRINGBORO, OH

CITY COUNCIL WORK SESSION

THURSDAY, OCTOBER 16, 2008

5:00 PM

COUNCIL

John Agenbroad, Mayor

Marie Belpulsi, Deputy Mayor
Scott Anderson
Sheila Lairson

Jim Chmiel
Tom LaDu
John D. Parise

CITY STAFF

Chris Thompson, City Manager

Chris Pozzuto, Assistant City Manager
Jeff Kruihoff, Police Chief

Alan Schaeffer, Law Director
Lori Martin, Clerk of Council

NOTICE: THE WORK SESSION BEGAN AT 5:00 PM TO ACCOMMODATE THE PRESENTATION OF THE CITY'S 5-YEAR CIP.

ITEM 1. CALL TO ORDER. Mayor Agenbroad called the Springboro, Ohio City Council Work Session to order on Thursday, October 16, 2008 at 5:00 PM in Council Chambers at the City's temporary facility in the Dalco Building, 425 S. Pioneer Boulevard, Springboro, Ohio.

ITEM 2. ATTENDANCE. No absences. Also present were Finance Director Robyn Brown, Assistant Finance Director Beth Eaton, Public Works Director Barry Conway, Golf Course Superintendent Mike Eaton, Golf Course General Manager Tom Barnhart.

ITEM 3. PRESENTATION/DISCUSSION. –5-Year Capital Improvement Plan (2009-2013)

(The City of Springboro 5-Year Capital Improvement Program (2009-2013) is on file for the record. The CIP includes spreadsheets of revenues and expenditures for each capital fund and planned projects, which are itemized and described in detail within the document for reference.)

Ms. Thompson made the following comments regarding the City's 5-Year CIP (2009-2013): Ms. Thompson noted several changes to the CIP document correcting budgeted figures for certain Issue II projects in Street Capital. The CIP initially showed the revenue from Issue II, but did not reflect the expenditure. Realizing there would not be enough funding to include the expenditures, rather than borrowing to cover the deficit, Street Capital projects were reduced. The correction also affected the Storm Water and Water Capital Funds due to the reduction in Street Capital projects. If the City budgeted appropriately for Issue II then the Street Capital fund would be at a deficit and borrowing to cover the deficit is not recommend. Ms. Thompson continued her opening comments by stating that the City's Charter dictates that a CIP is completed annually for Council's review. The 5-Year CIP provides for the planning of capital improvements involving streets, water and sewer, and lands and buildings. The City utilizes eight different Capital Improvement Funds for its major capital improvements, which are the General Improvement Fund, Street Capital Improvement Fund, Municipal Building Fund, Park Improvement Fund, Water Capital Improvement Fund, Sewer Capital Improvement Fund, Storm Water Utility Capital Improvement Fund, and Golf Capital Improvement Fund. There are a number of projects from the General Improvement Fund, Street Capital Fund, Building Fund, Water, Sewer, and Storm Water Funds, and Golf Capital Fun; a capitulation of the various fund revenues and expenditures along with the

underlying projects are detailed in the program. To summarize, the CIP represents a \$24M investment over the next five years in capital infrastructure improvements, keeping in mind that the total amount in the CIP Summary changed slightly due to the correction concerning the Issue II projects i.e. the total investment includes the reduction in capital transfers from the Income Tax Capital Fund for Street Capital projects. The 5-Year CIP has increased from the previous year by approximately \$2M primarily in Street Capital, Water Capital, and Golf Capital due to planned improvements to the clubhouse facility.

GENERAL IMPROVEMENT: Ms. Thompson highlighted projects in the General Improvement Fund which include the continuation of the Streetscape / Identity Plan to install gateway signage and fence elements to provide a consistent identity throughout the City. \$150,000 is planned over the next five years to carry out the plan with an emphasis on the entrance to the City at the Interstate and an assessment of the Yankee Road gateway in 2009.

Mr. Anderson asked if staff considered reducing any of the plan or has the plan remained consistent throughout the years? Ms. Thompson commented that the projections are more conservative than ever for the program. She explained that projections are based on what is projected to be available from Income Tax Revenue. Ms. Thompson further explained that expenditures in the CIP would be cut if desired in the actual budget of appropriations, not the CIP document. In other words, the expenditures presented in the CIP would change due to what is approved or not approved during the budget process and be reflected in the associated departmental budget within the departmental limitations. Ms. Thompson commented that the City would like to perform the projects in the program without having to borrow money to do it, but it is Council's decision as to how to budget to meet the City's capital and operational needs.

Ms. Thompson also noted that the South Tech Improvements would be completed next year with a final expenditure of \$200,000 to finish the South Tech Hardscape/Landscape Master Plan to improve the appearance and marketability of the business park in order to attract and retain development and to coincide with the opening of the Austin Interchange. The Traffic Signal at West Tech Boulevard and SR741 is also included in the General Improvement Fund in the amount of \$200,000 to be expended in 2009 to accommodate the additional traffic created by users, as the park develops, and traffic resulting from the Austin Interchange as part of the corridor's access management plan. The City's computer servers are due for replacement in 2009 totaling \$75,000; the servers are scheduled for replacement every five years.

Mr. Anderson asked if the computer system updates would include updates to the web and other upgrades? Ms. Thompson replied no, the purpose of the servers is to back up the City's various computer systems.

Ms. Lairson asked if the servers would copy to more than one drive at a time? Mr. Pozzuto confirmed that there is redundancy in the system.

Ms. Thompson also mentioned the following traffic signalization projects in the General Improvement Fund: The SR73 / SR741 Intersection – Mast Arm Signalization scheduled for 2010 at \$225,000 commenting that mast arms are safer in storms and utilize a battery-back up system for four to six hours during a power outage allowing the City time to place stop signs at those locations until power is restored. The battery-back up on the City's existing mast arm signals helped significantly during the recent windstorm. The Sycamore Creek Drive / SR741 traffic signalization is planned for 2011 at \$200,000 as part of the implementation of the SR741 Corridor Traffic Study/Analysis, completed in June 2007, from Austin Road to SR73 and meets the warrants reviewed and accepted by the City's traffic engineer LJB.

Ms. Lairson asked if the City would ask for assistance from the businesses on the corner to install the traffic signal at Sycamore Creek Drive? Ms. Thompson commented that the City could ask, but in the case of the traffic signal that was installed in front of the Drug Mart and Springboro Pointe Shopping Centers on SR73, the traffic signal was initiated by the businesses and any agreements and financing terms were handled by an attorney. Ms. Thompson also pointed out that Minds in Motion did not create the additional traffic requiring the light any more than the Day Academy did created the additional traffic on Tamarack Trail. The traffic signal warranted and planned for Sycamore Creek Drive / SR741 is a public safety issue, and it is the City's job to address public safety issues. Ms. Thompson added that those businesses located there first; therefore, the City would not want to change the rules for those businesses after the fact.

STREET CAPITAL: Ms. Thompson commented that they transferred the necessary funds from the Income Tax Capital Improvement Fund. She also commented that the Street Resurfacing Fund was cut from approximately \$800,000-900,000 to \$700,000.

Mr. Anderson asked if the marquis signage proposed for SR73 at SR741 belongs in the CIP? Ms. Thompson responded by explaining that it would be impossible to install a marquis sign at the intersection of SR73 and SR741 due to the location of the signal box, which would block the view of the sign. Ms. Thompson stated that the sign would be viable on SR741 at Heatherwoode, as many people travel on SR741. She added that the proposal is for an LED sign. Ms. Thompson also stated that this type of sign would not be appropriate at the City Building site; however, the sign would not be in the middle of a residential district if it were installed on SR741 in front of Heatherwoode.

Ms. Belpulsi commented that there has to be other locations in the City for this type of sign further commenting that one sign on SR741 would not cover the entire City. Ms. Thompson suggested that maybe there should two signs at major locations in the City.

Mr. Chmiel questioned the absence of curb and gutter improvements from the CIP. He asked if the cost of those improvements would fall on the property owner? Mr. Conway explained that the City pays for curb and gutter and the resident pays for the sidewalk. He added that these items are included in the bid's lump sum.

Mr. Anderson asked if there was a master list for the Street Resurfacing Program or if the streets cycled automatically to be resurfaced? Mr. Conway pointed out that certain streets scheduled for resurfacing next year were resurfaced or installed in 1989, but it also depends on the age and condition of the street. For example, cul-de-sacs do not need to be resurfaced as often due to limited traffic.

Ms. Belpulsi inquired regarding the cost estimate for the Street Resurfacing Program? She commented that the price of asphalt has increased significantly in recent times and some cities have even elected not to resurface their streets. Mr. Conway explained that the estimates are based on the current year's price and then increased accordingly each year. In other words, the cost estimates will adjust each year based on the current year's prices, as they have done in the past.

Ms. Thompson asked if Council favors the proposal regarding the Street Resurfacing Program? She added that in the current economic times the City does not want to risk investing in non-emergency projects.

Mr. LaDu questioned the SR73 / I-75 Interchange Improvement expenditures in 2009, 2010, and 2013? Ms. Thompson explained that the expenditures represent the City's portion of the project to make improvements on SR73 and the funding for land acquisition for the northbound ramp to I-75. Ms. Thompson commented that she wanted to budget the entire amount for the ramp in case the funds from MVRPC become available. The expenditures budgeted in the last two years of plan are due to the widening of SR73. Ms. Brown commented that the MVRPC funds are carried over in those amounts.

BUILDING FUND: Ms. Thompson briefly commented that the Building Fund mainly encompassed the construction and furnishing of the new City Building at 320 W. Central Avenue in 2009 totaling approximately \$5.6M.

PARK IMPROVEMENT: Mr. Pozzuto commented that the City would be heavily subsidizing the Park Fund if the City does not consider a Park Levy or Park District. Mr. Pozzuto thanked Council for allowing the City to transfer funds to the Park Fund to cover costs for improvements, but the City will have to continue to make transfers from the General Fund to support the Park Fund. Until recently, the Park Improvement Fund was funded by building permit fees, which have drastically decreased. Mr. Pozzuto also noted the \$100,000 budgeted in 2010 that State Representative Shannon Jones secured in the State Budget for Village Park – Park Improvements. Mr. Pozzuto commented that he budgeted the money for Village Park in 2010 because he is not exactly sure when the City will receive the funds from the State. In addition, Mr. Pozzuto mentioned that the City was able to get back half of the inside millage from the Township for the parks. Mr. Pozzuto further noted the E. Milo Beck Park 8 to 10 year phased plan, which includes walking trails and an observation tower, referred to as the "tree house."

Mayor Agenbroad asked if there would be any liability attached to the "tree house?" Ms. Thompson explained that there is immunity across parks statewide and the "tree house" would not be considered any different than play equipment at a park.

Mr. Pozzuto graciously thanked Council for their support of the E. Milo Beck Master Plan Project. Mr. Pozzuto described other park projects included in the CIP as follows: The Clearcreek Park Improvements budgeted at \$400,000 between 2009-2011 is for three baseball diamonds, picnic shelter, restroom, and additional parking. There will be a second access to the park due to the purchase of the land to the west.

Mr. Anderson asked if the two park entrances would connect? Mr. Pozzuto replied yes, the drive would go through from one entrance to the other.

Mr. Pozzuto also noted that \$30,000 is planned in 2009 to install rubberized flooring at the North Park Playground, which is a much safer surface.

Mr. Anderson asked if the City could anticipate any more State funding for park improvements? Mr. Pozzuto pointed out that the City has approximately 300 acres of parkland. Mr. Pozzuto commented that the City has already received a Clean Ohio Grant for the purchase of E. Milo Beck Park to be developed as a passive park and is anticipating \$100,000 in State funding for the development of Village Park Park; however, if the City locates suitable land, it could pursue State monies to purchase and develop land for park use.

WATER CAPITAL: Mr. Conway stated that the Water Capital Fund includes a number of water system improvements including water main replacements and extensions. Ms. Brown commented that the City must maintain Water Capital Tax Revenues, which have to be spent in two years or they will be taxable based on the tax-free bonds the City has accepted for water capital projects.

Mr. Chmiel inquired regarding the \$50,000 planned to acquire land for a new water tower on SR73? Mr. Conway explained that the Water Master Plan specifies that an additional 1 million gallon water tower should be constructed sometime in the future along SR73 near Red Lion Five Points Road due to the increased development in the area. Due to the limited availability of suitable land for a water tower, it is being recommended that the City purchase this property as soon as possible. The \$50,000 budgeted for 2010 would cover the cost to purchase one acre of land near the North Hills Subdivision.

Among the water capital projects included in the Water Capital Fund, Mr. Conway mentioned the 16" Pennyroyal Road Water Main to be installed from Deer Trail Drive to SR741 per the Water Master Plan. The CIP includes \$150,000 for this project in 2009.

Ms. Lairson asked if the Pennyroyal Water Main Project would affect supply and pressure on Pennyroyal Road during construction? Mr. Conway explained that there would be two water lines that will function while the other one is being replaced.

SEWER CAPITAL: Mr. Conway commented that the City is in pretty good shape as far as sewer capital projects, as most of the City's sewer system is new. Mr. Conway further commented that the City only lost two lift stations during the windstorm last month thanks to the existing generators. Mr. Conway referred to the purchase of Emergency Generators planned for 2009, 2010, 2011 at \$60,000 per year to install generators at the remaining lift stations. Mr. Conway explained that the generators provide emergency backup power during a power outage and not only keep the system functioning properly, but also prevent sewer back ups in basements.

In light of the recent events involving the windstorm and extended power outage, Ms. Lairson suggested that it might be a good idea to step up the plan to purchase and install generators at the six remaining lift stations.

Mr. Conway explained that the plan is to purchase two generators per year beginning in 2009 through 2011 at \$60,000 per year. Mr. Conway commented that Water Plant Manager Terry Morris reported that his staff spent 440 hours on generators during the windstorm, adding that FEMA has a price attached to the number of hours spent to manage the generators. Mr. Conway also commented that the City is trying to eliminate the lift stations each year because they are a significant maintenance issue.

Ms. Belpulsi commented that she would agree with Ms. Lairson that keeping the sanitary sewer system functioning at all times is part of the basic services the City is responsible for providing to the residents.

Council agreed to accelerate the program to install Emergency Generators at all of the remaining lift stations at the cost of \$90,000 per year over the next two years. It was decided that at \$30,000 each, they would accelerate the plan to \$90,000 per year over two years to install all six generators. The recommendation was to amend the CIP for Sewer Capital to expend \$90,000 in 2009 and \$90,000 in 2010 in order to install six Emergency Generators at the City's remaining lift stations in two years.

Mr. Anderson confirmed that the City actually downgraded the generator for the new City Building? Ms. Thompson explained that the final proposal essentially converted the original generator from fuel to natural gas.

Mr. Parise asked if accelerating the expenditure for the generators to two years would create a deficit in the Sewer Capital Fund in 2010 or create a negative balance based on the projected ending balance? Ms. Thompson commented that they would transfer funds from the Income Tax Capital Fund or Sewer Fund to cover the necessary costs.

STORM WATER: Mr. Conway commented that all of the Storm Water Capital Projects are related to Street Capital Projects and are performed in conjunction with those projects.

Ms. Thompson commented that the goal for 2009 is to revise the fee schedule for storm water fees and consider charging per sq. ft. for businesses, as businesses cause more run-off than residential properties. The current Storm Water Management Utility Fees are \$3.00/month per residential unit and \$7.00/month per commercial/industrial unit.

GOLF CAPITAL: (Golf Course Improvements) Mr. Eaton reviewed the line items pertaining specifically to the golf course pointing out that general Course Improvements are scheduled consistently for the next 5 years at \$20,000 per year and include general maintenance and upkeep of the golf course to maintain quality standards. Mr. Eaton also highlighted several other capital projects for the golf course including Lake Bank Restoration and Dredging at \$50,000 in 2009 and \$75,000 in 2010. Mr. Eaton explained that the lake banks have eroded and are caving in causing a fluctuation in water levels and some water levels are only two feet making it very difficult to control the algae. Mr. Eaton commented that the new pump system and the unlimited use of raw water helped to prevent future erosion. Irrigation Head Replacement is planned for 2011 and 2012 at \$75,000 per year to replace over 600 original irrigation heads, which are not functioning properly by staying on, sticking, or not rotating.

Mr. LaDu inquired regarding the maintenance of the cart paths? Mr. Eaton explained that every fall they inspect the cart paths and repair them as needed until they are ready to be resurfaced again.

(Clubhouse Improvements) First, Mr. Barnhart commented that Springboro Day at Heatherwoode (October 12) was a big success this year; a lot of residents participated, played golf, and enjoyed the free cookout. He added that they received a lot of positive feedback regarding the event, and thanked Council for volunteering to cook. Mr. Barnhart commented that the major investment in capital for the clubhouse is the Bar and Grille Renovation at \$200,000 in 2009. The plan is to renovate the Bunker Bar & Grill to allow for a full-time restaurant. The CIP also includes the Heritage Room Renovation / Expansion project scheduled for 2013 at \$100,000, which would expand the space to the edge of the building and would increase the capacity for events from 200 to 300 guests. Mr. Barnhart explained that the Bar and Grill Renovation would include additional seating in the form of booths and bench seating and a wall to hide the kitchen. The intention is to draw people to the golf course during down times and they anticipate a return on this 5-year investment.

Ms. Belpulsi commented that the City has been through the restaurant scenario before, which did not have a good outcome. Ms. Belpulsi asked if they had a marketing plan for the restaurant? Mr. Barnhart answered that they would have a marketing plan for the restaurant and stated that they often get comments from customers asking when the restaurant is coming back. Mr. Barnhart added that they have budgeted for marketing and advertising for the restaurant.

Mr. Anderson asked if the upgrades and renovation plans would be similar to Yankee Trace where guests can dine outside and or be served on the patio? Mr. Barnhart explained that their plan is to have more of a neighborhood bar

and grill, and would not be as upscale as Yankee Trace. Mr. Barnhart added that they currently have people on staff that have managed this type of operation before successfully.

Mr. Chmiel commented that it seems like they are trying to tweak the facility to take full advantage of the space. Mr. Barnhart agreed with Mr. Chmiel's statement.

Mr. Anderson asked if there would be adequate parking once the renovations and expansion projects are finished? Ms. Thompson commented that the newly expanded parking lot leaves plenty of parking. Mr. Barnhart added to Ms. Thompson's comment by stating that the parking lot expansion has really helped and there are fewer guests parking on the street for events.

Another significant capital investment for the clubhouse is the Replacement of the Kitchen Equipment, which is budgeted at \$135,000 in 2009 and \$80,000 in 2010. Mr. Barnhart explained that the kitchen equipment is mostly original or 10 years or older and they have gotten everything they can out of the equipment. Some of the items to be replaced include the walk-in cooler, which has undergone \$10,000 in repairs and Duke Energy has been called for service frequently to work on gas leaks. Mr. Barnhart commented that they need a much larger cooler to be able to keep quality food. Also, the kitchen currently has only one hot box, which will not keep enough meals hot to serve a banquet. They have had to rent an additional hot box at a cost of \$500 for certain banquets in order to accommodate the number of guests. Mr. Barnhart commented that the total investment of \$215,000 over the next two years is based on a quote for all new equipment with service and maintenance contracts. Mr. Barnhart listed certain equipment that would be replaced in 2009 followed by the second phase of replacements in 2010, which would include the dishwasher and the remainder of the equipment.

Mr. Anderson asked if the new kitchen equipment would actually increase their ability to serve more guests? Mr. Barnhart replied yes through improved efficiency and function. He explained that not only would the new equipment cut down on repair costs, but would also allow for more menu options.

Mr. Barnhart also mentioned the Renovation of the Outdoor Restroom at the Clubhouse. The purpose of this project is to upgrade the outdoor restrooms to match the quality of the rest of the facility and to serve patio events. The existing restrooms are original and need to be renovated. The CIP includes \$15,000 in 2009 to upgrade the outdoor restrooms. Also, a Storage Garage Area is planned for 2011 with a budget of \$75,000, which would allow for additional storage space for beverage carts, tables and chairs, etc. separate for the current storage area. Finally, Mr. Barnhart returned to the Heritage Room Renovation / Expansion reiterating that this project would expand the downstairs banquet room to allow for a 300 person event. Mr. Barnhart commented that they turned away \$600,000 in revenue due to the capacity limitations of the room.

Mr. Anderson commented that he would like to make the space even bigger because there is a need for larger spaces in the community to accommodate even larger events. Mr. Barnhart commented that they currently use all three areas downstairs for 300-person events.

Mayor Agenbroad questioned the plan to replace all of the carpet in 2010 at \$50,000, commenting that the carpet was replaced in 2005? Mr. Barnhart stated that the carpet is in poor condition and needs to be replaced, but he obtained a quote of \$50,000 on carpet squares, which can be replaced if needed.

Mayor Agenbroad thanked staff for their preparation and presentation of the 5-Year Capital Improvement Program (2009-2013).

(The 5-Year CIP discussion ended at approximately 6:00 PM.)

ITEM 4. LEGISLATIVE AGENDA.

–Five legislative agenda items were reviewed for the October 16, 2008 City Council Regular Meeting.

Mayor Agenbroad noted that prior to legislation at tonight's Regular Meeting, he would ask for a motion to approve the CIP as amended during the Work Session discussion.

ITEM 5. CLERK OF COUNCIL. –Issues/Reports.

Calendar Update: Springboro Beggar's Night is October 30, 6:00-8:00 PM. Election Day is Tuesday, November 4. Polls are open 6:30 AM-7:30 PM. U.S. District Office hours have been canceled for October.

Council Meeting Schedule: The City's Budget will be presented at a Special Meeting on Tuesday, November 18 at 5:00 PM in Council Chambers.

Upcoming Events: Ms. Martin will be traveling to a continuing education conference through Kent State on October 22, 23, and 24. Kelly Sizemore will be Acting Clerk of Council in her absence.

2008 Charter Amendments – Springboro residents received Copies of the "2008 Proposed Charter Amendments" in the mail last week. The amendments have been posted and advertised as required, and information is also posted on the City's website for reference; therefore, the City has met its obligation under the Ohio Constitution to inform voters. The Charter, with the amendments in ~~strike through~~ and **bold** format, will be posted at every polling place in Springboro. Ms. Martin commented that she received one inquiry regarding the Charter amendments, which pertained to the actual ballot question. The voter asked why the question did not state the specific content of the amendments or state that the amendments would not raise City taxes? Ms. Martin explained that the ballot question follows a standard format and was certified by the Secretary of State and the local Board of Elections (Warren County). In addition, there are over 100 sections and subsections of the Charter being amended, which prevented including the entire content of the amendments within the question, and the City could not include language in the question not directly related to the text amendments, such as stating that the amendments would not raise taxes; this would be a form of campaigning and could be misleading to the voter.

ITEM 7. CITY COUNCIL. –Issues/Reports.

Mr. LaDu – No issues/reports.

Mr. Parise – No issues/reports.

Mr. Chmiel – No issues/reports.

Ms. Lairson – Ms. Lairson commented that she received one phone call from a resident asking why Beggar's Night is not being observed on Halloween (October 31). (Springboro has scheduled Beggar's Night on Thursday, October 30 from 6-8 PM in accordance with the recommendation of the Dayton Area Mayors and Managers Association. Friday nights are typically avoided, as they conflict with school sports programs.) In addition, Ms. Lairson reported that the Community Service Board plans to hold a meeting with area clergy to hear ideas regarding volunteer needs in the community, how volunteers could help local residents, and community volunteer programs. Ms. Lairson would like to coordinate a date for the clergy to meet with the Board. Once the Board confirms a date, Ms. Lairson will follow up with Ms. Martin regarding the details.

Mr. Anderson – No issues/reports.

Ms. Belpulsi – Ms. Belpulsi noted that the meeting venue for the Warren County Municipal Board meeting scheduled in November has been changed and will not be held in Springboro. Ms. Belpulsi advised Ms. Martin to remove this meeting from the City's November calendar.

Mayor Agenbroad – Mayor Agenbroad noted that he would report on the meeting held in Miamisburg this morning with Governor Strickland at tonight's Regular Meeting under Reports.

In addition, Mr. Schaeffer provided a brief update regarding the maintenance issues at The Springs Subdivision clubhouse. Mr. Schaeffer's office has been working on the City's behalf to follow up with the responsible parties regarding a resolution to those maintenance issues and liabilities.

Executive Session – Based on Ms. Thompson's earlier request for an Executive Session following the Work Session discussion, Mayor Agenbroad asked for a motion to enter Executive Session at this time.

At approximately 6:22 PM, Mr. LaDu motioned to enter Executive Session under R.C.121.22(G), following the Work Session discussion, to consider the employment of a public employee and to discuss the sale of property. Ms. Lairson seconded the motion.

No discussion.

VOTE: Anderson, Yes; Belpulsi, Yes; Agenbroad, Yes; Chmiel, Yes; Parise, Yes; LaDu, Yes; Lairson, Yes. [APPROVED 7-0]

Mr. LaDu motioned to exit Executive Session at approximately 6:43 PM; whereby, no votes were taken. Ms. Lairson seconded the motion.

No discussion.

VOTE: Anderson, Yes; Belpulsi, Yes; Agenbroad, Yes; Chmiel, Yes; Parise, Yes; LaDu, Yes; Lairson, Yes. [APPROVED 7-0]

ITEM 8. ADJOURNMENT. *With no further discussion, Mayor Agenbroad adjourned the October 16, 2008 City Council Work Session at approximately 6:44 PM.*

CITY OF SPRINGBORO
425 S. PIONEER BOULEVARD, SPRINGBORO, OH

CITY COUNCIL REGULAR MEETING

THURSDAY, OCTOBER 16, 2008

7:00 PM

COUNCIL
John Agenbroad, Mayor

Marie Belpulsi, Deputy Mayor
Scott Anderson
Sheila Lairson

Jim Chmiel
Tom LaDu
John D. Parise

CITY STAFF
Chris Thompson, City Manager

Chris Pozzuto, Assistant City Manager
Jeff Kruthoff, Police Chief

Alan Schaeffer, Law Director
Lori Martin, Clerk of Council

ITEM 1. CALL TO ORDER. Mayor Agenbroad called the Springboro, Ohio City Council Regular Meeting to order on Thursday, October 16, 2008 at 7:00 PM in Council Chambers at the City's temporary facility in the Dalco Building located at 425 S. Pioneer Boulevard, Springboro, Ohio.

ITEM 2. PLEDGE OF ALLEGIANCE. Mayor Agenbroad led the Pledge of Allegiance.

ITEM 3. ROLL CALL. Agenbroad, Present; Anderson, Present; Belpulsi, Present; Chmiel, Present; LaDu, Present; Lairson, Present; Parise, Present.

ITEM 4. APPROVAL OF MINUTES: THE MINUTES OF THE OCTOBER 2, 2008 CITY COUNCIL WORK SESSION AND REGULAR MEETING.

Ms. Belpulsi motioned to approve the Minutes of the October 2, 2008 City Council Work Session and Regular Meeting as submitted by the Clerk of Council. Mr. LaDu seconded the motion.

No corrections.

VOTE: Lairson, Yes; Anderson, Yes; Belpulsi, Yes; Agenbroad, Yes; Chmiel, Yes; Parise, Yes; LaDu, Yes. [APPROVED 7-0]

ITEM 5. PRESENTATIONS: No presentations.

ITEM 6. LEGISLATION: City Council held a Work Session at 6:00 PM for 1 hour and 44 minutes to discuss the City's 5-Year CIP and the following legislation. During the Work Session discussion, Council entered Executive Session for approximately 21 minutes to consider the employment of a public employee and to discuss the sale of property.

MOTION: TO APPROVE THE 5-YEAR CIP (Capital Improvement Program 2009-2013).

Mr. LaDu motioned to approve the 5-YEAR CIP (Capital Improvement Program 2009-2013). Mr. Chmiel seconded the motion.

No discussion.

VOTE: Parise, Yes; LaDu, Yes; Lairson, Yes; Anderson, Yes; Belpulsi, Yes; Agenbroad, Yes; Chmiel, Yes. [APPROVED 7-0]

- 1) **ORDINANCE O-08-35: FIRST READING.** "AN ORDINANCE AUTHORIZING THE SUPPLEMENTAL APPROPRIATION OF MONIES; THEREBY AMENDING ANNUAL APPROPRIATION ORDINANCE NO. O-08-01 OF THE CITY OF SPRINGBORO, OHIO PASSED BY THE CITY COUNCIL ON DECEMBER 18, 2007 FOR THE YEAR 2008; AND DECLARING AN EMERGENCY," was read by the Clerk of Council. Ms. Thompson's comments are summarized as follows:

This is the first reading of an ordinance authorizing the supplemental appropriation of monies for 2008. Due to the significant increase in the cost of road salt this year, the City is forced to increase appropriations by \$250,000. The City has not been able to secure a salt bid for any less than \$141.00 per ton. Based on the City's annual usage, the funds needed to purchase salt this year amounts to \$250,000 more than the amount budgeted for salt 2008. This supplemental appropriation also includes \$20,000 to cover the expenditure of federal highway funds for the Tamarack Traffic Signal Project. If the City does not use the highway funds, the City will lose those funds the following year. Next year's budget will include a \$100,000 expenditure from the highway fund for signalization as well. In short, this supplemental appropriation of monies is primarily to cover the increased cost of road salt this year at \$250,000 and to cover a portion of the cost of the Tamarack Trail/SR741 Traffic Signal at \$20,000, which will be voted on this evening under Legislative Item 2.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

Mr. Parise motioned to suspend the rules and waive the second and third readings of this ordinance. Mr. LaDu seconded the motion.

No discussion.

VOTE: Lairson, Yes; Anderson, Yes; Belpulsi, Yes; Agenbroad, Yes; Chmiel, Yes; Parise, Yes; LaDu, Yes. [APPROVED 7-0]

Ms. Belpulsi motioned to adopt Ordinance O-08-35. Mr. LaDu seconded the motion.

No discussion.

VOTE: Lairson, Yes; Anderson, Yes; Belpulsi, Yes; Agenbroad, Yes; Chmiel, Yes; Parise, Yes; LaDu, Yes. [APPROVED 7-0]

At this time, Mayor Agenbroad clarified that the motion to approve the CIP prior to Legislative Item 1 was indeed to approve the City's 5-Year CIP "as amended" based on the Work Session discussion. Mayor Agenbroad asked if that was Council's understanding and if there were any objections? There were no further comments or objections of Council.

- 2) **RESOLUTION R-08-45:** "A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH MILLER CABLE COMPANY TO INSTALL A TRAFFIC SIGNAL AT THE INTERSECTION OF NORTH MAIN ST. (SR 741) AND TAMARACK TRAIL," was read by the Clerk of Council. Ms. Thompson's comments are summarized as follows:

This resolution authorizes the City Manager to enter into an agreement with Miller Cable Company to install a traffic signal at the intersection of State Route 741 and Tamarack Trail. As indicated under the previous legislation, \$20,000 from the Highway Fund will be used for the installation of this traffic light, which is part of a SR741 corridor study conducted by the City from Austin Road to SR73 to determine which areas of SR741 needed signalization. Also, there were many residents in the Tamarack area that petitioned the City to consider a traffic signal on SR741 at Tamarack Trail. Miller Cable Company received the bid for installation at \$96,000. The next lowest bidder was Elex, Inc. at \$103,658.00 and the third bid was received from Capital

Electric Line Builders, Inc. at \$106,192.89. Miller Cable Company was the lowest and best bid for this project.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

Mr. Parise motioned to adopt Resolution R-08-45. Ms. Lairson seconded the motion.

No discussion.

VOTE: Anderson, Yes; Belpulsi, Yes; Agenbroad, Yes; Chmiel, Yes; Parise, Yes; LaDu, Yes; Lairson, Yes. [APPROVED 7-0]

- 3) **RESOLUTION R-08-46:** "A RESOLUTION AUTHORIZING THE CITY MANAGER TO PREPARE AND SUBMIT AN APPLICATION FOR FEDERAL SAFETEA-LU FUNDS THROUGH THE MIAMI VALLEY REGIONAL PLANNING COMMISSION," was read by the Clerk of Council. Ms. Thompson's comments are summarized as follows:

This resolution authorizes the City Manager to prepare and submit an application for Federal SAFETEA-LU Funds through the MVRPC. This application is for transportation project monies from MVRPC. The City desires to work with ODOT to repair and widen the existing bridge over Clearcreek on SR741, which is near the golf course and south of the fire station. The project is planned for 2012, but could be delayed until 2013 by virtue of this application because the City is petitioning ODOT to allow the City to not only repair and widen the bridge, but also to pay the additional funds required to install a pedestrian sidewalk on the bridge. ODOT has some very stringent requirements that would cause right-of-way to be purchased primarily from the City at Heatherwoode Golf Course, but the deck replacement on the bridge and the sidewalk project, if both were approved, would be delayed until 2013. This legislation is required to apply for the federal funding.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

Mr. Parise motioned to adopt Resolution R-08-46. Mr. Chmiel seconded the motion.

No discussion.

VOTE: Parise, Yes; LaDu, Yes; Lairson, Yes; Anderson, Yes; Belpulsi, Yes; Agenbroad, Yes; Chmiel, Yes. [APPROVED 7-0]

- 4) **RESOLUTION R-08-47:** "A RESOLUTION GRANTING AN ELECTRIC EASEMENT TO THE DAYTON POWER AND LIGHT COMPANY THROUGH CITY OWNED PROPERTY AT THE WEST END OF WEST TECH DRIVE IN THE SOUTH TECH BUSINESS PARK DEVELOPMENT," was read by the Clerk of Council. Ms. Thompson's comments are summarized as follows:

This resolution grants an electric easement to the D. P. & L. Company through City owned property at the west end of West Tech Drive in South Tech Business Park. This easement will allow DP&L to provide electrical service to the existing Montgomery County Sanitary Sewer Lift Station that is in the middle of the South Tech Industrial Park. The City does not object to granting this easement and obviously wishes to serve its customers in that region; therefore, the City is more than willing to grant the easement to DP&L.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

Mr. LaDu motioned to adopt Resolution R-08-47. Ms. Lairson seconded the motion.

No discussion.

VOTE: Anderson, Yes; Belpulsi, Yes; Agenbroad, Yes; Chmiel, Yes; Parise, Yes; LaDu, Yes; Lairson, Yes. [APPROVED 7-0]

- 5) **RESOLUTION R-08-48:** "A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A COOPERATION AGREEMENT WITH WARREN COUNTY, OHIO FOR THE CDBG (COMMUNITY DEVELOPMENT BLOCK GRANT) PROGRAM FOR YEARS 2009-2011 UNDER THE NEW DESIGNATION "URBAN COUNTY" BY FEDERAL POPULATION STANDARDS," was read by the Clerk of Council. Ms. Thompson's comments are summarized as follows:

This resolution authorizes the City Manager to enter into a Cooperation Agreement with Warren County for the CDBG Grant Program for years 2009-2011 under the new designation "Urban County." Warren County has always administered the CDBG Program for the communities in Warren County, but this agreement will allow the County to administer the program under the Federal Housing and Urban Development (HUD) Agency and will double the funding that is available for CDBG through HUD rather than receiving the funding through the state agency. The City was asked to sign a Cooperation Agreement with Warren County, which the City fully supports.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

Mr. Parise motioned to adopt Resolution R-08-48. Ms. Belpulsi seconded the motion.

No discussion.

VOTE: Agenbroad, Yes; Chmiel, Yes; Parise, Yes; LaDu, Yes; Lairson, Yes; Anderson, Yes; Belpulsi, Yes. [APPROVED 7-0]

ITEM 7. REPORTS:

Mayor's Report – Mayor Agenbroad announced that he, Deputy Mayor Belpulsi, Councilman Scott Anderson, Councilman Jim Chmiel, City Manager Chris Thompson and Assistant City Manager Chris Pozzuto along with the other entities involved in the Austin Interchange Project participated in a meeting with Governor Strickland and Speaker of the House Husted this morning in Miamisburg. The interchange project is on schedule and has been a good collaborative effort. The State would like to break ground early next year with the completion date at the end of 2010. Mayor Agenbroad thanked everyone who attended the meeting with the Governor. In addition, Springboro Beggar's Night is Thursday, October 30 from 6:00 to 8:00 PM. Election Day is November 4, 2008, and polling hours are 6:30 AM-7:30 PM. For questions about voting, please contact the Board of Elections at 513-695-1358 or 937-425-1358, and please exercise your right to vote. The next City Council Work Session will be held on Thursday, November 6, 2008 at 6:00 PM, as scheduled. The next City Council Regular Meeting will be held on Thursday, November 6, 2008 at 7:00 PM in Council Chambers, as scheduled. All meetings will be held at the City's temporary facility in the Dalco Building located at 425 S. Pioneer Boulevard in Springboro, unless otherwise posted.

City Manager's Report – Ms. Thompson thanked Council, especially Councilman Chmiel and Assistant City Manager Chris Pozzuto, Deputy Mayor Belpulsi, and Council Members Lairson and Anderson for helping out with Springboro Day at Heatherwoode. Over 360 residents participated in this event at Heatherwoode last Sunday, October 12 and enjoyed free golf and food. Ms. Thompson commented that it was a pleasure to meet some new residents; the City is very proud of this annual event. Ms. Thompson again thanked Council and the residents that participated in Springboro Day at Heatherwoode, and she thanked the staff at Heatherwoode, as they were extremely helpful as well.

Committee Reports –

Mr. LaDu – No reports.

Mr. Parise – No reports.

Mr. Chmiel – No reports.

Ms. Lairson – No reports

Mr. Anderson – No reports.

Ms. Belpulsi – No reports.

ITEM 8. OTHER BUSINESS. No other business.

ITEM 9. FINAL COUNCIL AND MANAGER COMMENTS. Ms. Martin made the following comments regarding the 2008 Proposed Charter Amendments: Ms. Martin once again reminded Springboro voters that the City does have an issue on the November 4 election ballot, which is the "Proposed 2008 City Charter Amendments." Nine Springboro residents worked on the proposed Charter amendments for many, many months and they did a very thorough job. By now, every household in Springboro has received information regarding the proposed amendments and a sample of the ballot question. There is a phone number included in the information sent to residents. If anyone has any questions at all regarding the amendments before casting a voting, please contact Ms. Martin and she may explain the reasoning behind some of the amendments. Also, please keep in mind that the amendments do not change Springboro's form of government, do not raise taxes or fees in Springboro, and do not affect City operations or services. Information regarding the amendments is posted on the City's website as well under City News and Updates. Ms. Martin again thanked the nine citizens who served on the 2008 Charter Review Commission; these nine citizens did an outstanding job. Ms. Martin also stated that the City thanks voters for their consideration and would ask for their support on Issue 15 for the City of Springboro.

ITEM 10. GUEST COMMENTS. 1) Jerry Saylor, National Amateur Baseball Federation – Mr. Saylor introduced himself as the host of the National Amateur Baseball Federation Tournament in Springboro. Mr. Saylor thanked the City and Council commenting that it is so easy to work with the City, the Police Department, and the Fire Department each year during the event. Mr. Saylor also commented that Mayor Agenbrood comes to opening ceremonies each year, and threw out the first pitch this year. In addition to his comments, Mr. Saylor presented each Council Member with a token gift of a tee shirt and tote bag. Mr. Saylor repeated that he truly appreciates the City and City Council.

Ms. Thompson commented that the tournament is a great event, and the City really appreciates having the event in Springboro.

Mayor Agenbrood commented that he appreciates all of Mr. Saylor's hard work and further commented that the event brings a lot of publicity and revenue into Springboro via the restaurants, etc., and it is a great event for the kids.

Mr. Saylor commented that it is a labor of love. Mr. Saylor explained that he has been in the game for over 50 years, as he started playing baseball when he was seven and really enjoyed it. Mr. Saylor commented that next year's event is going to be a 15 and under tournament with wood bats. Mr. Saylor is hoping that the wood bats versus the aluminum bats will draw 40 to 50 teams to town. Mr. Saylor once again thanked Council.

Mayor Agenbrood thanked Mr. Saylor for his comments and gifts. Mayor Agenbrood asked if there were any other guests that wished to be heard, to please come to the podium and state their name for the record and make their comments accordingly. No other guests came forward.

ITEM 11. EXECUTIVE SESSION. No Executive Session.

ITEM 12. ADJOURNMENT. Mayor Agenbrood thanked the MVCC for tonight's telecast and scheduled rebroadcasts of this Springboro City Council Meeting.

Ms. Lairson motioned to adjourn the meeting; whereby, the Thursday, October 16, 2008 Springboro City Council Regular Meeting was adjourned at approximately 7:28 PM. Mr. LaDu seconded the motion.

No discussion.

VOTE: Lairson, Yes; Anderson, Yes; Belpulsi, Yes; Agenbroad, Yes; Chmiel, Yes; Parise, Yes; LaDu, Yes. [APPROVED 7-0]

John H. Agenbroad, Mayor

Presiding Officer

Lori A. Martin, Clerk of Council

The CITY of SPRINGBORO Ohio CITY COUNCIL MINUTES · OCTOBER 16, 2008